

BOARD MEETING

TUESDAY, JUNE 26, 2012

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

Meeting Agenda

Meeting Agenda

Meeting Agenda

Meeting Agenda

Consent Agenda

Consent Agenda

**ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT**

June 26, 2012

(RESCHEDULED FROM JUNE 28, 2012)

1.0 Preliminary

1.1 CONSENT AGENDA

- a) Information Item(s)
 - 1) Nutrition Education Programs
 - 2) 2013 Benefits Renewal
 - 3) Budget Amendment

- 1.2** b) Business Items
 - 1) Consent Agenda

06-26-12-01 To approve the amendment of Board Resolution Number 08-16-11-03, a contract renewal with Chartwells Food Services, to increase the total dollar limitation by \$70,000. The amendment is needed due to an increase in enrollment. The Board originally approved a limitation of \$13,240,148. If this request is granted, the total dollar value of this contract for the 2011-2012 fiscal year will be \$13,310,148.

FUNDING SOURCE: Non-GOB

06-26-12-02 To ratify approval of the acceptance of funds under the Project SEARCH High School Transition Program in the amount of \$66,200.

FUNDING SOURCE: Non-GOB

06-26-12-03 To approve the acceptance of the Adult Education and Literacy Grant in the amount of \$1,803,033.

FUNDING SOURCE: Non-GOB

06-26-12-04 To approve the acceptance of the Adult Education and Literacy EL Civics Grant in the amount of \$23,105.30.

FUNDING SOURCE: Non-GOB

06-26-12-05 To approve the acceptance and expenditures in reimbursable funds from DESE, School Food Services for the Fresh Fruit and Vegetable Program for the 2012-2013 school year in the amount of \$328,696

FUNDING SOURCE: Non-GOB

06-26-12-06 To approve the acceptance of grant funding from Parsons Blewett in the amount of \$25,000 for a staff professional development program to design and draft proposals regarding improving student access to college or other secondary education institutions for the period July 1, 2012 through June 30, 2013.

FUNDING SOURCE: Non-GOB

06-26-12-07 To approve the acceptance of grant funding from Parsons Blewett in the amount of \$25,000 for a staff professional development program to design and draft proposals regarding supporting the District's early childhood education program for the period July 1, 2012 through June 30, 2013.

FUNDING SOURCE: Non-GOB

06-26-12-08 To approve the acceptance of grant funding from Parsons Blewett in the amount of \$25,000 for a staff professional development program to design and draft proposals regarding improving student access to health and wellness programs for the period July 1, 2012 through June 30, 2013.

FUNDING SOURCE: Non-GOB

- 06-26-12-09** To approve the April 2012 Monthly Budget Transaction Report.
- 06-26-12-10** To approve Amendment #1 to the Fiscal Year 2011-2012 General Operating Budget.
- 06-26-12-11** To approve the detailed FY 2012-2013 General Operating and Non-General Operating Budgets.
- 06-26-12-12** To approve the final bus routes for the 2011-2012 school year.
- 06-26-12-13** To approve the Summer School 2012 Transportation routes.
- 06-26-12-14** To approve the 2011-2012 School Calendar for graduating seniors.
- 06-26-12-15** To approve the Technology Plan for submission to DESE for the period July 1, 2012 through June 30, 2015.
- 06-26-12-16** To approve the new curricula for all existing Career and Technical Education Programs.
- 06-26-12-17** To approve a membership renewal with the University of Missouri-Columbia/Missouri Partnership for Educational Renewal for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$6,500, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-18** To approve a sole source license renewal with the American College Testing (ACT) for their on-line instruction program for grades 11 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$15,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-19** To approve a sole source contract with Klee Associates for virtual SAP training on the financials, payroll, accounts payable and human resource modules for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$50,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-20** To approve a contract with Washington University/Science Outreach Department to provide the use of their facilities that will include parking and lunch for the 2012 Summer Leadership Principals Academy for three (3) days, July 24-26, 2012 at a total combined cost not to exceed \$25,000, pending funding availability.
FUNDING SOURCE: Non-GOB
- 06-26-12-21** To approve a contract with St. Louis County, Missouri through its Division of Workforce Department for the period June 27, 2012 through June 30, 2013. The St. Louis County Division of Workforce will refer adult students to the District for occupational training and pay all students' tuition and fees.
FUNDING SOURCE: GOB
- 06-26-12-22** To approve a contract with Grant Thornton to provide GASB 45 benefits actuarial services for the period August 1, 2012 through October 31, 2012 at a cost not to exceed \$8,000, pending funding availability.
FUNDING SOURCE: GOB

- 06-26-12-23** To approve a sole source contract renewal with Urban Strategies to provide a certified Adult Education and Literacy teacher to teach adult education classes that will be held at Jefferson Elementary School for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,000, pending funding availability.
FUNDING SOURCE: Non-GOB
- 06-26-12-24** To approve a sole source contract renewal with the International Institute to provide substitute teachers for the Adult Education and Literacy classes for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$12,000, pending funding availability.
FUNDING SOURCE: Non-GOB
- 06-26-12-25** To approve a sole source contract renewal with the International Institute to provide on-site supervision for the Adult Education and Literacy classes held at the International Institute for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$6,000, pending funding availability.
FUNDING SOURCE: Non-GOB
- 06-26-12-26** To approve a contract renewal with Abbott Ambulance, Inc. to provide stand-by ambulance services for all high school varsity and junior varsity football games for the period August 15, 2012 through December 12, 2012 at a cost not to exceed \$19,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-27** To approve a contract renewal with Engineered Fire Protection, Inc. to provide inspections and repair services for fire sprinklers and associated backflow preventers in selected schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$66,100, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-28** To approve a contract renewal with Advanced Elevator Company, Inc. to provide elevator inspection, maintenance and repair services for schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$250,000, pending legal review and funding availability.
FUNDING SOURCE: Proposition S
- 06-26-12-29** To approve a contract renewal with McCann Pest & Termite Control to provide pest control services to all schools and buildings beginning July 1, 2012 through June 30, 2013 in an amount not to exceed \$39,746, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-30** To approve a contract renewal with IESI (*formally known as Crown/Excel Disposal, LLC*) to provide solid waste management services in selected schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$258,366, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-31** To approve a contract renewal with The Brenco Company to provide annual District-wide water treatment and equipment repairs for air conditioning equipment systems beginning July 1, 2012 through June 30, 2013 in an amount not to exceed \$26,071.90, pending legal review and funding availability.
FUNDING SOURCE: GOB

- 06-26-12-32** To approve a contract renewal with Bieg Plumbing Company to provide domestic water backflow inspection, maintenance and repair services for schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$36,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-33** To approve a contract renewal with International Systems of America, Inc. to provide annual testing and inspection of services of the fire alarm systems in all schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$75,766, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-34** To approve a contract renewal with Environmental Consultants, LLC to provide hazardous materials consulting beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$95,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-35** To approve a contract renewal with Hackett Security, Inc. to provide daily security alarm monitoring and investigative response services for all schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$200,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-36** To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen exhaust hoods in select schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$10,000 pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-37** To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen grease traps in select schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-38** To approve contract renewals with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown Kortkamp Moving and Storage to provide moving, relocation and storage services beginning July 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$300,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-39** To approve a contract renewal with Cintas Fire Protection Company to provide fire extinguisher inspection, repair and replacement services for schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$20,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-26-12-40** To approve a contract renewal with SAP America Enterprises to provide maintenance and support services for the SAP financial system and the BSI Payroll Tax software for the period July 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$280,587.75, pending funding availability.
FUNDING SOURCE: GOB

- 06-26-12-41** To approve a contract renewal with Xerox Corporation to provide the operation and maintenance of the print shop and all the District's multi-functional devices for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$1,000,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-42** To approve a contract renewal with Belcan InfoServices to provide temporary technical personnel to be used in the Technology Department to support intranet, email accounts, etc. for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$120,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-43** To approve a contract renewal with nFocus for the use of their software for the Community Education registration system for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$15,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-44** To approve a contract renewal with Enterprise Fleet Management, Inc. to provide and manage a fleet program that includes leasing, rental, maintenance, fuel and disposal for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$154,331, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-45** To approve a contract renewal with Cannon Cochran Management Services, Inc. for Workers' Compensation Claims Administration and Loss Control Services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$117,500, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-46** To approve a contract renewal with the University of Missouri-Columbia/Missouri Partnership for Educational Renewal (MPER) to provide the Teaching Fellows Program for selected first year teachers for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$103,950, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-47** To approve a contract renewal with TALX Corporation to provide the Electronic Pay Advices for employees for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$27,720, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-48** To approve a sole source contract renewal with EDMIN to provide an annual assessment management software license, test bank license and support services. EDMIN will also include a services bank to cover development of key accountability reports. This contract is for the period July 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$500,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-49** To approve a sole source contract renewal with American College Testing (ACT) for the District Choice State Test (DCST) program for grade 11 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$58,000, pending funding availability.
FUNDING SOURCE: GOB

- 06-26-12-50** To approve a sole source contract renewal with CTB/McGraw-Hill to purchase and administer the TerraNova 3 norm-reference assessments for grades KG through grade 2 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$300,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-51** To approve a sole source contract renewal with CTB/McGraw-Hill to purchase and administer the Acuity formative assessment program for grades 2-8 for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$395,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-52** To approve a Memorandum of Understanding with the St. Louis University/Department of Nutrition and Dietetics to conduct training and menu development as part of the District's Farm-to-School Program for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-53** To approve a Memorandum of Understanding with the St. Louis University to provide three (3) speech/language pathology student interns for the Early Childhood Special Education Program for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-54** To approve a Memorandum of Understanding with Preferred Family Healthcares, Inc. to provide educational services to the Agency's consumers who are located within the District for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-55** To approve a Memorandum of Understanding with the Girl Scouts of Eastern Missouri to provide instruction in the area of Anti-Violence for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-56** To approve a Memorandum of Understanding with the Demetrius Johnson Charitable Foundation to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-57** To approve a Memorandum of Understanding with Harris Stowe State University to provide a Community-Based Transition Classroom on their campus for school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-58** To approve a Memorandum of Understanding with the St. Louis Public Library to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-59** To approve a Memorandum of Understanding with the St. Louis Psychiatric Center to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

- 06-26-12-60** To approve a Memorandum of Understanding with the YMCA to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-61** To approve a Memorandum of Understanding with the St. Louis Community Credit Union to provide school-to-work transitional training for students with disabilities for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-62** To approve the renewal of a Memorandum of Understanding with MERS Goodwill to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-63** To approve the renewal of a Memorandum of Understanding with Industrial Aid to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-64** To approve the renewal of a Memorandum of Understanding with Bon Appétit to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-65** To approve the renewal of a Memorandum of Understanding with Compass USA, Inc. to provide school-to-work transitional training for Nottingham's (at CAJT) special ed students for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-66** To approve the renewal of a Memorandum of Understanding with Gateway Greening to establish food producing gardens as part of the District's Farm-to-School Program for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 06-26-12-67** To approve and adopt the revised Promotion/Retention Policy for the 2012-2013 school year.
- 06-26-12-68** To approve and adopt the revised Policy 4251, Personnel Records to reflect recent changes and requirement in Missouri Law.
- 06-26-12-69** To approve and adopt the revised Policy 4843, Sexual Harassment to reflect recent changes and requirement in Missouri Law.
- 06-26-12-70** To approve and adopt the revised Policy 5131 in accordance with the passing of Missouri legislation that reference this policy. The current Policy reads *"The Conduct Bullying and Hazing Policy"*. The policy will be amended to *The Conduct Bullying, Cyberbullying, and Hazing Policy*.

- 06-26-12-71** To approve and adopt the revised Policy 5144.1 in accordance with the passing of Missouri legislation that reference this policy. The current Policy reads "*School Violence Prevention Policy*". The policy will be amended to *School Violence and Restrictive Behavior Intervention Policy*.
- 06-26-12-72** To approve a new Sick Leave Policy replacing it with the current PTO Policy.
APPROVED AT THE
6-7-12 MEETING
- 06-26-12-73** To approve and adopt Policy 4224, Pre-Employment Drug Screens.
- 06-26-12-74** To approve a Tax-Advantaged Financing Compliance Policy and Procedure for the Special Administrative Board of the Transitional School District of the City of St. Louis as required by the Internal Revenue Service to monitor post-issuance federal tax requirements for current and future General Obligation bonds.
- 06-26-12-75** To approve the renewal of the School Board Management Liability insurance policy from State National Insurance (*doing business as HISCOX*) through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$152,402, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-76** To approve the purchase of an All-Risk Property Insurance Policy from Travelers Insurance Company and CNA Excess and Surplus Insurance Company through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$620,489, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-77** To approve the purchase of a renewal Boiler & Machinery Insurance Policy with Hartford Steam Boiler Insurance Company through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$44,933, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-78** To approve the purchase of a renewal Automobile Liability and Physical Damage Insurance Policy with State Farm Insurance Company for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$92,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-79** To approve the purchase of a US Bank Letter of Credit in the amount of \$2,225,000 that is required for the renewal of the Excess Workers' Compensation Bond with Travelers Insurance Company. The Letter of Credit will be for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$33,375, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-80** To approve the purchase of a renewal Excess Workers' Compensation Insurance Policy with Arch Insurance through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$218,367, pending funding availability.
FUNDING SOURCE: GOB

- 06-26-12-81** To approve the purchase of a renewal Excess Workers' Compensation Insurance Policy with Travelers Insurance Company through our insurance broker, Marsh USA for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$11,125, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-82** To approve a sole source purchase from Questar Assessment Inc. for the Missouri Assessment Program End of Course (MAP EOC) tests for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$25,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-83** To approve a sole source purchase from CTB/McGraw-Hill for the Grade Level Assessments (MAP GLA) tests for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$30,000 pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-84** To approve a sole source purchase from American College Testing (ACT) for the EXPLORE and PLAN tests for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$60,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-85** To approve the purchase of athletic equipment, (includes 72 football helmets) and uniforms for high school sports from Johnny Mac Sporting Goods, Curt Smith Sport Goods, Riddell/All American and BSN Sports at a total combined cost not to exceed \$110,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-86** To approve the purchase of 3,250 iPads covers (*brand name Speck*) from Universal Business Supply for all elementary schools at a total cost not to exceed \$80,000, pending funding availability.
FUNDING SOURCE: GOB
- 06-26-12-87** To approve the amendment of Board Resolution Number 06-16-11-20, a contract with Blue Hills Community Services, to increase the total dollar limitation by \$232,755. The amendment is needed to cover the cost of services for the remaining school year. The Board originally approved a limitation of \$400,000. If this request is granted, the total dollar value of this contract for the 2011-2012 fiscal year will be \$632,755.
FUNDING SOURCE: Non-GOB

CONSENT AGENDA AMENDED
6/7/12 -ADDED ITEM

JULY 10, 2012 ITEM(S) FOR CONSIDERATION

- 07-10-12-01** To approve the acceptance of the second installment of funds from the Community Development Administration in the amount of \$172,000.
- 07-10-12-02** To approve the acceptance of an additional \$18,000 for the 2011-2012 Fresh Fruit and Vegetable Program from the Department of Elementary and Secondary Education (DESE). The total amount received is now \$263,674.
- 07-10-12-03** To approve the expenditures up to \$72,500 to support the 2012-2013 Back-to-School Fair.

- 07-10-12-04** To approve the 2012-2013 contract budget for transportation services with First Student, Inc. in an amount not to exceed \$20,920,785 which includes \$450,000 for Metro bus passes for the period July 11, 2012 through June 30, 2013, pending the availability of funds.
FUNDING SOURCE: GOB
- 07-10-12-05** To approve the May 2012 Monthly Board Transaction Report.
- 07-10-12-06** To approve the 2012-2013 workers' compensation incentive program and the payment/pre-payment of incentives in an amount not to exceed \$400,000.
- 07-10-12-07** To approve the opening of three (3) new schools in the St. Louis Public Schools District. (*Academy of Environmental Science and Mathematics Elementary School, Academy of Environmental Science and Mathematics Middle School and The College Preparatory high School @ Madison School*) for the 2012-2013 school session.
- 07-10-12-08** To approve the opening of the St. Louis Public School's *New American High School* program at the Gallaudet school building for grades 9 through 12 beginning the 2012-2013 school session.
- 07-10-12-09** To approve the Student Code of Conduct Handbook for the 2012-2013 school year.
- 07-10-12-10** To approve a Memorandum of Understanding with HOSCO,LLC to provide agricultural training, healthy cooking and nutrition classes and participation in the Health and Wellness Council for the period July 1, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 07-10-12-11** To approve a membership renewal with CharacterPlus of the Cooperating School District in the amount of \$6,280 for the period July 1, 2012 through June 30, 2013, pending the availability of funds.
FUNDING SOURCE: Non-GOB
- 07-10-12-12** To approve a contract with Ranken Technical College for a combined total of 74 middle and high school students to attend the 2012 Ranken Adventure Academy program July 16th through 20th, 2012 and July 23rd through 27th, 2012 in a total amount not to exceed \$7,030, pending the availability of funds.
FUNDING SOURCE: Non-GOB
- 07-10-12-13** To approve a contract with Confluence Preparatory Academy (Confluence) for enrollment of Confluence's students into St. Louis Public Schools' Career and Technical Education program at a rate of \$2,000 per student for the 2012-2013 school year.
FUNDING SOURCE: N/A
- 07-10-12-14** To approve a contract with Project Construct to provide professional development to pre-school teachers at a cost not to exceed \$100,000 for the period July 1, 2012 through November 30, 2012, pending the availability of funds.
FUNDING SOURCE: Non-GOB

- 07-10-12-15** To approve a sole source contract with the Father Support Center to provide parenting support for teen fathers at Vashon, Sumner, Roosevelt and Meda P high schools for the period September 1, 2012 through May 30, 2013 at a cost not to exceed \$10,800, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-16** To approve a contract renewal with Cooperating School Districts in conjunction with Tremco/Weatherproofing Technologies Inc. to provide roofing inspections, repair and replacement services for the period July 11, 2012 through June 30, 2013 at a cost not to exceed \$2,500,000.
FUNDING SOURCE: Proposition S
- 07-10-12-17** To approve a contract renewal with Dynamic Vending to provide beverage and snack machine services to District buildings and schools. This is the second year of a 5 year contract. The period will be July 1, 2012 through June 30, 2012.
FUNDING SOURCE: N/A
- 07-10-12-18** To approve a contract renewal with Rubin Brown, LLP to audit governmental activities, each major fund, and the aggregate remaining fund information for the period July 1, 2012 through December 31, 2013 at a cost not to exceed \$193,000, pending funding availability.
FUNDING SOURCE: GOB
- 07-10-12-19** To approve a contract renewal with Achievement Commitment and Excellence Learning Centers for a total of 200 slots at \$5,200 per slot at a total cost not to exceed \$1,040,000 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: GOB
- 07-10-12-20** To approve a contract renewal with Blue Hills Community Services for disbursement of funds to non-public schools for Title II-A program at a cost not to exceed \$160,000 for the period October 1, 2012 through September 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-21** To approve a contract renewal with Metropolitan Speech and Language Center to provide foreign language interpreting services at a cost not to exceed \$18,000 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-22** To approve a contract renewal with Midwest Music Therapy Services, Inc. to provide music therapy at a cost not to exceed \$77,500 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-23** To approve a contract renewal with Deaf Way Interpreting Services to provide sign language interpreting services at a cost not to exceed \$355,500 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-24** To approve a contract renewal with Listening For Learning to provide audiology services at a cost not to exceed \$46,500 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB

- 07-10-12-25** To approve a contract renewals with Supplemental Health Care and Elite Medical Staffing Group to provide nursing services at a total combined cost not to exceed \$361,760 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-26** To approve a contract renewals with Annie Malone Emerson Academy, Edgewood Children's home, Epworth Children and Family Services, Logos School, Family Resource Center and Our Little Haven to provide private placement services at a total combined cost not to exceed \$1,985,872 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-27** To approve a contract renewals with Educational Based Services, City Speech, Cumberland Therapy and Career Staff Unlimited to provide speech therapy services at a total combined cost not to exceed \$1,091,230 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-28** To approve a contract renewals with Supplemental Health Care, Rehab Choice International and Cumberland Therapy Services to provide occupational and physical therapy services at a total combined cost not to exceed \$627,130 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-29** To approve a sole source contract renewal with Institute For Family Medicine to provide services of a Medical Director for the District's Office of Health Services at a total cost not to exceed \$12,000 for the period July 1, 2012 through June 30, 2013, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-30** To approve the extension of the contract with the Missouri School Boards' Association for Medicaid Direct Billing services through September 30, 2012 at a cost not to exceed \$10% of the generated revenue.
FUNDING SOURCE: Non-GOB
- 07-10-12-31** To approve the renewal of St. Louis Public School's group benefits cost for plan year 2013. The estimated renewal amount based on 3,393 employees is \$693.78 per employee per month or an estimated \$28,247,796.
FUNDING SOURCE: All Funds
- 07-10-12-32** To adopt and approve a Policy Statement of the Special Administrative Board of the Transitional School District of the City of St. Louis In Relation to Working Conditions for School Nurses for the period July 1, 2012 through June 30, 2014.
- 07-10-12-33** To approve a sole source purchase from the College Board/AP Exams for 2012 Testing fees at a cost not to exceed \$24,736, pending funding availability.
FUNDING SOURCE: Non-GOB

- 07-10-12-34** To approve a sole source purchase from Pearson Psychological Corporation for psychological educational assessment and evaluation test kits, supplemental protocols and scoring software at a cost not to exceed \$6,193.46, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-35** To approve a sole source purchase from Western Psychological Services Publishing Company for psychological educational assessment and evaluation test kits, supplemental protocols and scoring software at a cost not to exceed \$5,669.40, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-36** To approve a sole source purchase from Riverside Publishing Company for psychological educational assessment and evaluation test kits, supplemental protocols and scoring software at a cost not to exceed \$5,938.90, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-37** To approve the purchase of Frequency Modulation systems from Lightspeed and Oticon at a total combined cost not to exceed \$14,947, pending funding availability.
FUNDING SOURCE: Non-GOB
- 07-10-12-38** To approve the cost of printing the 2012-2013 Student Code of Conduct Handbook by Xerox (lowest bidder) at a cost not to exceed \$20,767.50, pending funding availability.
FUNDING SOURCE: GOB
- 07-10-12-39** To approve the purchase of a renewal Athletic Accident Insurance policy through our insurance broker, R.S. Klostermeyer & Associates at a cost not to exceed \$57,000, for the period August 1, 2012 through July 31, 2013
FUNDING SOURCE: GOB
- 07-10-12-40** To ratify acceptance of the funds from DESE for the Math and Science Tutoring Program in the amount of \$300,000.
FUNDING SOURCE: Non-GOB
- 07-10-12-41** To ratify a sole source licensing contract with Education Logistics, Inc. for transportation software at a cost not to exceed \$9,412 for the period January 1, 2012 through December 31, 2012.
FUNDING SOURCE: GOB
- 07-10-12-42** To ratify a contract with Sunfarm Food Service to provide support to the Fresh Fruits and Vegetable Program at a cost not to exceed \$277,750.87 for the 2011-2012 school year.
FUNDING SOURCE: Non-GOB
- 07-10-12-43** To ratify contracts with Demetrious Johnson Charitable Foundation, North Campus Partnership and Mark Twain Community Resource Center to provide tutoring in Math and/or Science to 235 students at a cost not to exceed \$189,000 for the period June 18th through June 29th, 2012.
FUNDING SOURCE: Non-GOB

- 07-10-12-44** To amend Board Resolution Number 06-07-12-12 a contract renewal with Steven R. Carroll and Associates by \$5,000. The Board originally approved an amount of \$78,000 that referenced "to include expenses". However, the expenses were not built-in the original request. If this request is approved, the total contracted amount will be \$83,000. The period remains the same, July 1, 2012 through June 30, 2013.
- 07-10-12-45** To amend Board Resolution Number 05-17-12-12 contracts with Metropolitan Taxicab Corporation, St. Louis County Cab Company, Inc. and Harris Cab Company by \$300,000. The additional cost is needed for the Students in Transition Program Summer School transportation and to pay 2010-2011 outstanding bills. If this request is approved, the total contracted amount will be \$2,114,500.
- 07-10-12-46** To approve the opening of the Heritage Academy beginning with the 2012- 2013 school session.



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item: 06-26-12-01

To: Dr. Kelvin R. Adams, Superintendent

Information:

From: Althea Albert-Santiago, Director, Food Service

Action:

Action to be Approved:
Contract Extension/Amendment

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 08-16-11-03
Cost \$13,240,148.00

SUBJECT: To approve an amendment of Board Resolution 08-16-11-03 with Chartwells Food Service to increase the contract amount by \$70,000. The total amount of the contract will not exceed \$13,310,148.00.

BACKGROUND: The increase is due to an increase in the projected meals. The meal projection has been increased by 150,000 due to the inclusion of the alternative schools, higher participation in schools and a projected increase in the enrollment for Summer school. Chartwells also adjusted revenues upward due to increased meals and is projecting the contract to breakeven or deliver a small surplus for the 2011-12 year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: Fund 510	Non-GOB	Requisition #:
Amount: \$70,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Lease Proceeds: \$70,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600012482

Department: Food Services

Althea Albert-Santiago, Director, Food Services

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



BOARD RESOLUTION

Date: June 4, 2012

Agenda Item : 0626-12-02

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify approval of the acceptance of funds under the Project SEARCH High School Transition Program from DESE. The program will be for the period April 1, 2012 through March 31, 2013. DESE will reimburse expenditures up to \$66,200.00.

BACKGROUND: The Project SEARCH High School Transition Program is a one-year internship program for students with intellectual disabilities whose goal is competitive employment. The program takes place in a business setting where total immersion in the workplace facilitates the teaching and learning process through acquisition of competitive work skills and continuous feedback.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: TBD	Non-GOB	Requisition #:
Amount: \$66,200.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Acceptance of Funds: \$66,200.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor: Verneice Wise


Dr. Chip Jones, Assoc. Supt., Student Support Serv


Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

April 24, 2012

Verneice Wise
St. Louis Public Schools
Office of Special Education
801 North 11th Street
St. Louis, MO 63101

This letter is to serve as an award letter for funding of the Project SEARCH High School Transition Program. The Division will reimburse expenditures from April 1, 2012 through March 31, 2013, up to \$66,200.00. The primary objective is to implement Project SEARCH, an innovative, well grounded, nationally acclaimed and business-led career training and education program in our local communities.

The Project SEARCH High School Transition Program is a one-year internship program targeted for students with intellectual disabilities whose goal is competitive employment. Students must have an Individualized Education Program (IEP) in place, be at least 18 years of age and be in the process of completing their last year of high school to participate. The program takes place in a business setting where total immersion in the workplace facilitates the teaching and learning process through acquisition of competitive work skills and continuous feedback. Individualized job development and placement are on-going throughout the year and are based on strengths, skills and interests. Students are given support through on-the-job coaching and work site accommodations with the ultimate goal of employability and independence. Should you have any questions about the program, please contact Barb Gilpin, Assistant Director, Effective Practices, (573) 751-7661, or barb.gilpin@dese.mo.gov. The following link, <http://www.dese.mo.gov/se/documents/se-ep-projectSEARCHmo2011.pdf>, provides a thorough description of Project SEARCH and the DESE requirements for the Missouri Statewide Initiative.

Attached with this award letter is an overview of the program. The overview includes allowable items for expenditure of funds. These funds must be expended in accordance with the outlined budget. To seek payment, please submit your invoice to the Department of Elementary and Secondary Education within the first three (3) business days of the month. As your school district completes the Project SEARCH tasks, you will be required to attach supporting documents (i.e. invoices from Project SEARCH, receipts, etc.) to the invoice for reimbursement under each item listed in the budget. Supporting documents must be received by the end of the month reimbursement is requested. Non-receipt of these documents will delay funds approved. **All expenditures must be invoiced by March 31, 2013, for reimbursement.** Invoices should be sent to Michael Dierking, Supervisor, Office of Special Education Finance, P.O. Box 480, Jefferson City, MO 65102. Michael may also be contacted at Michael.dierking@dese.mo.gov.

We look forward to working with you on this project in the upcoming months.

Sincerely,



Gary Sanders, Assistant Director
Office of Special Education Finance
573-526-5283
Gary.sanders@dese.mo.gov

cc: Stephen Barr, Assistant Commissioner, Office of Special Education, DESE
Jeanne Loyd, Assistant Commissioner, Office of Adult Learning and Rehabilitation Services
Shelley Woods, Coordinator, Special Education Finance, DESE
Pam Williams, Coordinator, Office of Special Education Services, DESE
Angie Nickell, Director, Special Education Finance, DESE
Ginger Henry, Director, Effective Practices, DESE
Barb Gilpin, Assistant Director, Effective Practices, DESE
Michael Dierking, Supervisor, Special Education Finance, DESE
Michele Fehlings, Supervisor, Special Education Finance, DESE
Brenda Simmons, Director (West) Vocational Rehabilitation, DESE
Bernard Simons, Director of Developmental Disabilities, Department of Mental Health
Nancy Nickolaus, Director of Transition and Employment, Developmental Disabilities, Department
of Mental Health

PROJECT SEARCH

OVERVIEW

The Project SEARCH High School Transition Program is a one-year internship program targeted for students with intellectual disabilities whose goal is competitive employment. Students must have an Individualized Education Program (IEP) in place, be at least 18 years of age and be in the process of completing their last year of high school to participate. The program takes place in a business setting where total immersion in the workplace facilitates the teaching and learning process through acquisition of competitive work skills and continuous feedback. Individualized job development and placement are on-going throughout the year and are based on strengths, skills and interests. Students are given support through on-the-job coaching and work site accommodations with the ultimate goal of employability and independence.

This project functions with *braided funding*. Braided funding is a resource reallocation strategy applied when different aspects of a project are funded by several organizations uniting to achieve a common goal. The Project SEARCH braided funding is broken out in the table below:

PROJECT SEARCH BRAIDED FUNDING	
Organization	Funding Required
Participating School District	<ul style="list-style-type: none"> — Classroom teacher (Teacher and caseload to be transferred to chosen Project SEARCH business site)
Missouri Department of Elementary and Secondary Education (DESE) Office of Special Education	<ul style="list-style-type: none"> — Project SEARCH site license — Trainings — Conference — National site tour — Professional development — Director travel to quarterly meetings — Audit
Missouri Division of Vocational Rehabilitation	<ul style="list-style-type: none"> — Job coach — Student participant job placement assistance (upon Project SEARCH completion)
Missouri Department of Mental Health Division of Developmental Disabilities	<ul style="list-style-type: none"> — Student participant follow along job support (upon Project SEARCH completion)

The following tables break out the DESE-paid portion of each district's Project SEARCH budget.

DESE BUDGET OVERVIEW	
Item	Cost
Site License	\$30,000.00
Onsite Technical Assistance Trainings	\$13,200.00
Project SEARCH National Conference	\$10,000.00
Project SEARCH National Program Site Tour	\$8,000.00
Professional Development	\$1,000.00
Quarterly Management Meetings	\$500.00
Audit	\$3,500.00
GRAND TOTAL: \$66,200.00	

DESE BUDGET BREAKDOWN		
Item	Description	Cost
Site License	<p>A site license is required for initial program start-up. This license is obtained through an application process with Project SEARCH and costs a one-time fee of \$30,000.00. Upon approval, the site license is valid for one year. School districts will be expected to pay for and receive the site license within three (3) business days of obtaining funds from DESE. As part of the site license, Project SEARCH will make available materials and curriculum to be used as part of the High School Transition Program.</p> <p><i>Renewal</i> At the end of the first year's licensing term, the school may renew its site license for \$300.00. The site license is then renewable each year contingent upon an approved audit by the Project SEARCH national office. It will be the responsibility of the school district and/or business partner to fund all licensing fees subsequent to the initial first-year site license payment provided by DESE.</p> <p><i>Termination</i> The licensing agreement may be terminated after the first 90 days by either party upon 30 days prior written notice to Project SEARCH. Upon termination, the school must cease all use of materials and curriculum provided by Project SEARCH. All licensing fees are non-refundable.</p>	\$30,000.00

Onsite Technical Assistance Training	<p>Project SEARCH requires three (3) onsite (in-district) trainings to provide schools with project information, technical assistance, and job coaching. These three required training sessions cost \$1,500.00 each of \$4,500.00.</p> <ul style="list-style-type: none"> • <i>Training One:</i> Overview of Project SEARCH model components • <i>Training Two:</i> A facilitation meeting with potential business partners in the district community to assist in further planning and project development • <i>Training Three:</i> Host business environmental scan to identify internship specifics; includes presentations to business management, program planning, and curriculum training <p>All three trainings are conducted by two (2) Project SEARCH trainers for total trainer fees of \$2,700.00. This budget also includes reimbursement of trainer travel expenses (to include airfare, hotel, meals, and taxes) for these two trainers for each of the three district training visits of \$6,000.00 (\$1,000.00 travel budget per trainer, per training).</p>	\$13,200.00
Project SEARCH National Conference	<p>The school district will be required to send no less than four (4) but up to six (6) team members to the Project SEARCH National Conference to be held July 23–27, 2012 in Austin, Texas. Conference registration per team member is \$250.00 and includes breakfast and lunch each day of the conference. This budget also includes team member travel expenses (to include airfare, hotel, meals, and taxes) to this conference of \$8,500.00.</p>	\$10,000.00
Project SEARCH National Site Tour	<p>The school district will be required to send four (4) team members to a two-day (2) site tour of the Project SEARCH programs at Cincinnati Children’s Hospital Medical Center and Cincinnati 5/3 Bank Operations Center. This tour will give district teams an in-person perspective into the Project SEARCH model including observations of classrooms, internships, and job settings and meet-and-greet opportunities with established Project SEARCH program site staff. Tour fees are \$250.00 per team member for a total of \$1,000.00. This budget also includes team member travel expenses (to include airfare, hotel, meals, and taxes) to this tour of \$7,000.00.</p>	\$8,000.00
Professional Development	<p>This budget includes \$1,000.00 to be spent on additional, employment- and/or transition-related professional development opportunities for district team members that will benefit them in their work with the district Project SEARCH program. Examples of applicable professional development include trainings on job development, student employment skills, and job shadowing management. Professional development may be decided upon by the team, but pre-approval by DESE is required before team members attend any professional development reimbursed by DESE. For pre-approval, contact Barb Gilpin, Effective Practices Assistant Director, by phone at (573) 751-7661 or via email at barb.gilpin@dese.mo.gov.</p>	\$1,000.00

Quarterly Management Meeting Travel Expenses	The district Project SEARCH Project Director will be required to attend four (4) quarterly management meetings to report out in Jefferson City, Missouri. This budget includes travel expenses of up to \$125.00 per meeting to those quarterly meetings.	\$500.00
Audit	After the first year of Project SEARCH has been completed, a Project SEARCH auditor will visit the district and the host business for a two-day (2) onsite program audit. Team members will be interviewed, model evidence will be examined, and audit results including program improvement strategies will be discussed. Auditor fees are \$1200.00 per day. This budget also includes auditor travel expenses (to include airfare, hotel, meals, and taxes) of \$1,100.00.	\$3,500.00
	GRAND TOTAL	\$66,200.00

PAYMENT

Schools will be expected to invoice DESE within the first three (3) business days of the month. As school districts complete their Project SEARCH tasks, they will be required to attach supporting documents (i.e. invoices from Project SEARCH, receipts, etc.) to the invoice for reimbursement under each item listed in this budget. Supporting documents must be received by the end of the month reimbursement is requested. Non-receipt of these documents will delay payment of subsequent invoices. All expenditures must be invoiced by March 31, 2013 for reimbursement. Invoices should be sent to Michael Dierking, Supervisor, Special Education Finance — Michael.dierking@dese.mo.gov.



BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-26-12-03

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved:
Acceptance of Funds/Funding
Approval

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve acceptance of the Adult Education and Literacy Grant in the amount of \$1,803,033.00 for the period of July 1, 2012 - June 30, 2013.

BACKGROUND: We have been awarded a new Adult Education and Literacy Grant for the period 2012-2013. Through this Saint Louis Public Schools program, over 4,000 adults receive instruction in basic skills, GED preparation and English for Speakers of Other Languages, in 40 locations on an annual basis.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: ii

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 026-DM-253- 1611/1612/2425	Non-GOB	Requisition #:
Amount: \$1,803,033.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$1,803,033.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Adult Ed. and Literacy

Requestor: Rhonda Jones

Timothy Murrell, Exec. Dir., Career Technical Ed

5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION

Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001
TITLE: English Literacy/Civics Program
ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249
E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type Grant Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

STREET ADDRESS (overnight or hand delivery):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102

GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary and Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE		DATE
		3/19/12
PRINTED NAME (Include Dr., Mr., Mrs., Ms., or Miss)		TITLE
Dr. Kelvin B. Adams		Superintendent
COMPANY NAME		
Saint Louis Public Schools		
MAILING ADDRESS		
801 N. 11th Street		
CITY, STATE, ZIP		
Saint Louis, MO 63101		
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.
PHONE NO.	FAX NO.	E-MAIL ADDRESS
314-345-2296	314-345-2261	kelvin.adams@slps.org

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:	
for Commissioner of Education	
TITLE	DATE
Chris Nicastro, Ph.D., Commissioner of Education	May 9, 2012



**STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION**

Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001
TITLE: English Literacy/Civics Program
ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249
E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type **Grant Number** and **Return Due Date** on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

STREET ADDRESS (overnight or hand delivery):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102

GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary and Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE 		DATE 3/19/12
PRINTED NAME (Include Dr., Mr., Mrs., Ms., or Miss) Dr. Kelvin R. Adams		TITLE Superintendent
COMPANY NAME Saint Louis Public Schools		
MAILING ADDRESS 801 N. 11th Street		
CITY, STATE, ZIP Saint Louis, MO 63101		
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.
PHONE NO. 314-345-2296	FAX NO. 314-345-2261	E-MAIL ADDRESS kelvin.adams@slps.org

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS: for Commissioner of Education	
TITLE Chris Nicastro, Ph.D., Commissioner of Education	DATE May 9, 2012



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-04

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of the Adult Education and Literacy EL/Civics Grant in the amount of \$23,105.30 for the period of July 1, 2012 - June 30, 2013 .

BACKGROUND: We have been awarded a new Adult Education and Literacy EL/Civics Grant for the period 2012-2013. This grant will provide for ten hours per week of EL/Civics Instruction at the International Welcome School (weekly schedule M-F/9am-2pm) and five hours per week of EL/Civics instruction at Kingdom House (weekly schedule T/W/Th 9am-2pm). In addition, this grant will fund various materials and instructional resources.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 026-WM-253-1611/1612/2425	Non-GOB	Requisition #:
Amount: \$23,105.30		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$23,105.30	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Adult Ed. and Literacy

Requestor:

Timothy Murrell, Exec. Dir., Career Technical Ed

5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



**STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION**

Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001
TITLE: English Literacy/Civics Program
ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249
E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type Grant Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

STREET ADDRESS (overnight or hand delivery):

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102

GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary and Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE		DATE
		3/19/12
PRINTED NAME (Include Dr., Mr., Mrs., Ms., or Miss)		TITLE
Dr. Kelvin B. Adams		Superintendent
COMPANY NAME		
Saint Louis Public Schools		
MAILING ADDRESS		
801 N. 11th Street		
CITY, STATE, ZIP		
Saint Louis, MO 63101		
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.
PHONE NO.	FAX NO.	E-MAIL ADDRESS
314-345-2296	314-345-2261	kelvin.adams@slps.org

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:	
for Commissioner of Education	
TITLE	DATE
Chris Nicastro, Ph.D., Commissioner of Education	May 9, 2012



**STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY SECTION**

Fiscal Year 2013--English Literacy/Civics (EL/Civics) Grant Application

GRANT NO. EL/Civics 0010-001
TITLE: English Literacy/Civics Program
ISSUE DATE: February 8, 2012

CONTACT PERSON: Angela Heidbreder
PHONE NO.: (573) 751-1249
E-MAIL: Angela.heidbreder@dese.mo.gov

RETURN GRANT APPLICATION NO LATER THAN: 4:00 p.m., March 30, 2012

MAILING INSTRUCTIONS: Print or type Grant Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN GRANT APPLICATION TO:

MAILING ADDRESS (first class or priority):

STREET ADDRESS (overnight or hand delivery):

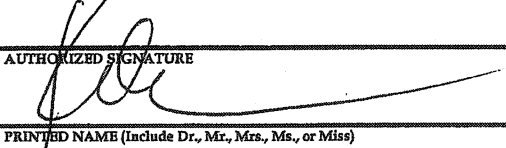
DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
P O BOX 480
JEFFERSON CITY MO 65102-0480

DEPT OF ELEMENTARY AND SECONDARY EDUCATION
ADULT EDUCATION AND LITERACY
205 JEFFERSON STREET 4TH FLOOR
JEFFERSON CITY MO 65102


GRANT PERIOD: July 1, 2012 through June 30, 2013 with renewal (see 1.1)

The grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The grantee further agrees that the language of this grant application shall govern in the event of a conflict with his/her application. The grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary and Secondary Education (DESE) or when this grant application is countersigned by an authorized official of the State of Missouri, a binding agreement shall exist between the grantee and DESE.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE 		DATE 3/19/12
PRINTED NAME (Include Dr., Mr., Mrs., Ms., or Miss) Dr. Kelvin R. Adams		TITLE Superintendent
COMPANY NAME Saint Louis Public Schools		
MAILING ADDRESS 801 N. 11th Street		
CITY, STATE, ZIP Saint Louis, MO 63101		
VENDOR NO. (IF KNOWN)		FEDERAL EMPLOYER ID NO.
PHONE NO. 314-345-2296	FAX NO. 314-345-2261	E-MAIL ADDRESS kelvin.adams@slps.org

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:  for Commissioner of Education	
TITLE Chris Nicastro, Ph.D., Commissioner of Education	DATE May 9, 2012



BOARD RESOLUTION

Date: May 31, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Althea Albert-Santiago, Director, Food Service

Agenda Item: 06-26-12-05

Information:

Action:

Action to be Approved:
Acceptance of Funds/Funding

Previous Board Resolution # 09-3-10-09

Prior Year Cost \$245,674.00

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance and expenditure of \$328,696.00 in reimbursable funds from the Missouri Department of Elementary and Secondary Education (DESE), School Food Services, for the Fresh Fruit and Vegetable Program in the 2012-13 school year at 20 selected SLPS schools. Sunfarm Food Service is the primary source of the fruits and vegetables used in the program.

BACKGROUND: The Fresh Fruit and Vegetable Program through DESE is being renewed at fourteen of the fifteen schools that received funds in 2011-12. For the 2012-13 year, six schools have been added to the program. The program encourages, but does not mandate, the use of local vendors even allowing grocery store purchases. The use of Sunfarm Food Service, who has participated in this program and District food service programs in the past, is also encouraged. The schools in the program are Adams, Ames, Ashland, Clay, Cole, Kottmeyer, Ford, Hamilton, Hickey, Hodgen, Jefferson, Laclede, Lexington, Lyon, Mason, Peabody, Shaw, Walbridge, Woerner, Washington.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.G.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: Fund 510	Non-GOB	Requisition #:
Amount: \$328,696.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$328,696.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013370

Department: Food Services

Althea Albert-Santiago, Director, Food Services

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

--	--	--	--

Division of Financial and
Administrative Services

Date: May 14, 2012
To: Authorized Representative, Child Nutrition Programs (115-115)
From: Karen Wooton, Coordinator, School Food Services
Subject: REVISED Acceptance into the Fresh Fruit and Vegetable Program for SY 2012-2013

The Missouri Department of Elementary and Secondary Education, School Food Services (SFS), would like to thank you for submitting an application for the Fresh Fruit and Vegetable Program (FFVP) for School Year (SY) 2012-2013. The submitted applications have been reviewed and SFS is pleased to announce the applications for the buildings listed below have been **APPROVED**. Instructions for implementation and administration of the FFVP are contained in the *Fresh Fruit and Vegetable Program Handbook*, which can be found on the DESE, SFS website under '[Publications](#)'.

The Addendum to the Permanent Application Agreement is attached and must be completed and returned before claims will be reimbursed.

Training is required each year for participation in the FFVP. The training is available on the SFS website under the '[Webinars and Workshops](#)' button. The training is directed to the coordinator of the FFVP for each LEA. It is also important for all operators of the program to understand the requirements; therefore, the training is encouraged for all staff involved with administering the FFVP. The FFVP Training Documentation has been attached and must be completed and returned before claims will be reimbursed.

Entitlements for the FFVP were determined by taking the total number of students enrolled at each accepted buildings from the October 2011 claim and multiplying it by the per student entitlement. The per student entitlement rate was determined by dividing Missouri's total entitlement for the FFVP by the total number of students enrolled in the accepted schools ($\$3,169,083 \div 63,380$).

Schools must obligate approximately 15% of the FFVP funds prior to September 30, 2012, in order to receive full entitlement for the FFVP. Obligation is defined as an order placed by the specific date, even if delivery will occur at a later date (ex. an order placed Sept 25 for delivery on October 5, would be obligated by September 30). The remainder of the funds will be available after October 1, 2012, and must be obligated by June 30, 2013. The breakdown of FFVP funds is as follows:

<u>Building Code</u>	<u>Building Name</u>	<u>Entitlement Prior to Sept. 30, 2012</u>	<u>Entitlement for the remainder of SY 12-13</u>	<u>Total FFVP Entitlement</u>
4000	ADAMS ELEM.	\$ 2,498.25	\$14,156.75	\$16,655.00
4060	ASHLAND ELEM. AND BR.	\$ 2,610.75	\$14,794.25	\$17,405.00
4250	AMES VISUAL/PERF. ARTS	\$ 2,955.90	16,750.10	\$19,706.00
4360	CLAY ELEM.	\$ 1,402.95	\$ 7,950.05	\$ 9,353.00
4400	COLE ELEM.	\$ 2,408.25	\$13,646.75	\$16,055.00

4510	KOTTMEYER	\$ 1,012.80	\$ 5,739.20	\$ 6,752.00
4630	FORD-FORD BR. ELEM. COMM. ED.	\$ 1,965.60	\$11,138.40	\$13,104.00
4780	HAMILTON ELEM. COMMUNITY ED.	\$ 2,370.75	\$13,434.25	\$15,805.00
4890	HICKEY ELEM.	\$ 2,205.60	\$12,498.40	\$14,704.00
4920	HODGEN ELEM.	\$ 2,093.10	\$11,860.90	\$13,954.00
5020	JEFFERSON ELEM.	\$ 2,093.10	\$11,860.90	\$13,954.00
5060	LACLEDE ELEMENTARY	\$ 1,988.10	\$11,265.90	\$13,254.00
5100	LEXINGTON ELEM.	\$ 2,475.75	\$14,029.25	\$16,505.00
5180	LYON ACADEMY - BASIC INSTR.	\$ 3,601.05	\$20,405.95	\$24,007.00
5340	MASON ELEM.	\$ 3,278.40	\$18,577.60	\$21,856.00
5620	PEABODY ELEM.	\$ 2,768.25	\$15,686.75	\$18,455.00
5780	SHAW VISUAL/PERF. ARTS CTR.	\$ 2,910.90	\$16,495.10	\$19,406.00
5960	WALBRIDGE ELEM. COMMUNITY ED.	\$ 2,258.10	\$12,795.90	\$15,054.00
5970	WOERNER ELEM.	\$ 3,113.40	\$17,642.60	\$20,756.00
6010	WASHINGTON MONTESSORI	\$3,293.40	\$18,662.60	\$21,956.00

To receive reimbursement for the FFVP, claims must be submitted in the SFS web application system. In no instance will advance funds be provided. All funds provided to a building must be utilized. SFS will closely monitor the monthly claims. Failure to submit a claim for the FFVP for two months will result in a warning from SFS. If a claim is not made for three months, it could result in removal from the FFVP and the funds will be given to another LEA. In order to spend the funds awarded, fresh fruits and vegetables need to be served at least two times during a regular five day week.

Monthly reimbursement claims will be broken down into two categories: Operating Costs and Administrative Costs. Operating Costs are documented expenses for purchasing, delivering, preparing, and serving fresh fruits and vegetables. Schools may also claim up to 10% of the total FFVP entitlement for Administration Costs, which may include purchasing equipment to operate the FFVP, expenses incurred for planning the FFVP, managing the paperwork, and all other aspects of the FFVP that are not related to the preparation and service of fresh fruits and vegetables. For more assistance please reference the *FFVP Handbook*, page 22-24, Reimbursable Costs.

Funding for the FFVP is to be used primarily for the purchase of fresh fruits and vegetables. SFS will carefully review all claims for allowable and reasonable expenditures. Your LEA may be contacted to explain any questionable or excessive costs.

The fruits and vegetables used for the FFVP must consist of only **FRESH** produce. The following will not be allowable: processed or preserved fruits and vegetables (i.e., canned, frozen, or dried), dips for fruit, jellied fruit, trail mix, nuts, cottage cheese, smoothies, and most non-food items (except those allowed under administrative/operational costs in the *FFVP Handbook*.)

The FFVP must be made equally available, at no cost, to all students of the participating buildings regardless of a student's free, reduced or full price status. Students must participate in the FFVP during regular school hours, and outside of the National School Lunch Program (NSLP) and School Breakfast Program (SBP). Funds cannot be spent on FFVP for the summer term.

There are no requirements at this time concerning any production records or menus for the FFVP; however schools are required to keep receipts for all costs associated with the FFVP. Records must be kept for three school years plus the current school year's information. If FFVP produce is ordered along with orders for the NSLP or SBP, then schools must keep a separate copy of the receipt in the FFVP file and distinguish the quantities that were used for the FFVP. If there is a delivery charge associated with a receipt, schools are allowed to prorate the delivery charge as an expense for the produce.

Participation in the FFVP is a great opportunity to help students develop lifelong healthful eating habits. If you have any questions or need assistance with implementing the FFVP please contact our office at 573-751-3526.



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 05/18/12
Dept / School: Food Services		Reported By: Althea Albert-Santiago
Vendor: Sunfarm Food Service		Vendor #: 600013370
Contract # / P.O/ #: 4500159308		Contract Name: Fruit and Vegetable Program
Contract Amount: \$245,674.00		Award Date: September 3, 2011
Purpose of Contract (Brief Description): To provide fresh fruits and vegetables to the schools in the program.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4x 3 2 1	Sunfarm tries to ensure that they are serving and giving high quality produce to our students and schools. If the product is not at a high quality the company takes it back and brings different produce.
Timeliness of Delivery or Performance	5 4x 3 2 1	The drivers try to make sure the produce arrives in a timely matter. The drivers are always in contact with the schools if they are going to be later.
Business Relations	5 4 x 3 2 1	The Management of Sunfarm has a good working relationship with the Fresh Fruit and Vegetable Coordinators as well as the Accountability Specialist.
Customer Satisfaction	5 4 x 3 2 1	Sunfarm ensures that all the schools and students are very satisfied. They have great customer service.
Cost Control	5 4 x 3 2 1	The Company tries to work with the Food Services Department to get the best price possible for the fresh fruit and vegetables.
Average Score	4	
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item : 06-26-12-06

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of \$25,000 in grant funding from Parsons Blewett for a staff professional development program to design and draft proposals regarding improving student access to college or other post-secondary education institutions. Kelly Sparks of the American Institutes for Research will provide the services at a cost not to exceed the amount of the grant funds.

BACKGROUND: Parsons Blewett, SLPS and the St. Louis Public Schools Foundation are partnering on a professional development program for school-staff to be trained in developing programs for enhancing college and post-secondary education. Development of the proposals will support the District's efforts in promoting post-secondary education.

Accountability Plan Goals: Goal III: Facilities, Resources Support

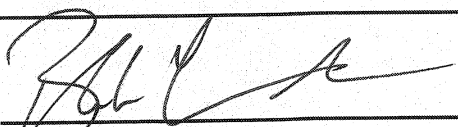
Objective/Strategy: IIIA




FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:
Amount: \$25,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

**GRANT LETTER AGREEMENT BETWEEN THE
SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF ST. LOUIS AND
PARSONS BLEWETT MEMORIAL FUND**

Dr. Kelvin Adams, Superintendent
Ms. Linda Riekes, Development Officer
St. Louis Public Schools
801 North 11th Street
St. Louis, MO

Date: May 22, 2012
12-month period beginning on above date
Grant Period

Dear Dr. Adams and Ms. Riekes:

The Parsons Blewett Memorial Fund (the "Fund") is pleased to inform you that its Board of Trustees has approved a grant in the amount of \$25,000.00 for "Researched Based Strategies for Improving College Access: An Assessment and Training Program" (the "program") to the Special Administrative Board of the Transitional School District of the City of St. Louis, as described on the Application and attachments thereto, which, by this reference, are hereby incorporated herein.

Since this is a new program for both the District and the Fund, the Fund has determined that portions of the grant will be released, in the discretion of the Fund, at such times as certain milestones, established by the Fund are reached. Initially, a sum not to exceed \$12,500.00 shall be available for release in accordance with the schedule in the attachments. The remaining \$12,500.00 shall be disbursed no earlier than 5 business days after receipt by the Fund of work product produced by those trained under the grant, in a form reasonably acceptable to the Fund. The Fund retains the right to disburse less than the full amount of the grant if grant conditions are not met.

By the respective signatures on the last page of this letter, the District agrees to administer this grant and consents to payment by the Fund in accordance with the terms and conditions set forth in this letter.

This grant is made only for the purposes stated in this letter, including attachments, and the grant funds may not be expended for any other purpose without the Fund's prior approval in writing. It is understood that the funds will be used in accordance with the attached approved budget. Overhead, administrative and internal District expenses are not reimbursable from this grant. This means that District employees may not receive compensation directly or indirectly from grant funds. In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The Fund views this grant as an expenditure for the purpose of furthering the Fund's ability to enhance the skills of the individual teachers who will participate in training programs supported by the Fund. The use of these funds is subject to the Fund's terms and conditions for grants, a copy of which is attached. In particular, grant funds may not be used by or for the benefit of individuals who are not in good standing with the Fund as to other Fund grants, scholarships or loans.

In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The initial grant funds described above will become available when the Fund receives a countersigned copy of this letter from the District. (The letter must be signed by the Superintendent and the President of the Special Administrative Board.)

The District is to transmit copies of the reports and the grant applications prepared as work product by those participating in the training under the grant by the deadlines set forth in the Application. If the period of this grant exceeds one year, interim status reports are to be furnished within 30 days after the close of each of the Fund's fiscal years (12/31) in addition to the other reporting required herein and in the attachments. These reports should contain a narrative account of what was accomplished by the expenditure of funds (including a description of progress made toward achieving the goals of the grant), and a financial accounting according to the categories of the attached approved budget.

The District has asked that the Fund handle disbursement of funds under the grant on behalf of the District. The Fund will not, however, enter into contracts with consultants or otherwise become directly obligated for any expense incurred in connection with the project funded by this grant. If the District directly receives grant funds under this grant, although the grant funds need not be physically segregated, such funds paid to the District for further disbursement should be shown separately on the District's books for ease of reference and verification. Records of receipts and expenditures under the grant as well as copies of reports submitted to the Fund should be kept for at least four years following completion of such receipts and expenditures. These books and records are to be made available for the Fund's inspection at reasonable times.

The Fund may monitor and conduct an evaluation of the program funded by this grant, which may include a visit from Fund personnel to observe the program, discuss the program with your personnel and review financial and other records and materials connected with the activities financed by this grant.

If this letter and its attachments correctly set forth your understanding of the arrangements made regarding this grant, please countersign and return the attached copy of this letter to the Executive Director of the Fund. In all correspondence concerning this grant, reference should be made to the grant number designated on the preceding page.

On behalf of the Fund, I extend every good wish for the success of this endeavor.

Sincerely,

PARSONS BLEWETT MEMORIAL FUND

By _____
Thomas M. Stenger
Executive Director

SPECIAL ADMINISTRATIVE BOARD OF THE
TRANSITIONAL SCHOOL DISTRICT OF THE
CITY OF ST. LOUIS

Richard Sullivan, President and CEO

Dr. Kelvin Adams, Superintendent

Linda Riekes, Development Officer
Grant Contact

Date: _____

Attachments



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item : 06-26/12-07

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of \$25,000 in grant funding from Parsons Blewett for funding for a staff professional development program to design and draft proposals regarding supporting the District's early childhood education program. The consultant to provide these services will be jointly selected by Parsons Blewett and SLPS at a cost not to exceed the amount of the grant funds.

BACKGROUND: Parsons Blewett, SLPS and the St. Louis Public Schools Foundation are partnering on a professional development program for school-staff to be trained in developing programs for supporting the District's commitment to access to early childhood education programs.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: IIIA

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: \$25,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

**GRANT LETTER AGREEMENT BETWEEN THE
SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF ST. LOUIS AND
PARSONS BLEWETT MEMORIAL FUND**

Dr. Kelvin Adams, Superintendent
Ms. Linda Riekens, Development Officer
St. Louis Public Schools
801 North 11th Street
St. Louis, MO

Date: May 22, 2012
12-month period beginning on above date
Grant Period

Dear Dr. Adams and Ms. Riekens:

The Parsons Blewett Memorial Fund (the "Fund") is pleased to inform you that its Board of Trustees has approved a grant in the amount of \$25,000.00 for "Implementation of Best Practices in Early Childhood Classrooms: An Assessment and Training Program for Elementary Principals" (the "program") to the Special Administrative Board of the Transitional School District of the City of St. Louis, as described on the Application and attachments thereto, which, by this reference, are hereby incorporated herein.

Since this is a new program for both the District and the Fund, the Fund has determined that portions of the grant will be released, in the discretion of the Fund, at such times as certain milestones, established by the Fund are reached. Initially, a sum not to exceed \$12,500.00 shall be available for release in accordance with the schedule in the attachments. The remaining \$12,500.00 shall be disbursed no earlier than 5 business days after receipt by the Fund of work product produced by those trained under the grant, in a form reasonably acceptable to the Fund. The Fund retains the right to disburse less than the full amount of the grant if grant conditions are not met.

By the respective signatures on the last page of this letter, the District agrees to administer this grant and consents to payment by the Fund in accordance with the terms and conditions set forth in this letter.

This grant is made only for the purposes stated in this letter, including attachments, and the grant funds may not be expended for any other purpose without the Fund's prior approval in writing. It is understood that the funds will be used in accordance with the attached approved budget. Overhead, administrative and internal District expenses are not reimbursable from this grant. This means that District employees may not receive compensation directly or indirectly from grant funds. In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The Fund views this grant as an expenditure for the purpose of furthering the Fund's ability to enhance the skills of the individual teachers who will participate in training programs supported by the Fund. The use of these funds is subject to the Fund's terms and conditions for grants, a copy of which is attached. In particular, grant funds may not be used by or for the benefit of individuals who are not in good standing with the Fund as to other Fund grants, scholarships or loans.

In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The initial grant funds described above will become available when the Fund receives a countersigned copy of this letter from the District. (The letter must be signed by the Superintendent and the President of the Special Administrative Board.)

The District is to transmit copies of the reports and the grant applications prepared as work product by those participating in the training under the grant by the deadlines set forth in the Application. If the period of this grant exceeds one year, interim status reports are to be furnished within 30 days after the close of each of the Fund's fiscal years (12/31) in addition to the other reporting required herein and in the attachments. These reports should contain a narrative account of what was accomplished by the expenditure of funds (including a description of progress made toward achieving the goals of the grant), and a financial accounting according to the categories of the attached approved budget.

The District has asked that the Fund handle disbursement of funds under the grant on behalf of the District. The Fund will not, however, enter into contracts with consultants or otherwise become directly obligated for any expense incurred in connection with the project funded by this grant. If the District directly receives grant funds under this grant, although the grant funds need not be physically segregated, such funds paid to the District for further disbursement should be shown separately on the District's books for ease of reference and verification. Records of receipts and expenditures under the grant as well as copies of reports submitted to the Fund should be kept for at least four years following completion of such receipts and expenditures. These books and records are to be made available for the Fund's inspection at reasonable times.

The Fund may monitor and conduct an evaluation of the program funded by this grant, which may include a visit from Fund personnel to observe the program, discuss the program with your personnel and review financial and other records and materials connected with the activities financed by this grant.

If this letter and its attachments correctly set forth your understanding of the arrangements made regarding this grant, please countersign and return the attached copy of this letter to the Executive Director of the Fund. In all correspondence concerning this grant, reference should be made to the grant number designated on the preceding page.

On behalf of the Fund, I extend every good wish for the success of this endeavor.

Sincerely,

PARSONS BLEWETT MEMORIAL FUND

By _____
Thomas M. Stenger
Executive Director

SPECIAL ADMINISTRATIVE BOARD OF THE
TRANSITIONAL SCHOOL DISTRICT OF THE
CITY OF ST. LOUIS

Richard Sullivan, President and CEO

Dr. Kelvin Adams, Superintendent

Linda Riekes, Development Officer
Grant Contact

Date: _____

Attachments



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item : 06-26-12-08

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the acceptance of \$25,000 in grant funding from Parsons Blewett for funding for a staff professional development program to design and draft proposals regarding improving student access to health and wellness programs. Dewey Caruthers of Dewey & Associates will provide the services at a cost not to exceed the amount of the grant funds.

BACKGROUND: Parsons Blewett, SLPS and the St. Louis Public Schools Foundation are partnering on a professional development program for school-staff to be trained in developing programs for promoting health and wellness among students. The purpose is to increase student access to health care and wellness programs to improve attendance and academic achievement.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: IIIA

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount: \$25,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

**GRANT LETTER AGREEMENT BETWEEN THE
SPECIAL ADMINISTRATIVE BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF ST. LOUIS AND
PARSONS BLEWETT MEMORIAL FUND**

Dr. Kelvin Adams, Superintendent
Ms. Linda Riekes, Development Officer
St. Louis Public Schools
801 North 11th Street
St. Louis, MO

Date: May 22, 2012
12-month period beginning on above date
Grant Period

Dear Dr. Adams and Ms. Riekes:

The Parsons Blewett Memorial Fund (the "Fund") is pleased to inform you that its Board of Trustees has approved a grant in the amount of \$25,000.00 for "Best Practices for Improving Health: An Assessment and Training Program" (the "program") to the Special Administrative Board of the Transitional School District of the City of St. Louis, as described on the Application and attachments thereto, which, by this reference, are hereby incorporated herein.

Since this is a new program for both the District and the Fund, the Fund has determined that portions of the grant will be released, in the discretion of the Fund, at such times as certain milestones, established by the Fund are reached. Initially, a sum not to exceed \$12,500.00 shall be available for release in accordance with the schedule in the attachments. The remaining \$12,500.00 shall be disbursed no earlier than 5 business days after receipt by the Fund of work product produced by those trained under the grant, in a form reasonably acceptable to the Fund. The Fund retains the right to disburse less than the full amount of the grant if grant conditions are not met.

By the respective signatures on the last page of this letter, the District agrees to administer this grant and consents to payment by the Fund in accordance with the terms and conditions set forth in this letter.

This grant is made only for the purposes stated in this letter, including attachments, and the grant funds may not be expended for any other purpose without the Fund's prior approval in writing. It is understood that the funds will be used in accordance with the attached approved budget. Overhead, administrative and internal District expenses are not reimbursable from this grant. This means that District employees may not receive compensation directly or indirectly from grant funds. In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The Fund views this grant as an expenditure for the purpose of furthering the Fund's ability to enhance the skills of the individual teachers who will participate in training programs supported by the Fund. The use of these funds is subject to the Fund's terms and conditions for grants, a copy of which is attached. In particular, grant funds may not be used by or for the benefit of individuals who are not in good standing with the Fund as to other Fund grants, scholarships or loans.

In the event grant funds are used in violation of any of the terms and conditions, the District agrees to repay the Fund the amount improperly expended.

The initial grant funds described above will become available when the Fund receives a countersigned copy of this letter from the District. (The letter must be signed by the Superintendent and the President of the Special Administrative Board.)

The District is to transmit copies of the reports and the grant applications prepared as work product by those participating in the training under the grant by the deadlines set forth in the Application. If the period of this grant exceeds one year, interim status reports are to be furnished within 30 days after the close of each of the Fund's fiscal years (12/31) in addition to the other reporting required herein and in the attachments. These reports should contain a narrative account of what was accomplished by the expenditure of funds (including a description of progress made toward achieving the goals of the grant), and a financial accounting according to the categories of the attached approved budget.

The District has asked that the Fund handle disbursement of funds under the grant on behalf of the District. The Fund will not, however, enter into contracts with consultants or otherwise become directly obligated for any expense incurred in connection with the project funded by this grant. If the District directly receives grant funds under this grant, although the grant funds need not be physically segregated, such funds paid to the District for further disbursement should be shown separately on the District's books for ease of reference and verification. Records of receipts and expenditures under the grant as well as copies of reports submitted to the Fund should be kept for at least four years following completion of such receipts and expenditures. These books and records are to be made available for the Fund's inspection at reasonable times.

The Fund may monitor and conduct an evaluation of the program funded by this grant, which may include a visit from Fund personnel to observe the program, discuss the program with your personnel and review financial and other records and materials connected with the activities financed by this grant.

If this letter and its attachments correctly set forth your understanding of the arrangements made regarding this grant, please countersign and return the attached copy of this letter to the Executive Director of the Fund. In all correspondence concerning this grant, reference should be made to the grant number designated on the preceding page.

On behalf of the Fund, I extend every good wish for the success of this endeavor.

Sincerely,

PARSONS BLEWETT MEMORIAL FUND

By _____
Thomas M. Stenger
Executive Director

SPECIAL ADMINISTRATIVE BOARD OF THE
TRANSITIONAL SCHOOL DISTRICT OF THE
CITY OF ST. LOUIS

Richard Sullivan, President and CEO

Dr. Kelvin Adams, Superintendent

Linda Riekes, Development Officer
Grant Contact

Date: _____

Attachments

PARSONS BLEWETT MEMORIAL FUND

GRANT TERMS AND CONDITIONS

1. Informal progress reports shall be provided to the Fund monthly. Interim report(s) shall be provided to the Fund quarter-annually (March, June, September, December) and must be in writing. An interim report should summarize the budget as approved by the Fund and all expenditures and disbursements through the period being reported. All variances from the approved budget should be explained. Interim reports are due 30 days after the end of the quarter.
2. Copies of the grant applications prepared by the individuals trained under this grant shall be provided to the Fund on the dates set forth in the Application.
3. A final report must be provided to the Fund in writing. The final report is due on _____. The final report must include: (1) an explanation of the major focus and purpose of the grant; (2) a description of the organization and implementation of the grant program, including activities, experiences and methods of evaluating effectiveness; (3) a description of accomplishments/progress toward grant goals/objectives, outcomes in terms of teacher knowledge/skills/practices, and plans for follow-up/support activities; and (4) a summary of the actual budget as approved by the Fund, all disbursements during the grant period and an explanation of all variances from the approved budget.
4. The Grant Letter Agreement must be signed by the individuals as provided on the last page of the Grant Letter Agreement.
5. All grant expenditures shall be adequately documented or substantiated through receipts or other documentation. Funds may be withheld until this requirement is met to the satisfaction of the Fund.
6. Overhead, administrative and internal District expenses are not reimbursable from this grant.
7. Without prior written consent of the Fund, grant monies may only be used as set forth in this Grant Letter Agreement and attachments.
8. Any funds remaining in the grant account at the end of the grant period shall be returned to the Fund or the right to disbursement by the Fund shall be cancelled. However, permission may be requested to extend the grant period or for a change in terms. Requests for such extensions must be made to the Fund, in writing, with justification within 30 days after the end of the grant period. The request for extension may be submitted with the final report.



Board Resolution

Date: May 23, 2012

Agenda Item: 06-26-12-09

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:
X Financial Report

Other Transaction Descriptors: _____

SUBJECT:

To approve the Monthly Board Transaction Report for April 2012.

BACKGROUND:

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - -
Amount: No Cost

Requisition #: _____

Fund Source: - - - -
Amount: _____

Requisition #: _____

Fund Source: - - - -
Amount: _____

Requisition #: _____


Cost not to Exceed: No Cost

Pending Funding Availability Vendor #: _____

Department: Finance



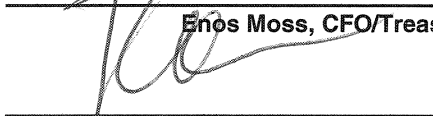
Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Mary M. Houlihan, Dep. Supt., Operations



Dr. Kelvin R. Adams, Superintendent

Monthly Budget Report

Dates: 04-01-2012 - 04-30-2012

Fiscal Year: 2011 - 2011

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0501852544
SAP Entry Doc #: 0501852506

From:	110-2411	-	125-00-110	-	6411	
TO:	110-2411	-	125-00-110	-	6383	
Control No:	B1112-1230					
From Amount:			1,315.00-			1,315.00-
TO Amount:			1,315.00			1,315.00

Text: Conference Name: DECA State Career Development Conference //
Conference Date: March 18 - 20, 2012 // Conference Location: Lake of
the Ozarks, MO // Conference Attendees: J. Barbie (Advisor), Angela
Powell (Sponsor), Goldie Adams (Student), Ebony Graves (Student)

2 SAP Hierarchy Doc #: 0501852637
SAP Entry Doc #: 0501852599

From:	120-1151	-	156-55-120	-	6143	
TO:	110-2411	-	156-00-110	-	6411	
Control No:	B1112-1281					
From Amount:			999.99-			999.99-
TO Amount:			999.99			999.99

Text: Moving funds from extra service to general supplies to cover transfer
for encumbered funds

3 SAP Hierarchy Doc #: 0501852646
SAP Entry Doc #: 0501852608

From:	110-2411	-	339-00-110	-	6384	
TO:	110-2411	-	339-00-110	-	6383	
Control No:	B1112-1290					
From Amount:			772.00-			772.00-
TO Amount:			772.00			772.00

Text: CONFERENCE: ShowMe Basketball Tournament // DATE: March 23-25, 2012
// LOCATION: Columbia, MO // ATTENDEES: Susan Reid, Karen Dennins,
Tabitha White, Joe Green and Joseph Lindell

Monthly Budget Report

Dates: 04-01-2012 - 04-30-2012

Fiscal Year: 2011 - 2011

232-Title I IASA 11-12

1 SAP Hierarchy Doc #: 0501852716
SAP Entry Doc #: 0501852678

From:	232-1177	- 183-AD-232	- 6541	1,307.19-
	232-1177	- 183-AD-232	- 6363	707.60-
To:	232-1177	- 183-AD-232	- 6384	707.60
	232-1177	- 183-AD-232	- 6383	1,307.19

Control No: B1112-1353

From Amount: 2,014.79-

To Amount: 2,014.79

Text: CONFERENCE: International Reading Association Conference // DATE:

April 29 - May 3, 2012 // LOCATION: Chicago, IL // ATTENDEES: Juanita Chambers

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 04-01-2012 - 04-30-2012
Fiscal Year: 2011 - 2011

272-PL 94-142 SPED 1112

1 SAP Hierarchy Doc #: 0501852618
SAP Entry Doc #: 0501852580

From:	272-1511	- 828-00-272	- 6143	70,159.36-
To:	272-1511	- 828-00-272	- 6149	70,159.36
Control No:	B1112-1262			
From Amount:				
To Amount:				
Text: Correcting budget deficit				

Monthly Budget Report

Dates: 04-01-2012 - 04-30-2012

Fiscal Year: 2011 - 2011

292-Mini Federal 1112

1 SAP Hierarchy Doc #: 0501852583
SAP Entry Doc #: 0501852545

From:	292-2239	-	840-MP-292	-	6384	200.00-
To:	292-2239	-	840-MP-292	-	6383	200.00

Control No: B1112-1215

From Amount: 200.00-

To Amount: 200.00

Text: CONFERENCE: DESE Stakeholders Meeting for Early Childhood Assessment
Pilot // DATE: March 29 - 30, 2012 // LOCATION: Jefferson City, MO //
ATTENDEES: Clarissa Ross

Monthly Budget Report
Dates: 04-01-2012 - 04-30-2012
Fiscal Year: 2011 - 2011

610-DEBT SERVICE

1 SAP Hierarchy Doc #: 0501852595
SAP Entry Doc #: 0501852557

From:	610-5111	- 975-00-610	- 6691	948,249.00-
To:	610-5121	- 975-00-610	- 6611	948,249.00

Control No: B1112-1227

From Amount: 948,249.00-
To Amount: 948,249.00

Text: To record 4/1/2012 debt payments made by trustee Wells Fargo.

Monthly Budget Report
 Dates: 04-01-2012 - 04-30-2012
 Fiscal Year: 2011 - 2011
 Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL	:	2,087.00-
To 110-INCIDENTAL	:	3,086.99
Fund Total From 120-TEACHERS FUND	:	999.99-
To 120-TEACHERS FUND	:	0.00
Fund Total From 232-Title I IASA 11-12	:	2,014.79-
To 232-Title I IASA 11-12	:	2,014.79
Fund Total From 272-PL 94-142 SPED 1112	:	70,159.36-
To 272-PL 94-142 SPED 1112	:	70,159.36
Fund Total From 292-Mini Federal 1112	:	200.00-
To 292-Mini Federal 1112	:	200.00
Fund Total From 610-DEBT SERVICE	:	948,249.00-
To 610-DEBT SERVICE	:	948,249.00
District Total From	:	1,023,710.14-
To	:	1,023,710.14



Board Resolution

Date: May 23, 2012

Agenda Item: 06-26-12-10

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:
 Financial Report

Other Transaction Descriptors: _____

SUBJECT:

To approve Amendment #1 to the Fiscal Year 2011-2012 General Operating Budget.

BACKGROUND:

State law requires that a budget amendment be made prior to actual expenditures for a given fund(s) exceeding the officially approved budget for that fund(s). Budget Amendment #1 represents the projected final FY11-12 general operating revenues and expenditures and compares them to the officially approved FY11-12 revenue and expenditures.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-		Requisition #:
Amount:	No Cost					
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Cost not to Exceed:	No Cost		<input type="checkbox"/>	Pending Funding Availability		Vendor #:

Department: Finance

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

Saint Louis Public Schools
General Operating Revenues

11-12 Budget
Amendment #1

Source	FY2011-12		Variance
	Adopted	Amendment #1	
Local	209,088,979	207,227,082	(1,861,897)
County	3,153,791	3,634,580	480,789
State	56,329,098	53,444,444	(2,884,654)
Federal	6,330,500	8,743,814	2,413,314
Subsidy	1,600,000	3,106,808	1,506,808
Total by Source	\$ 276,502,368	\$ 276,156,728	\$(345,640)

Fund	FY2011-12		Variance
	Adopted	Amendment #1	
110	208,208,764	210,068,388	1,859,624
120	63,781,104	60,667,649	(3,113,455)
140	4,512,500	4,425,307	(87,193)
360	-	995,383	995,383
Subsidy	-	-	-
Total by Fund	\$ 276,502,368	\$ 276,156,728	\$(345,640)

Object	FY2011-12		Variance
	Adopted	Amendment #1	
5111	100,757,287	102,716,519	1,959,232
5112	24,839,248	23,277,243	(1,562,005)
5113	1,179,623	1,397,329	217,706
5114	148,951	1,212,735	1,063,784
5115	15,588,084	15,673,339	85,255
5116	21,200,000	20,087,289	(1,112,711)
5117	9,314,330	7,117,282	(2,197,048)
5118	500	117,606	117,106
5119	50,000	50,050	50
5121	7,157,167	3,491,759	(3,665,408)
5122	1,281,441	1,422,190	140,749
5123	196,984	636,376	439,392
5127	1,349,948	184,589	(1,165,359)

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
5129 City Sales Tax	22,660,416	24,575,684	1,915,268
5142 Super Now Accounts	300,000	226,204	(73,796)
5172 Lost Textbooks	10,000	1,502	(8,499)
5189 Indirect Cost	2,130,000	2,000,482	(129,518)
5192 Rent - Board Facilities	150,000	241,305	91,305
5194 Utilities	-	216	216
5195 Refund of Pr Yr Exp	-	17,371	17,371
5199 Misc Local Revenue (incl VICC)	775,000	1,784,628	1,009,628
5221 St Ass Util & RR Tax	2,156,028	2,602,382	446,354
5224 Oth Cty In Surch Tax	697,763	698,461	698
5312 Transportation	4,638,371	5,041,500	403,129
5319 Classroom Trust	5,105,873	5,233,853	127,980
5361 Voc/Technical Aid	175,000	235,500	60,500
5399 Misc State Revenue	425,000	1,461,483	1,036,483
5429 Other (ERATE, Fed Stabilization)	1,818,000	2,983,817	1,165,817
5631 Insurance Recovery	-	-	-
5651 Interfund Subsidy	1,600,000	3,106,808	1,506,808
5215 Fines/forf Misdmea	300,000	333,737	33,737
5311 Basic Formula	45,952,854	41,472,107	(4,480,747)
5317 Career Ladder	32,000	-	(32,000)
5422 ARRA - Basic Formula	-	1,264,475	1,264,475
5424 ARRA - Basic Formula	-	70,215	70,215
5496 Medicaid Direct Prov	855,000	350,717	(504,283)
5497 Medicaid Case Mgmt	3,657,500	4,074,590	417,090
5691 Sale of Real Property	-	995,383	995,383
Total by Object	\$ 276,502,368	\$ 276,156,728	\$ (345,640)

	FY2011-12	FY2011-12	
	Adopted	Amendment #1	Variance
110 Incidental	132,766,351	132,458,184	(308,167)
120 Teachers	137,473,690	138,369,210	895,520
140 Student Health	3,087,327	3,780,828	693,501
360 Capital	175,000	192,606	17,606
Total by Fund	\$ 273,502,368	274,800,828	\$ 1,298,460

Fund

Function	Adopted	Amendment #1	Variance
0 General	11,966,526	12,863,845	897,319
1111 GENERAL PROGRAMS 1-5	31,336,305	32,788,968	1,452,663
1112 MAGNET SCHOOL PROG ELEMEN	2,310,378	2,277,870	(32,507)
1113 ART ELEMENTARY	2,403,197	2,385,444	(17,753)
1118 VOCAL MUSIC ELEMENTARY	2,152,309	2,135,914	(16,395)
1123 PHYSICAL EDUCATION ELEMENT/	3,085,201	3,062,052	(23,150)
1127 SPECIALTY PROGRAM ELEMENTA	-	-	-
1129 KINDERGARTEN	5,784,936	5,743,980	(40,956)
1131 GENERAL PROGRAMS 6-8	10,330,663	10,196,594	(134,069)
1132 MAGNET SCHOOL PROG MIDDLE	1,150,151	1,140,848	(9,302)
1133 ART MIDDLE	530,627	526,724	(3,903)
1135 SCIENCE MIDDLE	136,676	135,631	(1,045)
1137 INSTRUMENTAL MUSIC MIDDLE	210,778	209,216	(1,562)
1138 VOCAL MUSIC MIDDLE	342,724	340,114	(2,611)
1143 PHYSICAL EDUCATION MIDDLE	833,264	827,007	(6,257)
1151 GENERAL PROGRAM 9-12	18,899,741	18,821,831	(77,910)
1152 MAGNET SCHOOL PROGRAM HIG	5,434,487	5,383,820	(50,667)
1153 ART HIGH	1,185,612	1,176,752	(8,860)
1155 SCIENCE HIGH SCHOOLS	410,028	406,894	(3,134)
1157 INSTRUMENTAL MUSIC HIGH	767,621	761,889	(5,733)
1158 VOCAL MUSIC HIGH	190,049	188,470	(1,579)
1163 PHYSICAL EDUCATION HIGH	1,820,264	1,806,719	(13,545)

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance	
1177	SPECIALTY PROGRAM HIGH	446,498	448,739	2,242
1211	MENTALLY RETARDED CLASSES	17,936,263	17,737,503	(198,760)
1213	LD/BD/EMR RESOURCE	7,612,917	7,549,697	(63,220)
1222	DEAF	166,242	164,456	(1,786)
1224	VISUALLY HANDICAPPED	87,500	86,910	(590)
1225	SPEECH IMPAIRED	2,253,579	2,234,132	(19,447)
1226	PHYSICALLY HANDICAPPED	319,570	316,564	(3,006)
1231	BEHAVIOR DISORDERS	225,022	223,180	(1,841)
1232	CONTINGENCY ARRANGEMENT	2,000,000	1,820,385	(179,615)
1249	SPECIAL EDUCATION - GENERAL	825,600	808,860	(16,740)
1251	REMEDIAL READING	153,905	152,874	(1,031)
1272	MAGNET GIFTED PROGRAMS	3,953,647	3,946,185	(7,462)
1281	HOME INSTRUCTION	363,518	361,228	(2,290)
1283	DELINQUENT	169,347	168,329	(1,019)
1341	FAMILY & CONSUMER SCIENCE	171,331	170,026	(1,305)
1351	TECHNOLOGY EDUCATION	240,405	238,281	(2,124)
1361	BUSINESS EDUCATION	1,745,803	1,732,164	(13,638)
1362	VOC SCHOOL COMPUTER LAB	257,946	255,845	(2,101)
1381	TRADES AND INDUSTRIAL	607,768	602,778	(4,990)
1382	HEALTH/OCCUPATION	133,875	132,828	(1,047)
1392	AGRICULTURAL TECH	132,680	131,632	(1,048)
1411	EXTRACURRICULAR ACTIVITES	523,713	670,722	147,008
1421	INTERSCHOLASTIC ATHLETIC ADI	200,830	197,307	(3,524)
1422	INTERSCHOLASTIC COMPETITION	1,318,487	1,421,008	102,520
1663	OFFICE DIR COMM/ADULT ED	833,425	851,336	17,911
1932	TUITION - TO OTHER DISTRICTS	8,000,000	7,281,541	(718,459)
2113	SOCIAL WORK SERVICES	888,816	875,489	(13,328)
2122	COUNSELING SERVICES	6,120,149	6,010,261	(109,887)
2124	STUDENT SUPPORT SERVICE	221,925	229,505	7,580
2128	RECRUIT & COUNS CTR	292,994	550,895	257,901

	FY2011-12	FY2011-12		
	Adopted	Amendment #1	Variance	
2132	MEDICAL SERVICE	1,745,566	2,481,376	735,810
2134	NURSING SERVICES	2,311,873	2,265,936	(45,938)
2139	OTHER HEALTH SERVICE	547,696	535,558	(12,138)
2142	PSYCHOL TESTING SVCS	53,349	52,186	(1,164)
2181	SPRINGBRD LEARN NON-FEDRL	142,752	181,619	38,867
2213	STAFF DEVELOPMENT	239,761	240,352	591
2218	CURRICULUM SERVICES	1,743,061	1,282,352	(460,708)
2223	TECH SERV INSTRUC/NON-INS	1,646,999	1,580,398	(66,602)
2226	SCHOOL MEDIA CENTER	3,566,217	3,329,556	(236,662)
2232	CAREER & TECHNICAL EDUCATIO	184,740	186,700	1,960
2238	PARTNERSHIP PROGRAM	110,081	120,476	10,395
2239	EARLY CHILDHOOD EDUCATION	7,000	6,756	(244)
2251	SPECIAL ED ASSIGNMENT MONTI	147,402	149,986	2,584
2311	BOARD OF EDUCATION OFFICE	309,356	316,829	7,472
2321	SUPERINTENDENT OF SCHOOLS	3,703,036	3,781,697	78,661
2322	PUBLIC INFO & COMMUN OUTR	479,575	1,059,781	580,206
2325	CHIEF ACADEMIC OFFICE	570,501	573,528	3,026
2327	ACCOUNTABILITY OFFICER	236,559	241,857	5,298
2328	DEPUTY SUPERINTENDENT	172,300	187,703	15,403
2331	EDUCATION OFFICERS	777,164	808,913	31,749
2332	DIRECTOR SPEC ED SERVICE	359,361	365,225	5,865
2333	DIRECTOR SPECIAL SERVICE	379,133	383,380	4,246
2336	ALT EDUC/STUDENTS RIGHTS	3,384,464	3,324,325	(60,139)
2338	CHIEF OF SCHOOLS	5,500	374	(5,126)
2411	OFFICE OF THE PRINCIPAL	18,693,691	19,066,643	372,953
2421	DIRECTOR VOC ED SERVICES	119,308	124,270	4,963
2492	VOCATION SCHOOL PLANNING	212,890	200,493	(12,397)
2512	TREASURERS OFFICE	306,506	315,479	8,972
2514	INSURANCE SERVICE	782,948	871,314	88,366
2517	FISCAL CONTROL OFFICER	430,410	458,487	28,077

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

	FY2011-12	FY2011-12		
	Adopted	Amendment #1	Variance	
2518	DEVELOPMENT OFFICER	241,125	243,806	2,681
2522	BUDGETING SERVICE	372,177	384,865	12,688
2523	FISCAL CONTROL OFFICE	624,772	638,725	13,953
2524	PAYROLL SERVICE	321,583	323,636	2,053
2551	PUPIL TRANS CONTRACTED	15,447,151	14,819,192	(627,959)
2553	CONTRACTED TRANS-SPEC ED	4,746,226	4,553,353	(192,874)
2558	NONALLOWABLE TRANSPORTATI	1,063,640	1,057,970	(5,670)
2572	PURCHASING SERVICE	196,375	198,064	1,689
2577	PRINT PUBLISH & DUP SVCS	1,767,329	1,645,037	(122,292)
2591	RECORD ROOM SERVICES	86,279	85,786	(493)
2611	BUILDING COMMISSIONER	678,133	727,881	49,749
2622	BLDG ENGINEERING SERVICES	512,177	560,919	48,742
2623	BLDG CUSTODIAL SERVICES	307,301	323,747	16,446
2624	BLDG MAINTENANCE SERVICES	18,016,372	17,689,166	(327,206)
2625	BLDG OPERATION SERVICES	10,779,848	9,981,287	(798,561)
2629	WAREHOUSE PICK-UP&DELIVER	11,094	16,892	5,798
2649	MOVING & RELOCATION	500,000	492,800	(7,200)
2661	SECURITY GUARD SERVICE	4,459,883	4,751,492	291,608
2822	RESEARCH-EVALUATION-ASSESS	1,518,732	1,709,615	190,883
2827	STUDENT ACCOUNTING	156,301	163,593	7,292
2828	MANAGEMENT INFORMATION SI	5,941,403	6,108,895	167,492
2832	HUMAN RESOURCE SERVICES	2,439,457	2,584,679	145,221
2838	SUBSTITUTES	-	241,703	241,703
3333	INFANT CARE CENTER	335,517	329,739	(5,778)
5115	LEASE PAYMENT	125,000	123,200	(1,800)
	Total by Function	\$ 273,502,368	274,800,828	\$ 1,298,460

(0)

Object

6111	Administrators Salaries (Certifica	11,567,048	11,899,199	332,151
6112	Classroom Teachers Salary	85,352,426	84,167,108	(1,185,318)

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
6113 Support Services	12,602,420	12,223,529	(378,891)
6114 Teachers Continuing Subs	-	1,895,668	1,895,668
6121 Administrators Salaries Non-Cert	2,586,177	2,853,770	267,593
6122 Secretarial and Clerical	4,807,383	4,790,172	(17,211)
6123 Professional and Technical Salari	2,317,705	2,341,013	23,308
6124 Teacher Aides	7,106,042	6,937,720	(168,322)
6125 Custodial and Mtn Salaries	7,966,299	8,449,604	483,306
6126 Mechanics/Trades Job Cost	2,011,155	2,017,684	6,529
6142 Regular Teachers Performing Sub	-	107,983	107,983
6143 Extra Service Payments	1,532,753	1,776,471	243,719
6144 Sub Teachers	2,608,246	4,252,161	1,643,916
6146 Sub Clerk	-	133,720	133,720
6148 Inservice Payments	-	6,354	6,354
6149 Temp Salaries NOC	1,024,749	1,145,997	121,248
6162 Secre/Clerical Sal OT	28,656	48,117	19,462
6163 Prof & Tech Salaries OT	-	5,024	5,024
6164 Teacher Aides OT	23,139	19,657	(3,482)
6165 Custodial Maint Sal OT	272,431	314,355	41,924
6166 Mech/Trade OT Job Cost	-	25,581	25,581
6181 Teachers-Summer (Certifi)	340,000	1,748,182	1,408,182
6182 Admin-Summer (Certif)	150,000	340,000	190,000
6183 Non-Certif Salary-Summer	1,700,000	150,000	(1,550,000)
6211 Retirement	17,508,138	19,277,194	1,769,057
6231 Social Security	10,910,844	11,088,025	177,181
6241 Group Medical Insurance	21,104,247	20,131,918	(972,330)
6242 Group Dental Insurance	801,446	790,621	(10,825)
6243 Group Life Insurance	285,243	225,504	(59,738)
6244 Vision Insurance	52,900	52,312	(588)
6245 Short Term Disability	1,045,544	653,946	(391,598)
6246 Long Term Disability	551,469	344,953	(206,516)

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
6261 Worker's Compensation	812,200	831,039	18,839
6311 Tuition Service	10,163,055	9,250,337	(912,718)
6312 Professional Ed Services	43,476	34,166	(9,310)
6315 Auditors & Accountants Svc	186,000	199,100	13,100
6318 Legal Services	1,823,422	1,823,422	(0)
6319 Other Professional & Technical (I	15,819,809	16,091,988	272,179
6324 Water Service	300,002	300,002	-
6325 Sewer Service	726,635	460,658	(265,977)
6333 Contracted Repairs	1,040,272	428,326	(611,946)
6334 Rentals Equipment	22,320	22,878	558
6336 Property Services	307,301	323,747	16,446
6338 Repair Maintenance Other	208,204	186,552	(21,652)
6341 Contracted Transportation To-Fr	21,090,517	20,233,457	(857,060)
6342 Other Contracted Pupil Transpor	68,064	389,690	321,627
6343 Contracted Transportation Sick &	300	300	-
6344 Contracted Transportation After	427,094	420,664	(6,431)
6349 Other Transportation Bus Passes	512,300	510,100	(2,200)
6351 Property Including Boiler Insuran	476,679	556,184	79,505
6352 Employee Pers Liability Insurance	6,131	8,505	2,374
6353 Employee Fidelity Insurance	150,000	146,680	(3,320)
6354 Vehicle Insurance	79,638	87,957	8,320
6355 Athletic Insurance	54,000	55,503	1,503
6358 Licenses, Fees & Permits	370,247	932,975	562,728
6359 Legal Settlements	917,648	917,648	-
6361 Telephone & Telegraph	2,346,212	2,410,712	64,500
6362 Advertising-Recruiting/Announce	175,817	1,162,443	986,627
6363 Printing & Binding	171,801	162,887	(8,914)
6364 Postage	313,592	164,721	(148,872)
6371 Operating Supplement	955,442	65,000	(890,442)
6381 Memberships & Dues	122,940	123,168	228

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
6382	Transportation-Mech-Job Cost	-	198
6383	Travel & Conference Expenses	177,077	170,572
6384	Meeting Expenses	142,223	149,789
6385	Vehicle Expense	3,600	13,200
6386	Mileage	67,817	58,917
6389	Transportation NOC	-	50
6395	Field Trip Admission	7,984	4,003
6411	General Supplies	2,777,740	2,589,469
6412	Standardized Tests	650,301	838,301
6415	Trophies/Awards/Incentives	38,866	43,747
6417	Gas and Oil	42,291	67,291
6421	Textbooks Direct Purchase	1,943,704	1,151,719
6422	Workbook-Direct Purchase	25,250	25,250
6433	Periodicals	360,905	176,335
6441	Software-Microcomputer	1,298,155	1,220,653
6442	Software-Mainframe	3,000	-
6443	Computers < \$1,000	274,133	356,117
6483	Heating Service	2,567,460	2,067,460
6484	Electric Service	6,823,556	6,783,247
6541	Equipment	288,446	400,397
6542	Computers > \$1,000	38,000	30,474
6546	Equipment/Lease Purchase	24,284	139,284
	Total by Object	\$ 273,502,368	\$ 274,800,828
			\$ 1,298,460

(0)

Location

111	Gateway Institute of Technology	8,339,667	8,312,256	(27,411)
114	Nottingham CAJT High School	1,859,442	1,840,040	(19,402)
117	Clyde J. Miller Career/Technical A	4,917,722	4,892,753	(24,970)
125	Beaumont High	2,899,484	2,884,494	(14,990)
144	Cleveland / NJROTC	2,030,467	1,995,598	(34,869)

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
156 Metro Academy Class HS	2,315,263	2,304,733	(10,530)
168 Roosevelt High	6,451,141	6,405,859	(45,282)
173 Soldan Int'l Studies	3,808,062	3,805,586	(2,477)
180 Sumner High	3,467,650	3,450,602	(17,049)
183 Vashon High	4,091,710	4,050,548	(41,163)
186 Central VPA	2,964,891	2,941,373	(23,518)
193 Carnahan School of the Future	2,478,220	2,492,170	13,950
194 Northwest Transportation and La	2,331,921	2,320,964	(10,957)
305 Busch Middle	1,905,465	1,891,227	(14,238)
307 Carr Lane VPA Middle	2,868,547	2,849,473	(19,074)
313 McKinley CJA	3,105,331	3,142,724	37,393
314 Fanning Middle	2,019,374	2,004,888	(14,486)
323 Gateway Middle	2,546,228	2,528,445	(17,783)
324 Langston Middle	1,770,218	1,757,206	(13,012)
326 Long Middle	1,434,294	1,427,480	(6,814)
328 L'Ouverture Middle	1,378,448	1,368,813	(9,635)
339 Compton Drew ILC	3,123,190	3,144,472	21,282
377 YEATMANN-LIDDELL JUNIOR HIG	1,948,716	1,936,883	(11,833)
400 Adams	1,551,013	1,542,114	(8,899)
406 Ashland Elementary	1,501,487	1,487,160	(14,327)
418 Bryan Hill Elementary	1,034,147	1,028,503	(5,644)
420 Buder Elementary	2,226,448	2,219,660	(6,787)
425 Ames VPA Elementary	2,443,467	2,437,345	(6,123)
436 Clay Elementary	1,030,357	1,023,768	(6,588)
440 Cole Elementary	1,002,138	994,401	(7,736)
442 Columbia Elementary	965,276	960,503	(4,773)
444 Cote Brillante Elementary	998,128	991,672	(6,456)
447 Dewey Int'l Study	2,338,118	2,322,480	(15,639)
448 Dunbar Elementary School	1,106,026	1,097,291	(8,735)
458 Farragut Elementary	960,812	956,139	(4,672)

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

		FY2011-12		FY2011-12	
		Adopted	Amendment #1	Amendment #1	Variance
463	Ford Elementary	1,447,991	1,438,256	1,438,256	(9,735)
466	Froebel Elementary	1,314,241	1,305,834	1,305,834	(8,407)
473	Gateway Elementary	3,039,369	3,018,240	3,018,240	(21,129)
478	Hamilton Elementary	1,459,101	1,448,520	1,448,520	(10,581)
488	Henry Elementary	1,256,608	1,247,286	1,247,286	(9,322)
489	Hickey Elementary	1,308,725	1,301,558	1,301,558	(7,166)
490	Herzog Elementary	1,634,560	1,634,729	1,634,729	169
492	Hodgen Elementary	1,511,233	1,509,360	1,509,360	(1,874)
496	Humboldt El Closed	1,279,818	1,275,903	1,275,903	(3,914)
497	International Welcome School @	1,033,375	1,032,103	1,032,103	(1,272)
502	Jefferson Elementary	1,183,598	1,176,272	1,176,272	(7,326)
503	Kennard Elementary CJA	2,314,868	2,300,304	2,300,304	(14,564)
506	Laclede Elementary	1,121,123	1,113,067	1,113,067	(8,056)
510	Lexington Elementary	1,295,440	1,286,290	1,286,290	(9,150)
518	Lyon Acad Basic Inst	2,254,246	2,237,366	2,237,366	(16,880)
524	Mallinckrodt ABI	1,389,441	1,379,996	1,379,996	(9,445)
526	Mann Elementary	1,322,286	1,313,230	1,313,230	(9,056)
534	Mason Elementary	2,013,813	2,008,445	2,008,445	(5,368)
550	Meramec Elementary	1,215,307	1,206,667	1,206,667	(8,640)
552	Michal Ortho Handi	843,020	834,267	834,267	(8,753)
556	Monroe Bldg	1,251,237	1,252,756	1,252,756	1,519
559	Mullanphy ILC	2,934,155	2,910,414	2,910,414	(23,740)
560	Oak Hill Elementary	1,812,373	1,798,596	1,798,596	(13,777)
561	Earl Nance Sr. Elementary	1,748,252	1,735,460	1,735,460	(12,792)
562	Peabody Elementary	1,614,579	1,605,059	1,605,059	(9,520)
578	Shaw VPA	2,116,684	2,096,485	2,096,485	(20,199)
580	Shenandoah Elementary	873,736	869,091	869,091	(4,645)
584	Sherman Elementary	1,001,662	1,009,990	1,009,990	8,328
586	Sigel Elementary	1,634,872	1,622,365	1,622,365	(12,507)
593	Stix Early Childhood	2,632,545	2,620,972	2,620,972	(11,573)

Saint Louis Public Schools
 General Operating Expenditures

11-12 Budget
 Amendment #1

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
596 Walbridge Elementary	1,472,861	1,464,328	(8,533)
597 Woerner	1,942,533	1,926,375	(16,158)
601 Washington Montessori	2,219,584	2,204,302	(15,282)
603 Wilkinson ECC II	981,650	974,364	(7,287)
612 Woodward Elementary	1,430,661	1,420,347	(10,314)
668 Griscom School	716,265	709,105	(7,160)
670 Multiple Pathways @ Madison	1,026,268	997,767	(28,501)
671 Multiple Pathways @ Stevens	997,139	969,668	(27,471)
673 Fresh Start @ Meda P Washingto	575,714	558,510	(17,205)
679 Innovative Concept School	739,169	719,862	(19,307)
698 Fresh Start - Turner	775,547	757,546	(18,000)
800 Board of Education	309,356	316,829	7,472
802 Chief_Academic_Officer	570,501	573,528	3,026
803 Chief Operating Officer	254,496	270,505	16,009
804 Chief of Schools	183,519	181,187	(2,332)
810 Superintendent of Schools	3,474,206	3,552,145	77,939
811 Deputy Supt	172,300	187,703	15,403
812 Public Info & Community Outrea	527,585	1,115,449	587,863
815 Ed Ofc-Spec Projects E/M	317,038	324,211	7,173
816 Dan Edwards	373,701	394,607	20,906
820 Centralized Budget	11,966,526	15,001,216	3,034,690
822 Alternative Educ/Student Rights	2,296,306	2,258,300	(38,006)
824 Professional Development	60,767	65,034	4,267
825 Leadership For Educational Achie	4,000	3,729	(271)
826 Vocational / Tech Education	337,137	329,414	(7,723)
827 Community Education	786,982	799,656	12,674
828 Special Education	17,518,737	17,310,463	(208,274)
829 Special Services	4,839,017	5,134,872	295,855
833 Athletics Coordinator	1,519,318	1,618,314	98,997
835 Career Education	185,390	187,316	1,926

Saint Louis Public Schools
General Operating Expenditures

11-12 Budget
Amendment #1

	FY2011-12 Adopted	FY2011-12 Amendment #1	Variance
837	241,115	248,566	7,451
838	581,757	578,166	(3,591)
840	7,000	6,756	(244)
843	241,559	246,518	4,959
844	417,114	238,363	(178,751)
846	335,517	329,739	(5,778)
847	4,089,358	3,593,084	(496,274)
849	392,230	658,419	266,189
851	142,752	181,619	38,867
880	3,753,127	3,716,636	(36,491)
905	29,439,716	28,384,782	(1,054,934)
914	86,279	85,786	(493)
915	196,375	198,064	1,689
918	21,307,705	20,505,142	(802,563)
919	511,094	509,691	(1,403)
927	212,500	203,865	(8,635)
970	1,089,454	1,186,793	97,338
973	241,125	243,806	2,681
976	372,177	384,865	12,688
977	943,008	959,199	16,191
978	430,410	458,487	28,077
979	3,347	3,162	(185)
981	9,944,228	9,937,252	(6,976)
984	1,518,732	1,709,615	190,883
990	2,441,457	2,586,416	144,959
991	917,839	920,886	3,047
Total by Location	\$ 273,502,368	\$ 274,800,828	\$ 1,298,460

(0)



Board Resolution

Date: May 23, 2012

Agenda Item: 06-26 E-11

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:
 Financial Report

Other Transaction Descriptors: _____

SUBJECT:

To approve the detailed Fiscal Year 2012-2013 General Operating and Non-General Operating Budgets.

BACKGROUND:

The FY2012-2013 Budgets align expenditures with projected revenues per RSMo 67.010 which states that "In no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year."

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-		Requisition #:
Amount:	No Cost					
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Cost not to Exceed:	No Cost		<input type="checkbox"/>	Pending Funding Availability		Vendor #:

Department: Finance

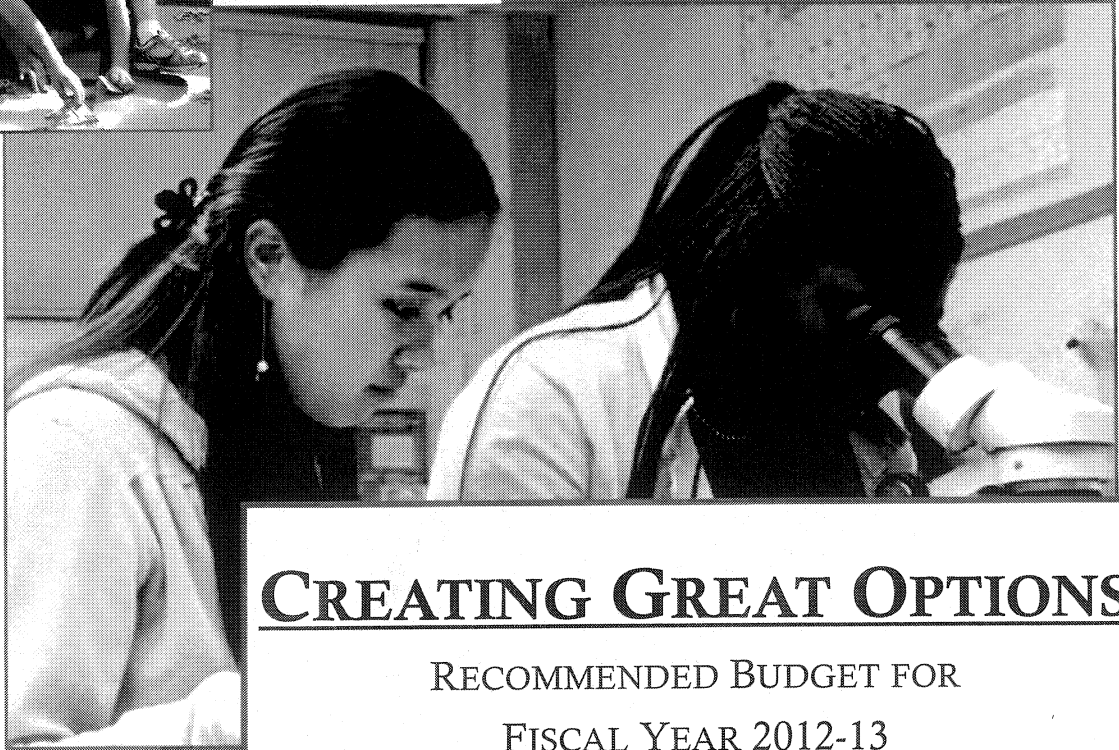
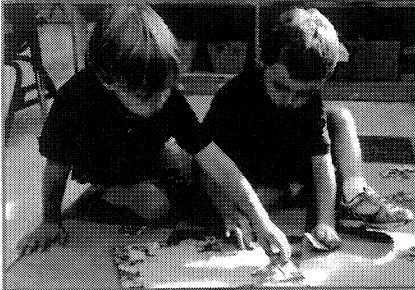
Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

SAINT LOUIS PUBLIC SCHOOLS



CREATING GREAT OPTIONS

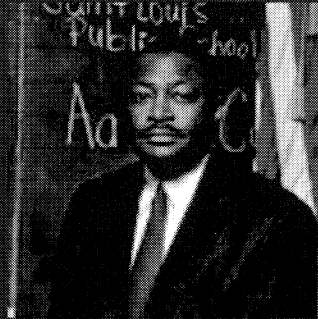
RECOMMENDED BUDGET FOR
FISCAL YEAR 2012-13

Presented to the St. Louis Public Schools
Special Administrative Board

June 7, 2012



Missouri School District: 115-115
801 North 11th Street
Saint Louis, Missouri 63101
www.slps.org



FROM THE DESK OF THE SUPERINTENDENT

The FY 2012 Budget was developed to improve academic outcomes, return the District to accredited status and continue fiscal responsibility. The fiscal year will close with the District one point away from provisional accreditation, a second consecutive year of balanced finances and a governing board and superintendent that have worked together for nearly 4 years.

The FY 2013 General Operating Budget has been developed to increase student academic achievement and promote greater accountability. Four consecutive years of academic improvement indicate we are on the right path, but with more to accomplish. Our students and their families deserve a high quality education, and we are working toward that goal.



BUDGET MESSAGE

In compliance with Section 67.010 of the Revised Statutes of the State of Missouri, the FY2012-13 Annual Budget is hereby submitted to the Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter referred to as the "District") for review and approval. This report has been prepared to serve as the historical record of the District's fiscal information; provide information regarding the District's academic priorities, operational programs and services; and communicate the financial guide of the District for the upcoming school year to the governing body, administration, staff, faculty, and community members. This report will provide information concerning the development, review and considerations of the 2012-13 Governmental Fund Budgets (General Fund, Food Service Fund, Capital Projects Fund, Debt Service Fund, Federal Fund, Expansion Program Fund, and Trust & Agency Fund). Revenue and expenditure information for each of the fund budgets has been provided in this FY2012-13 Annual Budget document.

The FY13 Annual Budget has been developed to again progress towards "Creating Great Options" for students throughout the City of St. Louis. The District's gains in recent years in the areas of governance, financial management and student achievement are strong indicators that we are moving in the right direction. District student enrollment is also stabilizing, with recent trends illustrating declines have slowed down significantly.

Balancing the challenge of declining revenues without compromising the education of our students

As the District prepares for the 2012-13 school year, it is once again faced with tough choices. Balancing the challenge of declining revenues without compromising the education of our students has remained the mantra of the District throughout the FY13 budget development process. Projections have illustrated the need to adjust spending to parallel the \$11.7 million in reduced operating revenues – primarily attributable to anticipated declines in the District's basic state aid allocation. The District has reacted to this challenge by initiating budget work sessions with all administrators to identify viable cost-saving opportunities. Spending priorities for FY13 include the following:

- No school closings
- Maintaining pupil teacher ratio levels at the Desirable Standard based on attendance
- Continuing school facility improvements through use of Proposition S Funds
- Upgrading technology throughout the District
- Maximizing E-Rate funding
- Reconfiguring schools by adding grade levels (Pamoja and Humboldt Elementary Schools) or eliminating grade levels (Beaumont High School) as needed

The District recognizes the necessity of prudent management of the budget and equitable allocation of available resources. Directing maximum resources available into the classrooms, however, remains a District priority.



BUDGET AT A GLANCE

FUND	Actual FY10/11	Projected FY11/12	Projected FY12/13
General Operating	\$ 287,670,796	\$ 274,300,828	\$ 264,800,000
Expansion		\$ 7,530,200	\$ 16,277,400
Federal	61,105,143	64,618,709	47,288,040
Food Service	13,277,643	13,666,770	13,381,671
Capital Projects	11,844,615	52,986,942	77,951,466
Debt Service	22,691,550	29,038,543	26,384,074
Trust & Agency	746,529	1,508,259	1,500,000
TOTAL	\$ 397,336,276	\$ 443,650,251	\$ 447,582,651

Budget Highlights

- The District will achieve a balanced operating budget for the second consecutive year.
- \$264.8 million expenditures are proposed for the FY13 General Operating Budget (GOB), a reduction of \$11.7 million from the prior year.
- The District has eliminated its negative fund balance.
- The FY2012-13 budget will require no school closings.
- The budget prioritizes maintaining pupil-teacher-ratios at MSIP Desirable Levels based on attendance.
- FY13 revenue is projected to decline 4.2% from the prior year largely due to reductions in local revenue and state aid.



FINANCIAL OVERVIEW

Revenues by Fund

		Actual FY10/11	Projected FY11/12	Projected FY12/13
General Operating	Incidental	\$ 212,373,567	\$ 206,754,826	\$ 208,189,882
	Teachers	69,774,155	60,607,042	49,095,220
	Student Health	4,478,904	4,420,886	4,344,680
	Building	135,714	994,389	3,170,218
	<i>General Operating Total</i>	<i>\$ 286,762,340</i>	<i>\$ 272,777,143</i>	<i>\$ 264,800,000</i>
	Expansion	\$ -	\$ 14,627,400	\$ 16,277,400
	Federal	61,139,738	64,618,709	47,288,040
	Food Service	12,894,172	13,666,770	13,381,670
	Capital Projects	81,683,689	73,370,000	-
	Debt Service	27,217,743	29,122,985	28,500,000
	Trust & Agency	2,345,755	1,508,259	1,500,000
	TOTAL	\$ 472,043,437	\$ 469,691,266	\$ 371,747,110

Expenditures by Fund

		Actual FY10/11	Projected FY11/12	Projected FY12/13
General Operating	Incidental	\$ 144,996,759	\$ 132,458,184	\$ 108,787,140
	Teachers	138,971,513	138,369,210	152,137,540
	Student Health	3,299,031	3,280,828	3,720,989
	Building	403,493	192,606	154,331
	<i>General Operating Total</i>	<i>\$ 287,670,796</i>	<i>\$ 274,300,828</i>	<i>\$ 264,800,000</i>
	Expansion		\$ 7,530,200	\$ 16,277,400
	Federal	61,105,143	64,618,709	47,288,040
	Food Service	13,277,643	13,666,770	13,381,671
	Capital Projects	11,844,615	52,986,942	77,951,466
	Debt Service	22,691,550	29,038,543	26,384,074
	Trust & Agency	746,529	1,508,259	1,500,000
	TOTAL	\$ 397,336,276	\$ 443,650,251	\$ 447,582,651



FINANCIAL OVERVIEW *(cont.)*

Fund Balance Summary

	Actual	Projected	Projected
	FY10/11	FY11/12	FY12/13
General Operating	\$ (54,522,157)	\$ 1,580,399	\$ 1,580,399
Expansion		\$ 7,097,200	\$ 7,097,200
Federal	889,743	889,743	889,743
Food Service	36,051	36,051	36,050
Capital Projects	190,063,670	138,193,087	60,241,621
Debt Service	32,521,276	32,605,718	34,721,644
Trust & Agency	4,764,157	4,764,157	4,764,157
TOTAL	\$ 173,752,741	\$ 185,166,356	\$ 109,330,815



DEBT SERVICE SCHEDULE, ASSESSED VALUATIONS AND TAX RATES

FY12-13 Debt Service Schedule

Interest	\$	11,491,427
Principal		14,892,647
	\$	26,384,073

Assessed Valuation

	Tax Year 2011	Proposed, Tax Year 2012
Real Estate	\$ 3,218,718,066	\$ 3,096,074,282
Personal Property	749,861,300	\$ 721,289,109
Machinery & Tools	283,636,997	\$ 272,829,491
State Assessed Railroads and Utilities	88,603,538	85,227,451
TOTAL	\$ 4,340,819,900	\$ 4,175,420,333

FY12/13 Tax Levy

	General	Special	Debt Service	Capital	Total Levy
Unadjusted	3.6940	0.0000	0.6800	0.0000	4.374
Adjusted	3.6940	0.0000	0.6800	0.0000	4.374

FY11/12 Tax Levy

	General	Special	Debt Service	Capital	Total Levy
	Fund	Revenue	Debt Service	Projects	Total Levy
Unadjusted	3.5532	0.0000	0.6211	0.0000	4.1743
Adjusted	3.5532	0.0000	0.6211	0.0000	4.1743

FY10/11 Tax Levy

	General	Special	Debt Service	Capital	Total Levy
	Fund	Revenue	Debt Service	Projects	Total Levy
Unadjusted	3.3654	0.0000	0.6211	0.0000	3.9865
Adjusted	3.3654	0.0000	0.6211	0.0000	3.9865

**The adjusted levy reflects the Proposition C (sales tax) rollback. The rollback for the St. Louis Public Schools is waived therefore these rates are identical.*

*** Please note that fiscal year 2013 tax rates are estimated and final certified rates will not be available until the fall of the calendar year 2012.*

REVENUE

Revenue Schedule

FY 2012/13 Estimated Revenues

	General Operating	Expansion Programs	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total
Local Revenue	\$ 212,539,909	\$ -	\$ 6,553,676	\$ 512,990	\$ -	\$ 23,139,224	\$ 1,451,670	\$ 244,197,469
County Revenue	3,648,932	-	-	-	-	3,603	-	3,652,535
State Revenue	42,484,839	-	-	58,874	-	-	48,330	42,592,042
Federal Revenue	6,126,320	-	40,734,364	12,809,806	-	5,357,173	-	65,027,663
Total	\$ 264,800,000	\$ -	\$ 47,288,040	\$ 13,381,670	\$ -	\$ 28,500,000	\$ 1,500,000	\$ 355,469,710
<i>Interfund Subsidies</i>	-	\$ 16,277,400	-	-	-	-	-	\$ 16,277,400

General operating revenues consist of local, county, state, and federal revenues. The proposed general operating budget (GOB) appropriation for FY13 totals more than \$264.8 million, a decrease of \$11.7 million (4.2%) over FY12.

Local Revenue

Local property and sales taxes are the largest sources of local revenue to the district. Property taxes are levied based on the assessed valuations of residential and commercial property. Historic collection rates range between 89% and 92% during the initial year of taxation. Tax increment financed (TIF) and tax abated projects reduce the revenues available to the district. Sales tax revenues have also declined over the past several years due to a weak economy and higher charter school enrollment.

State Revenue

State aid, our greatest source or revenue after property taxes, is based on the highest student attendance from the current, prior or second preceding year. English Language Learners (ELL or non-native speakers) and students

receiving free or reduced price meals or special education services receive additional funding. These additional "weighting" factors determine the District's weighted average daily attendance (WADA) used by DESE for state aid and Proposition C funding purposes.

Since enrollment has been decreasing over the past decade, SLPS has utilized second preceding year funding. A \$11.8 million reduction in state aid is anticipated in FY13, the result of lower SLPS enrollment, higher charter enrollment, and DESE underfunding the foundation formula due to the State budget crisis.

EXPENDITURES

Expenditure Schedule

FY 2012/13 Estimated Expenditures

	General Operating	Expansion Programs	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total
Instruction	\$ 145,781,335	\$ 4,779,278	\$ 28,439,476	\$ -	\$ -	\$ -	\$ 352,055	\$ 179,352,144
Building Services	30,042,234	1,077,978	-	-	77,951,466	-	-	109,071,678
Administration	31,278,365	1,195,000	1,031,385	-	-	-	165,701	33,670,450
Instructional Support	19,021,532	6,158,743	14,652,294	-	-	-	148,954	39,981,523
Non-Instructional Support	18,723,309	568,000	347,711	-	-	-	258,390	19,897,410
Transportation	18,997,400	2,498,400	-	-	-	-	-	21,495,800
Food/Comm Services	801,494	-	2,817,176	13,381,671	-	-	574,900	17,575,241
Capital Outlay	154,331	-	-	-	-	-	-	154,331
Debt Service	-	-	-	-	-	26,384,074	-	26,384,074
Total	\$ 264,800,000	\$ 16,277,400	\$ 47,288,040	\$ 13,381,671	\$ 77,951,466	\$ 26,384,074	\$ 1,500,000	\$ 447,582,651
Fund Balance-Beg of Year	\$ 1,580,399	\$ 7,097,200	\$ 889,743	\$ 36,051	\$ 138,193,087	\$ 32,605,718	\$ 4,764,157	\$ 185,166,356
Fund Balance-End of Year	\$ 1,580,399	\$ 7,097,200	\$ 889,743	\$ 36,050	\$ 60,241,621	\$ 34,721,644	\$ 4,764,157	\$ 109,330,815



EXPENDITURES (cont.)

Location	GOB	Expansion	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total Budget
111-Gateway Institute of Technology	8,539,647		173,000					8,712,647
114-Nottingham CAJT High School	1,702,775		452,441				2,225	2,157,440
117-Clyde J. Miller Career/Technical Academy	4,753,238		142,632					4,895,870
125-Beaumont High	2,345,736		139,662					2,485,397
144-Cleveland / NJROTC	2,132,027		60,616				52,528	2,245,171
156-Metro Academy Class HS	2,490,431							2,490,431
168-Roosevelt High	5,556,441		55,546				52,555	5,664,542
173-Soldan Int'l Studies	3,862,165		156,999					4,019,163
180-Summer High	3,338,593		130,652					3,469,245
183-Vashon High	3,938,049		363,221		5,574		153	4,306,998
186-Central VPA	2,786,096		118,874		614,866			3,519,836
193-Carnahan School of the Future	2,333,887		83,033				8,221	2,425,141
194-Northwest Transportation and Law	2,131,611		67,389					2,199,001
22-Adult Ed Instruction			129,592					129,592
23-Adult Ed Apprentice			1,196,827					1,196,827
26-Adult Ed Basic Ed Coordinator			726,814					726,814
305-Busch Middle	1,910,089		79,473				5,618	1,995,181
307-Carr Lane VPA Middle	2,884,147		183,796				5,618	3,073,561
313-McKinley CJA	3,091,957							3,091,957
314-Fanning Middle	1,842,243		354,510				5,618	2,202,372
323-Gateway Middle	2,675,292		138,442					2,813,734
324-Langston Middle	1,677,955		294,056					1,972,011
326-Long Middle	1,303,042		71,374				5,618	1,380,034
328-L'Ouverture Middle	1,234,740		286,821				5,618	1,527,180
339-Compton Drew ILC	2,981,534		127,309				5,618	3,114,461
34-Hamilton Community Ed Center							930	930
36-Nottingham Community Ed Center							8,983	8,983
377-Yeatman-Liddell Junior High	2,026,534		84,402				8,534	2,119,470
37-Long Community Ed Center							23,705	23,705
400-Adams	1,489,170	97,945	216,816					1,803,931
406-Ashland Elementary	1,440,247	158,652	492,213					2,091,112
40-Shaw Community Ed Center							15,188	15,188
418-Bryan Hill Elementary	1,039,885	308,734	189,319					1,537,938
41-Sigel Community Ed Center							2,618	2,618
420-Buder Elementary	2,223,324	113,791	146,244				47,928	2,531,286
425-Ames VPA Elementary	2,398,301		319,979					2,718,280
436-Clay Elementary	1,083,429	97,945	268,540					1,449,914
440-Cole Elementary	1,411,729	161,925	408,168					1,981,822
442-Columbia Elementary	952,606	109,284	403,012					1,464,902
444-Cote Brillante Elementary	1,082,113	242,233	197,895					1,522,241
447-Dewey Int'l Study	2,330,916	144,224	274,190					2,749,329
448-Dunbar Elementary School	1,062,823	168,168	353,281					1,584,272
458-Farragut Elementary	895,120	66,207	207,638					1,168,965
463-Ford Elementary	1,317,891		307,150					1,625,040
466-Froebe Elementary	1,363,081	107,010	262,853					1,732,944
473-Gateway Elementary	3,131,949	7,138	300,783					3,439,870
478-Hamilton Elementary	1,309,295	148,300	586,228					2,043,823
488-Henry Elementary	1,144,098	223,721	336,355					1,704,175



EXPENDITURES (cont.)

Location	GOB	Expansion	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total Budget
489-Hickey Elementary	1,313,650		396,016					1,709,666
490-Herzog Elementary	1,681,607	145,236	292,293					2,119,137
492-Hodgen Elementary	1,467,888	132,945	303,192					1,904,025
496-Humboldt Elementary	1,246,527						14,532	1,261,060
497-International Welcome School @ SW	893,431							893,431
502-Jefferson Elementary	1,189,284	174,374	515,735		3,689,441		5,932	5,574,765
503-Kennard Elementary CJA	2,003,945							2,003,945
506-Laclede Elementary	1,195,916	210,578	194,151					1,600,645
510-Lexington Elementary	1,497,917	134,961	316,593					1,949,471
518-Lyon Acad Basic Inst	1,822,365		149,096					1,971,461
524-Mallinckrodt ABI	1,504,759		148,168					1,652,927
526-Mann Elementary	1,245,146	111,936	385,187					1,742,269
534-Mason Elementary	2,045,952	290,192	404,975				23,939	2,765,058
550-Meramec Elementary	1,254,803	7,450	197,377					1,459,630
552-Michal Ortho Handi	1,135,410		338,988				9,609	1,484,007
556-Monroe Bldg	1,455,339	335,330	214,931					2,005,600
559-Mullanphy ILC	2,966,363	153,709	505,856		6,524,751			10,150,679
560-Oak Hill Elementary	1,811,931	97,233	234,381					2,143,544
561-Earl Nance Sr. Elementary	1,903,684		383,355					2,287,039
562-Peabody Elementary	1,626,993	203,610	217,510					2,048,113
578-Shaw VPA	1,907,853		164,538					2,072,391
580-Shenandoah Elementary	1,031,531	154,106	288,470					1,474,107
584-Sherman Elementary	934,386		160,166					1,094,552
586-Sigel Elementary	1,538,496	31,091	561,151					2,130,738
593-Stix Early Childhood	2,988,994	119,481	299,654				64,696	3,472,825
596-Walbridge Elementary	1,372,634	52,675	437,693					1,863,003
597-Woerner	1,965,740		55,146					2,020,886
601-Washington Montessori	2,137,343	5,420	508,937					2,651,701
603-Wilkinson ECC II	1,108,503	118,989	463,643				31,820	1,722,955
612-Woodward Elementary	1,544,084	144,684	228,215					1,916,983
668-Griscom School	900,995		80,915					981,909
670-Multiple Pathways @ Madison	879,685							879,685
671-Multiple Pathways @ Stevens	1,065,944							1,065,944
673-Fresh Start @ Meda P Washington	639,331							639,331
679-Innovative Concept School	995,176							995,176
698-Fresh Start - Turner	789,131							789,131
800-Board of Education	225,139							225,139
802-Chief_Academic_Officer	580,482							580,482
803-Chief Operating Officer	205,799							205,799
804-Chief of Schools	185,928	373,223						559,150
810-Superintendent of Schools	3,314,082							3,314,082
811-Asst To Supt For Comty Support	179,304							179,304
812-Public Info & Community Outreach	1,418,947							1,418,947
814-State and Federal Programs			5,787,660					5,787,660
815-Education Officer- Special Projects E/M	223,652							223,652
816-Education Officer - High Schools	348,533		3,202,448					3,550,980
819-Assoc Supt Programs			605,208					605,208
820-Centralized Budget	6,499,942							6,499,942
822-Alternative Educ/Student Rights	3,064,911		307,396					3,372,307

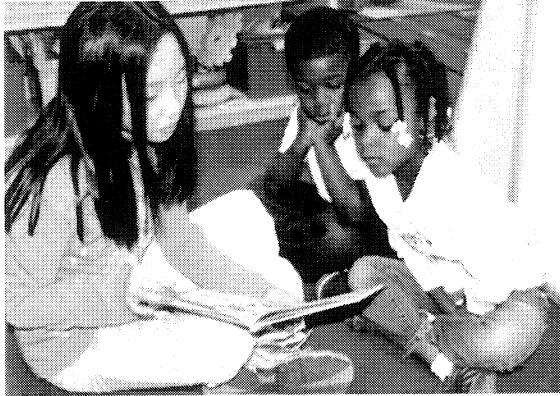


EXPENDITURES (cont.)

Location	GOB	Expansion	Federal	Food Service	Capital Projects	Debt Service	Trust & Agency	Total Budget
824-Professional Development	62,916		912,313					975,229
825-Leadership For Educational Achievement	4,000							4,000
826-Vocational / Tech Education	399,047		501,721				59,387	960,155
827-Community Education	640,203		230,371				16,207	886,780
828-Special Education	17,539,291		5,636,665				72,335	23,248,291
829-Special Services	5,310,520							5,310,520
833-Athletics Coordinator	1,417,588						222,337	1,639,925
835-Career Education	192,577		60,452					253,029
837-Role Model Experiences	249,237		513,732				3,397	766,366
838-Bilingual / ESL Program	726,243		869,449					1,595,693
840-Early Childhood Education	7,000	584,322	4,116,092				817	4,708,231
843-Accountability Officer	1,297,227		62,961					1,360,188
844-Library Services	312,790							312,790
846-Parent Infant Interaction	161,292	2,500,000					142,481	2,803,772
847-Teaching & Learning Support	3,466,401	51,199	764,335				109,502	4,391,436
849-Recruitment / Counseling Center	476,500							476,500
851-Springboard to Learning	146,974							146,974
880-Student Support Services	4,840,076		2,579,642				4,925	7,424,643
905-Building Commissioner	29,113,960	1,077,978			67,116,833			97,308,772
906-Food & Nutrition Services				13,381,671				13,381,671
914-Student Record	145,682						248,148	393,830
915-Material Management	206,926							206,926
918-Transportation Supervision	18,961,230	2,498,400						21,459,630
919-Garage	311,094							311,094
927-Transportation Taxi Cabs	190,500							190,500
970-Treasurer	1,222,476		22,068				212,660	1,457,204
973-Development Officer	248,197		317,787					565,984
975-Treasurer						26,384,074		26,384,074
976-Budget, Planning, Development	657,225		1,307,606					1,964,832
977-Fiscal Control Office	996,773							996,773
978-Fiscal Control Officer	437,005							437,005
979-Payroll Office	3,987							3,987
981-Information Technology Division	8,242,540	1,568,000	118,035					9,928,575
984-Research, Evaluation, Assessment	1,670,326		37,622					1,707,948
990-Human Resources	2,618,538	1,195,000						3,813,538
991-St. Louis Plan		1,650,000						1,650,000
Total Budget	264,800,000	16,277,400	47,288,040	13,381,671	77,951,466	26,384,074	1,500,000	447,582,651



THE DISTRICT'S STUDENTS



The District manages 276 yellow school buses and several cab companies to transport approximately 14,000 school students every day to 76 schools. Free Metro Student passes are provided to another 1,000 students, allowing them to ride public transportation to and from school and school-related programs. The District serves an average of 18,300 free and reduced price lunches and 12,900 free and reduced price breakfasts every day.

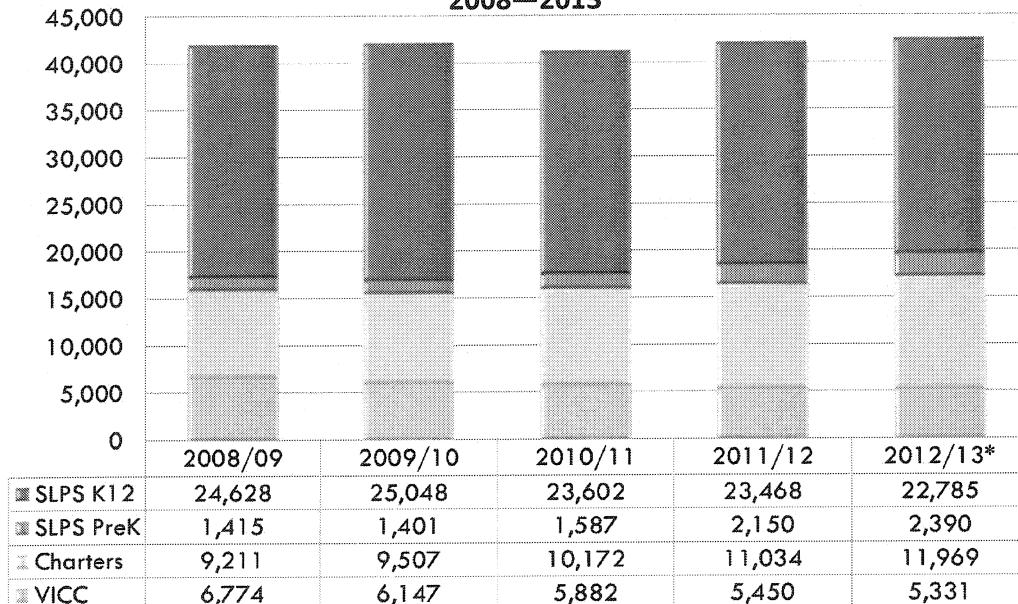
St. Louis Public Schools serves approximately 25,000 students, and another 11,969 attend charter schools in the City.

District enrollment has declined steadily over the last several decades. In 1970, enrollment totaled 111,233—more than four times the enrollment of the District today. However, more recent trends indicate that the District's enrollment decline is beginning to slow down. In the last five years, enrollment in District-operated schools has declined. Because State Basic Formula funding is based largely on weighted average daily attendance (WADA), the District's Basic Formula revenue has decreased with enrollment.

SLPS Notable Students

- Thomas Fliss—Metro A&C High—earned a perfect ACT score
- Carvon Smith—Sumner High School— MLK Drum Major for Justice Oral Advocacy Competition Award Winner
- Marquis Cooper and Virgil Fischer—Central VPA High—won first place in 2012 St. Louis Teen Talent Showcase for a cappella tap dance
- Tey Hoskins—Carnahan High School of the Future—named the Youth in Government's Teen Governor of Missouri

**Public School Enrollment
2008—2013**



* 2012/13 enrollment projection as of March 13, 2012 prior to closing of Imagine Schools



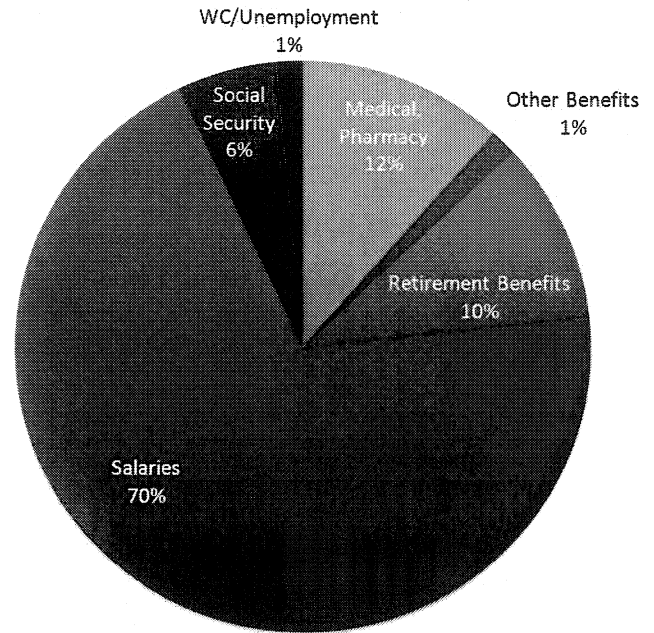
THE DISTRICT'S WORKFORCE

The District's employees remain our most important resources. Their collective efforts determine the quality of education St. Louis' students receive and the efficiency and effectiveness of District operations.

Personnel costs constitute the majority of District operating expenditures. Salaries and benefits will comprise 69% of the estimated total expenditures of nearly \$264.8 million in FY13.

30% of the District's personnel expenses pay for employee benefits, including short and long term disability, life, medical, dental, vision, pharmacy, and pension costs.

SLPS FY13 Personnel Expenditures



	2011/12 GOB Budgeted FTE	2012/13 GOB Budgeted FTE	2012/13 GOB Change	2012/13 GOB Change
Classroom Teachers Salary	1,665.7	1,671.5	5.9	0.3%
Teacher Aides	292.6	317.5	24.9	7.8%
Administrators Salaries (Certif.)	142.6	148.8	6.1	4.1%
Administrators Salaries Non-Certif.	31.0	36.5	5.5	15.1%
Custodial and Mtn Salaries	313.5	305.0	-8.5	-2.8%
Mechanics/Trades Job Cost	38.0	46.0	8.0	17.4%
Professional and Technical Salaries	45.0	43.5	-1.5	-3.4%
Secretarial and Clerical	148.2	152.0	3.8	2.5%
Support Services	204.7	178.0	-26.7	-15.0%
Grand Total	2,881.2	2,898.8	17.5	0.6%



THE DISTRICT'S WORKFORCE (GOB Funded Positions by Location)

	2010/11 Total FTE	2011/12 Budgeted FTE	2012/13 Budgeted FTE
1. Elementary Schools	992.7	1,022.6	1,073.2
400 - Adams Elem.	22.0	22.0	23.5
406 - Ashland Elem.	21.0	21.4	21.5
418 - Bryan Hill Elem.	14.8	14.6	15.0
420 - Buder Elem.	31.4	33.0	36.3
425 - Ames VPA Elem.	35.2	38.2	35.7
436 - Clay Elem.	16.1	15.3	15.8
440 - Cole Elem.	12.5	15.0	22.4
442 - Columbia Elem.	12.6	13.9	13.9
444 - Cote Brillante Elem.	14.1	15.4	15.8
447 - Dewey Int'l Study	39.9	36.6	36.4
448 - Dunbar Elem. School	13.6	17.4	17.9
458 - Farragut Elem.	14.0	14.0	13.5
463 - Ford Elem.	22.0	21.2	18.8
466 - Froebel Elem.	22.0	19.4	21.6
472 - Gallaudet Hearing Impaired	0.0	0.0	0.0
473 - Gateway Elem.	42.2	44.5	44.7
478 - Hamilton Elem.	24.0	22.3	21.5
488 - Henry Elem.	19.0	19.0	16.5
489 - Hickey Elem.	20.2	18.6	18.6
490 - Herzog Elem.	24.7	24.3	24.9
492 - Hodgen Elem.	19.7	23.2	23.7
496 - Humboldt Elem.	0.0	19.8	22.2
502 - Jefferson Elem.	19.0	16.6	18.2
503 - Kennard Elem. CJA	28.5	33.5	29.0
506 - Laclede Elem.	17.6	16.7	18.2
510 - Lexington Elem.	16.2	18.6	22.0
524 - Mallinckrodt ABI	19.3	20.4	22.1
526 - Mann Elem.	20.8	20.0	20.5
534 - Mason Elem.	29.4	30.6	32.2
550 - Meramec Elem.	17.8	18.0	19.9
552 - Michal Ortho Handi	17.0	13.6	22.0
556 - Monroe Bldg	15.4	18.4	20.9
559 - Mullanphy ILC	48.2	47.1	47.4
560 - Oak Hill Elem.	24.6	27.0	28.1
561 - Earl Nance Sr. Elem.	25.5	25.0	26.0
578 - Shaw VPA	28.6	30.1	30.6
580 - Shenandoah Elem.	10.3	13.2	17.8
584 - Sherman Elem.	11.3	16.3	15.5



THE DISTRICT'S WORKFORCE *(GOB Funded Positions by Location—cont.)*

	2010/11 Total FTE	2011/12 Budgeted FTE	2012/13 Budgeted FTE
586 - Sigel Elem.	22.0	25.0	26.5
593 - Stix Early Childhood	49.2	41.4	50.4
596 - Walbridge Elem.	20.6	21.5	21.1
597 - Woerner Elem.	30.3	30.1	31.1
601 - Washington Montessori	34.2	34.0	33.2
603 - Wilkinson Early Childhood	24.6	14.8	18.2
612 - Woodward Elem.	21.3	21.6	22.1
2. Middle Schools	433.0	399.8	387.4
305 - Busch AAA Middle	29.5	30.1	29.0
307 - Carr Lane VPA Middle	43.7	44.5	43.5
311 - Bunche Int'l Studies	23.3	0.0	0.0
313 - McKinley CJA	47.6	45.3	45.5
314 - Fanning Middle	30.2	32.1	29.5
323 - Gateway Middle	42.2	40.1	41.5
324 - Langston Middle	23.6	27.0	25.0
326 - Long Middle	26.0	21.1	20.0
328 - L'Ouverture Middle	25.1	21.8	20.0
339 - Compton Drew ILC	48.1	49.0	46.4
340 - Stevens Middle	22.7	0.0	0.0
377 - Yeatman Liddell Junior High	22.1	31.0	33.0
518 - Lyon Acad Basic Inst	26.0	34.0	30.0
562 - Peabody eMints	22.9	23.8	24.0
3. High Schools	683.3	708.5	680.7
111 - Gateway Institute of Technology	113.9	128.9	131.0
114 - Nottingham CAJT High School	29.8	32.0	30.0
117 - Clyde C. Miller Career/Tech Acad	64.4	71.4	70.0
125 - Beaumont High	52.9	40.9	33.5
144 - Cleveland/NJROTC	32.0	27.4	30.0
156 - Metro Academy Class HS	30.0	31.0	32.5
168 - Roosevelt High	91.9	98.4	84.0
173 - Soldan Int'l Studies	51.8	53.8	55.0
180 - Sumner High	47.5	49.5	49.0
183 - Vashon High	53.9	60.9	58.0
186 - Central VPA @ SW Complex	44.3	43.0	41.0
193 - Carnahan School of the Future	34.0	37.0	35.7
194 - Northwest Transportation & Law	37.0	34.5	31.0



THE DISTRICT'S WORKFORCE (GOB Funded Positions by Location—cont.)

	2010/11 Total FTE	2011/12 Budgeted FTE	2012/13 Budgeted FTE
4. Alternative Sites	96.1	89.5	87.2
497 - Int'l Welcome Center	16.4	15.5	15.0
668 - Griscom School	15.5	9.9	11.1
670 - Multiple Pathways - Madison	0.0	26.0	12.5
671 - Multiple Pathways - Stevens	12.5	6.5	15.5
673 - Fresh Start - Meda P	0.0	9.0	8.5
679 - Innovative Concept School	21.5	11.6	14.1
694 - Big Picture Academy	15.8	0.0	0.0
698 - Fresh Start - Turner	14.5	11.0	10.5
6. Support Services	416.1	660.8	670.3
800 - Board of Education	2.0	2.0	1.0
802 - Chief Academic Officer	2.0	2.0	2.0
803 - Chief Operating Officer	5.0	2.0	1.0
804 - Chief of Schools	1.0	1.0	1.0
810 - Superintendent of Schools	5.0	5.0	3.0
811 - Asst To Supt For Comm. Support	1.0	1.0	1.0
812 - Public Info & Community Outreach	6.0	5.0	5.0
814 - State & Federal Programs	0.5	0.0	0.0
815 - Education Officer-Special Projects E/M	2.0	3.0	2.0
816 - Education Officer - High Schools	2.0	2.0	2.0
822 - Alternative Educ/Student Rights	3.0	4.5	6.0
824 - Professional Development	1.0	1.0	1.0
825 - Leadership For Educational Achievement	0.0	0.0	0.0
826 - Vocational / Tech Education	3.0	3.0	3.0
827 - Community Education	8.0	8.0	3.0
828 - Special Education	62.0	81.0	82.0
829 - Special Services	121.5	121.0	124.0
833 - Athletics Coordinator	2.0	2.0	2.0
835 - Career Education	2.0	2.0	2.0
837 - Role Model Experiences	1.0	3.0	3.0
838 - Bilingual / ESL Program	9.8	9.8	6.5
840 - Early Childhood Education	1.0	0.0	0.0
843 - Accountability Officer	2.0	2.0	13.0
844 - Library Services	0.0	0.5	0.0
846 - Parent Infant Interaction	8.0	8.0	3.0
847 - Teaching & Learning Support	9.0	12.5	17.0
849 - Recruitment / Counseling Center	4.0	5.0	6.0
851 - Springboard to Learning	1.0	1.0	1.0
880 - Student Support Services	47.5	50.0	65.0



THE DISTRICT'S WORKFORCE (GOB Funded Positions by Location—cont.)

	2010/11 Total FTE	2011/12 Budgeted FTE	2012/13 Budgeted FTE
905 - Building Commissioner	21.3	240.0	235.7
914 - Student Record	2.0	2.0	3.0
915 - Material Management	3.0	3.0	3.0
918 - Transportation Supervision	4.0	3.0	4.0
970 - Treasurer	4.0	4.0	4.0
973 - Development Officer	2.0	2.0	2.0
976 - Budget, Planning, Development	5.0	4.0	7.0
977 - Fiscal Control Office	14.0	13.0	12.5
978 - Fiscal Control Officer	2.0	2.0	2.0
981 - Information Technology Div.	15.0	19.0	19.0
984 - Research, Eval., Assessment	3.6	3.6	3.6
990 - Human Resources	18.0	18.0	19.0
991 - St. Louis Plan	10.0	10.0	0.0
7. Centralized Budgets	12.0	0.0	0.0
277 - Temp Undistributed Costs	12.0	0.0	0.0
8. Closed Sites	1.0	0.0	0.0
805 - External Engagement Officer	1.0	0.0	0.0
841 - Mo. School Improvement Program	0.0	0.0	0.0
Grand Total	2,634.1	2,881.2	2,898.8



BOARD RESOLUTION

Date: May 25, 2012

Agenda Item : 06-26-12-12

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Deanna Anderson, Exec. Dir., Transportation

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: Request approval of final bus route for the FY11-12 school year. The report detailing the bus routes is available in the Board office.

BACKGROUND: As stipulated in the Department of Elementary and Secondary Education School Transportation Administrator's Handbook; title 5, 5CSR 30-261.00 requirements for the Operation of School Buses; Paragraph 1B;

"School bus routes over which school buses travel shall be approved by public school district board of education action for its initial approval (agenda item 10-04-11-29) and for the final approval of modifications made during the school year no later than the end of June."

School bus routes are established at the beginning of the school year and adjusted during the year to accommodate changes because of mobility of the students, enrollment, and ridership. The final school bus routes for the 11-12 school year are located in the Board Office. In the St. Louis Public Schools, over 20,000 are eligible for school bus transportation. There were 270 bus routes established at the beginning of the school year and 276 at the end of the school year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.F

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Transportation

Requestor: Deanna J. Anderson

Deanna Anderson, Exec. Dir., Transportation

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: May 25, 2012

Agenda Item : 06-26-12-13

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Deanna Anderson, Exec. Dir., Transportation

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Summer School Transportation routes for SSFY12.

BACKGROUND: DESE guidelines state:

"To receive reimbursement for summer school transportation for students with disabilities, the following criteria must be met: Routes must be included on the route approval listing and approved by the local board of education before June 30."

The summer school bus routes have been scheduled. As of May 21, 2012 there are 120 routes; 68 regular and 52 special education. Once approved, The route sheets for summer school will be located in the Board office.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.F

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Transportation

Requestor: Deanna J. Anderson

Deanna Anderson, Exec. Dir., Transportation

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item : 06-26-12-14

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Kelvin R. Adams, Superintendent

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: 2011-12 School Calendar for graduating seniors.

BACKGROUND: To approve a school calendar for all graduating seniors that outlines their withdrawal date from school on the day of their graduation according to Section 171.029.1 RSMo. This adjustment is required due to graduation dates being verified because no weather days were necessary for the 2011-12 school year. The dates and schools are attached.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department:

Requestor:

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

2011-12 School Calendar for Graduating Seniors

Nottingham CAJT	May 11, 2012
Roosevelt	May 11, 2012
Central VPA	May 12, 2012
Sumner	May 12, 2012
Vashon	May 12, 2012
Cleveland NJROTC	May 14, 2012
Clyde C. Miller	May 14, 2012
Soldan International Studies	May 15, 2012
Beaumont	May 16, 2012
McKinley Classical Leadership	May 17, 2012
Gateway IT	May 18, 2012
Carnahan	May 19, 2012
Metro A & C	May 19, 2012
Northwest Academy of Law	May 19, 2012
Fresh Start Academy (North & South)	May 23, 2012



Board Resolution

Date: May 29, 2012

Agenda Item: 16-26-12-15

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:
X Technology Plan

Other Transaction Descriptors: _____

SUBJECT:

To approve the Technology Plan submitted to the Department of Elementary & Secondary Education (DESE) for July 1, 2012 through June 30, 2015.

BACKGROUND:

The Technology Plan is a document that outlines the strategies, budget, and technical assistance that are committed to the successful implementation and updates of technology in the District. This document is used for planning, analysis, and accountability and is a critical part of the E-Rate funding.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	GOB	Requisition #:
Amount:						
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Cost not to Exceed:	N/A			<input type="checkbox"/>	Pending Funding Availability	Vendor #: N/A

Department: Information Technology Services

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

2012-15 Technology Plan Modifications and Updates

Background

- All school districts must have an approved plan by DESE. The plan must...
 - be updated every three years
 - requirement of E-Rate application
 - include information on cyber bullying
 - be an integrated part of the curriculum
 - show that District has committed budget for technology
 - in support
 - equipment refresh
 - network infrastructure updates

Significant changes in Technology Plan

- Plan was updated, submitted and recently approved by DESE
- Updates were as follows:
 - ✓ Upgraded bandwidth to internet from 100 mg to 200 mg – July 1, 2011
 - ✓ Bandwidth will be upgraded from 200 to 400 mg July 1, 2012
- Cyber bullying will be delivered through the Safe Schools Website in the Fall to all students
- Incorporation of on-line assessments was outlined in document
 - ✓ Acuity, EOC, EDMIN, Terra Nova
- Technology budget for 2012-13 includes
 - ✓ Maintaining hardware allocations through multiple sources; i.e., Title, Prop S, Deseg, GOB, building budgets
 - ✓ Posted for 2 additional technical support staff members
 - ✓ Continue to maintain technical support members with specific certifications:
 - A+, Network+, Security+, MCDST, MCSA, Dell repair
 - ✓ Posted RFP for complete network upgrade
 - Vendor and product selected
 - Waiting on E-Rate approval

A complete copy of the Technology Plan is available in the Executive Director of Information Technology Services office.



BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-26-12-16

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the new curricula for all existing Career and Technical Education (CTE) programs. Approval will enable the CTE Division to offer the newest curricula available through updates and appendices. In addition, these revised, reformatted, or new curricula will assist the District in meeting MSIP standards, and keep CTE programs/courses current with business/industry standards. The new format meets both DESE and District standards.

BACKGROUND: These new, updated, expanded or otherwise revised curricula will enhance CTE programming in the SLPS District, until they need to be re-written. These curricula will not have to be rewritten every three years thus saving District money, and providing continuity in teaching and learning.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: NO funding necessary		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Flieg, Debra J.

From: Murrell, Tim M.
Sent: Thursday, May 31, 2012 1:43 PM
To: Williams, Nicole
Cc: Flieg, Debra J.
Subject: Curriculum Update

Dr. Williams,

Historically, CTE curricula has been updated, on a regular (every 3-4 years) basis, for the following reasons:

- 1) To offer the most current teaching strategies recommended by business and industry;
- 2) To incorporate teaching strategies to meet student needs;
- 3) To reflect the most current software packages, for various programs, being implemented throughout CTE;
- 4) To ensure that SLPS students are receiving current information, statewide and nationwide;
- 5) To stay current with the changes in all CTE Career Clusters;
- 6) To reflect changes in the demands of business and industry; and,
- 7) To adhere to the DESE Career Education recommendation that curricula be updated on a regular basis.

Some of the curricula that have been reformatted, modified, rewritten or otherwise changed in 2012 had not been updated since 2004. In addition, the curricula follows both the DESE and the District format—and incorporates elements of the Common Core.

Thank you.

Tim

Tim M. Murrell
Executive Director
Division of Career and Technical Education
St. Louis Public Schools
801 N. 11th Street
St. Louis, MO 63101
Office: (314) 345-4530
Cell: (314) 239-2885
Fax: (314) 345-4540
CTE: Careers Through Education

**SLPS Division of Career & Technical Education: Curricula Revised 2012,
Listed by Program Area:**

AGRICULTURE

Animal Science
Biotechnology
Greenhouse Operation & Management

Horticulture
Indoor/Outdoor Maintenance

AIRCRAFT MECHANICS

Airframe 1

Aviation Maintenance

BUSINESS

Accounting
Advanced MS Applications
Business Management Advanced Topics/Internship
Business Management Theory and Practice
Computer Applications
Database Management
Desktop Publishing/Web Design
Entrepreneurship/E-Business

Information Systems
International Business
Intro. to Business
Intro. to Business w/Comp Apps Infused
Introduction to Programming Logic
Office Technology
Visual Basic

CAREER PROGRAMMING

Career Development

Career Exploration

COMMERCIAL/GRAPHIC ART OCCUPATIONS

Advanced Multimedia and Videography
Advanced Television
Introduction to Multimedia

Major Radio
Television 1 & 2
Television 3 & 4

COMPUTER SERVICING TECHNOLOGY

Computer Connectivity

CONSTRUCTION

Construction Management

Construction Trades

COSMETOLOGY

Barbering
Cosmetology

Esthetics
Manicure

DRAFTING & DESIGN TECHNOLOGY

Advanced Architecture w/Internship
Architecture 1 & 2
Introduction to CAD

Advanced CAD
Architecture 3 & 4

ELECTRONICS

Electricity/Electronics

FASHION

Apparel Design
Fashion Fundamentals
Haute Couture

HEALTH OCCUPATIONS

EMT

Health Occupations Exploration

Patient Care Practicum (C.N.A.)

Physical Therapy

Rehabilitation Therapy

Respiratory Therapy

Respiratory Therapy Adv. Topics

HOSPITALITY/TOURISM

Culinary Arts

Hospitality/Food & Beverage

MARKETING

Advanced Marketing

Fundamentals Marketing

International Marketing

Supervised Marketing Experience

MISCELLANEOUS

Energy and Power

Fabricating

Foundations of Criminal Justice

Law Enforcement/Firefighting

Manufacturing



BOARD RESOLUTION

Date: May 24, 2012

Agenda Item : 06-26-12-17

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Membership

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-48

Prior Year Cost \$5,250.00

SUBJECT: To approve a membership renewal with the University of Missouri-Columbia (MU)/Missouri Partnership for Educational Renewal (MPER) beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$6,500.00.

BACKGROUND: Through this partnership, SLPS has benefitted through the variety of opportunities provided by MPER. The most positive fiscal opportunity in which we participate is the MU Fellows Program, which results in a positive cash flow of approximately \$11,000 per site. Participation in the various opportunities offered by MPER assist the District's efforts to recruit, develop and retain its highly qualified teachers.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.F.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$6,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,500.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011475

Department: Human Resources

Requestor: Sharonica Hardin

Sharonica Hardin, Chief Human Resource Officer

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: May 30, 2012

Agenda Item : 06-26-12-18

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-36

Prior Year Cost \$10,000.00

SUBJECT: To approve a sole source license renewal with American College Testing (ACT) for their Online instruction program for grade 11 during the 2012-2013 school year at a cost not to exceed \$15,000.00.

BACKGROUND: The online program is administered to grade 11 students to address the MSIP standard 9.6 (ACT calculation). The results for the tests are used to inform programs and services aligned to the Career Education Standard (9.4) and are essential elements for high school career planning and prediction of future student performance on the ACT.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 984-00-110-2822-6319	GOB	Requisition #:
Amount: \$15,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$15,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600002303

Department: Accountability

Requestor:

Dr. Cleopatra Figgures, Dep. Supt., Accountability

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: May 18, 2012
Dept / School: Accountability/Assessment		Reported By: Bertha Doar
Vendor: American College Testing (ACT)		Vendor #: 600002303
Contract # / P.O. #: 4500157731		Contract Name: ACT Online
Contract Amount: \$ 10,000.00		Award Date: 6/30/2011
Purpose of Contract (Brief Description): Norm Reference Assessment; results used for academic program and grant evaluation		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X 3 2 1	
Timeliness of Delivery or Performance	5 X 3 2 1	
Business Relations	5 X 3 2 1	
Customer Satisfaction	5 X 3 2 1	
Cost Control	5 X 3 2 1	
Average Score	4.0	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes X No <input type="checkbox"/>		



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Bertha Doar	Date 05/18/2012
Department / School: Accountability/Assessment	Phone Number: 345-2360
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
ACT EXPLORE and PLAN testing at grades 9 and 10 respectively and ACT DCST and Online instruction at Grade 11 and as scheduled on the District's school and test calendards, including the purchase of test booklets and score reports from ACT, Inc.	
Vendor Name: ACT, INC	Email: Phillip.Daniel@act.org
Vendor Contact: Assessment Office	Phone Number: General 800-553-6244 x1892 or Mr. Daniel 847-634-2560
Justification Information	
1. Why the uniquely specified goods are required?	
Address the MSIP Standard 9.6 (ACT calculations). The results of the tests are used to inform programs and services aligned to the Career Education Standard 9.4 and are essential elements for high school career planning, and prediction of future student performance on the ACT.	
2. Why good or services available from other vendors /competitors are not acceptable?	
State required for accreditation and MSIP calculations	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
State required for accreditation and MSIP calculations	
4. List the Names of other Vendors contacted & Price Quotes:	
None	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.



Board Resolution

Date: May 29, 2012

Agenda Item: 16-26-12-19

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:
X Contract

Other Transaction Descriptors: Sole Source

SUBJECT:

To approve a sole source contract with Klee Associates for virtual SAP training on the financials/payroll/accounts payable and human resource modules for the period of July 1, 2012 to June 30, 2013 at a cost not to exceed \$50,000.

BACKGROUND:

Klee Associates is an identified company that has expertise in SAP training through their ERPtips Division. Training has been identified as a critical need at SLPS. The majority of the training will be through a virtual environment throughout the school year and will assist in providing training and clarification to our departments.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 00 - 110 - 2577 - 6319	GOB	Requisition #:
Amount:	\$ 50,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost not to Exceed:	\$ 50,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600014955

Department: Information Technology Services

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Cheryl VanNoy	Date: May 23, 2012
Department / School: Information Technology	Phone Number: 314.345.2366
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
The sole source purchase is related to extensive and in-depth SAP training needed for our financial/accounts payable and budgeting personnel. This extensive and detailed computer application requires specific expertise in the appropriate process and procedures necessary to maintain a budget and funding department as large and as complex as SLPS manages.	
Vendor Name: Klees Associates	Email: jocelyn.hayes@erptips.com
Vendor Contact: Jocelyn Hayes	Phone Number: 1.877.832.2594, ext 122
Justification Information	
1. Why the uniquely specified goods are required?	
These specified goods are required due to the complex computer application maintained in our Finance Department.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The expertise in a school setting is difficult to acquire from an average training company.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-20

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Audrey Jackson, Director, Professional Development

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Washington University (Science Outreach Department) to use their facilities that will meet the special needs of the Summer Leadership Academy for Principals (150 participants), July 24, 25, 26, 2012. The cost shall not exceed \$25,000.00.

BACKGROUND: Principals of St. Louis Public Schools will undergo targeted professional development during the Academy. The summer work will focus on the Common Core State Standards and essential components for schools to make Adequate Yearly Progress, which leads to state accreditation. The District's professional development site cannot accommodate the number of break out and whole group sessions needed for the training resulting in an off campus venue.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 825-VG-731-2331-6319	Non-GOB	Requisition #:
Amount: \$25,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013749

Department: Professional Development

Requestor: Audrey Jackson

Audrey Jackson
Audrey Jackson, Director, Professional Development

Atw 5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

[Signature]
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Requisition #: _____

Vendor #: 600013749

CONSULTANT SERVICE AGREEMENT
BETWEEN
Special Administrative Board of the
Transitional School District of the City of St. Louis
AND
“Washington University”
Science Outreach Department

THIS CONSULTANT AGREEMENT (“Agreement”) is made and entered into as of the 21TH day of May, 2012 by and between the Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter “SLPS,” “the District,” or “SAB”), a school district organized and existing under the laws of the state of Missouri and “**Washington University**” (hereinafter “Consultant”). The taxpayer identification number, address, contact person, and telephone number for the Consultant is as follows:

Taxpayer Identification Number: 12623890

Address: Campus Box 1232, One Brookings Drive, St. Louis, Missouri 63130-4899

Contact Person: Victoria May

Telephone Number: 314-935-6846

WHEREAS, the District is in need of certain consulting services and has selected the Consultant to provide such services; and

WHEREAS, Consultant is willing to provide such services to the District; and

WHEREAS, the District and Consultant desire to memorialize the terms and conditions of their agreement;

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the District and Consultant agree as follows:

1. **TERM:** The Consultant shall commence performance of this Agreement on the **24th Day of July 2012**, and shall complete performance to the satisfaction of the District, as herein determined, no later than the **26th Day of July 2012**
2. **SCOPE OF SERVICES:** The Consultant shall provide services described more fully in Attachment “A” Scope of Services attached hereto, incorporated herein, and made a part of this Agreement (“Scope of Services” or “Services”).
3. **PERFORMANCE:** The Consultant agrees to perform the Services set forth herein in Attachment “A” in a competent and professional manner as determined by the District. The Consultant shall be and shall remain fully responsible for the quality and accuracy of

- b. **Right of Audit.** During the term of this Agreement and for three (3) years after its termination or expiration, the District shall have the right to conduct an audit, at its expense, of the relevant books and records during ordinary business hours to inspect, audit, and copy the books and records. In the event that any audit reveals, whether during the term of this Agreement or during the three (3) years subsequent to its termination or expiration, a discrepancy in the amount billed to the District and the amount paid by the District, the Consultant shall remit the excess amounts paid to the District within forty-five (45) days of notice of discrepancy. The District or its authorized representative will have the right to audit the Consultant's performance under this Agreement.
- c. **Evaluations of Services Performed.** The Consultant agrees to submit evaluations of the program or services performed under this Agreement to the District at the end of the term. The District will use the evaluations to determine the effectiveness of the program or services contracted for under the Agreement. The District will also use the evaluations to make planning and continuation of service decisions.

9. CONFIDENTIALITY

- a. **District Information.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with confidential information relating to ideas, strategies, plans, purposes, and/or agendas that the District may seek to advance. Any reports and information given to or generated by the Consultant hereunder, as well as the terms and conditions of this Agreement, shall also be considered confidential information. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of the confidential information, but instead will use such information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. In no event, shall the Consultant be deemed a spokesperson for the District in any manner for the purpose of disseminating any information hereunder.
- b. **Student Information.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of said confidential information, but instead will use said information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District

hereunder or by law. Finally, the Consultant covenants and agrees that any access to the confidential information of any student shall be in compliance with the Family Education Rights and Privacy Act (“FERPA”).

- c. **Student Education/Medical Records.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with the education and/or medical records of students. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of said confidential information, but instead will use said information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. Finally, the Consultant covenants and agrees that any access to the education records of any student shall be in compliance with FERPA and any access to the medical records of any student shall be in compliance with the Health Insurance Portability and Accountability Act of 1996.
- d. **Exceptions to Confidentiality Obligations.** Notwithstanding the foregoing, the Consultant’s obligations of confidentiality will not include information which:
 - i. at the time of disclosure was in the public domain;
 - ii. after such disclosure, immediately becomes generally available to the public other than through any act or omission of the Consultant or its Personnel; and
 - iii. is required to be disclosed by a court of competent jurisdiction, provided that prior written notice of such disclosure is furnished to the District in a timely manner in order to afford the District the opportunity to seek a protective order against such disclosure and the disclosure is strictly limited to the information that the court requires.
- e. **Remedies for Disclosure.** The Consultant understands and agrees that any unauthorized disclosure or use of any confidential information as provided under this article may result in the District seeking injunctive relief. The Consultant agrees to give prompt notice to the District of any unauthorized disclosure, use, or misappropriation of any confidential information and take all steps as requested by the District to limit, stop, or otherwise remedy the disclosure, use, or misappropriation of any confidential information. All steps taken by the Consultant relating to remedy shall be at its sole expense.
- f. **Return of Confidential Information.** After expiration or termination of this Agreement, the Consultant must return all confidential information given to or generated by the Consultant hereunder within five (5) days of the District’s written request. The Consultant agrees that it will comply with the District’s instructions regarding the return or disposition of its confidential information, including any copies or reproductions.

10. **INDEMNIFICATION** Consultant agrees to indemnify and hold harmless the District and the District's officers, directors, servants, employees, and agents from and against any and all liabilities, losses, damages, costs, and expenses of any kind (including without limitation, reasonable legal fees and expenses) which may be suffered by, incurred by or threatened against the District or any officers, directors, servants, employees, or agents of the District on account of or resulting from injury, or claim of injury to person or property (including but not limited to consultant and/or its agents) arising out of the operation of the program operated by Consultant under this Agreement or arising out of this Agreement in any manner, including but not limited to the breach or failure to perform any term, covenant, condition or agreement herein provided to be performed by Consultant. This provision shall survive termination or expiration of the Agreement.
11. **WARRANTY FOR SERVICES** Consultant warrants and represents to the District that Consultant possesses the background, experience, expertise and qualifications to undertake and to carry out the Services. Consultant further warrants and represents that the Services will be performed in a professional, good, thorough and workmanlike manner, and consistent with accepted industry standards.
12. **REMEDIES FOR UNSATISFACTORY SERVICES** In the event Consultant fails to provide the Services consistent with the warranties and representations set forth in Section 8 above, the District at its option, may: (a) require Consultant to reperform the unsatisfactory Services at no cost to the District; (b) refuse to pay Consultant for Services, unless and until Services are corrected and performed satisfactorily; (c) require Consultant to reimburse the District for all amounts paid for such unsatisfactory Services; and/or (d) proceed with, and assert, any and all remedies available at law. The foregoing options and remedies available to the District shall be deemed mutual and severable, and not exclusive.
13. **INSURANCE** Consultant shall maintain occurrence-based insurance including comprehensive general liability in the amounts specified in Attachment A. Such insurance shall be provided by insurance companies authorized to do business in the State of Missouri.

The District shall be included as an additional insured on all required insurance policies, except Worker's Compensation and Employers' Liability, with respect to the liability arising out of the performance of Consultant's services under this Agreement. The Consultant shall provide a certificate of insurance evidencing the coverage required in Attachment A.

14. **TERMINATION**

- a. **Termination without Cause.** The District may terminate this Agreement without cause by giving written notice of the intent to terminate. In the event that such written Notice of Intent to Terminate is provided, termination of this Agreement shall become effective thirty (30) days from the date set forth in the Notice of Intent to Terminate. The Consultant will cease work on said termination date and take all reasonable actions to minimize any expenses. The Consultant will be compensated for those services provided through the date of termination and any approved related expenses within sixty (60) days of receipt of a properly submitted invoice.

- b. **Termination with Cause.** Either party reserves the right to terminate this Agreement immediately if the other party fails to comply with any terms or conditions of this Agreement and such failure continues for ten (10) days following receipt of written notice from the objecting party. In the event that this Agreement is terminated under this Article, the rights and remedies of either party provided under this Agreement shall not be exclusive and are in addition to any other rights and remedies which either party may be entitled to pursue in the event of a breach of this Agreement as provided by law or under the terms and conditions of this Agreement. The Consultant will be compensated for only those services satisfactorily provided through cure date end.
- c. **Effect of Termination on the Parties Obligations.** Upon termination of this Agreement for any reason, the parties shall have no further obligations under this Agreement, except as expressly set forth in this Agreement.
- d. **Return of Documentation.** Upon the expiration or termination of this Agreement, the Consultant shall, at the option of the District, deliver all finished or unfinished documents, data, studies, reports, and like documents generated by the Consultant hereunder.

15. **GOVERNING LAW – JURISDICTION** This Agreement shall be governed, construed and interpreted under Missouri law, and shall be deemed to be executed and performed in the City of St. Louis, Missouri. Any legal action relating to this Agreement shall be governed by the laws of the State of Missouri, and the parties agree to the exclusive exercise of jurisdiction and venue over them by a court of competent jurisdiction located in the City of St. Louis, Missouri. The parties expressly agree that no action concerning this Agreement, or an alleged breach thereof, may be commenced anywhere but the City of St. Louis, Missouri.

16. **REPORTING** During the term of this Agreement, Consultant shall report to, and confer with, the District's representative, **Audrey Jackson**, and/or her designee on regular basis, and as may be reasonably requested, concerning the Services performed by Consultant and issues related to the Services. Consultant also agrees to meet and confer with other District administrators, officers and employees as directed or as may be necessary or appropriate.

17. **E-VERIFICATION** Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify) as set out in **ATTACHMENT B**. Compliance with provision requires completion of **ATTACHMENT C**.

18. **ASSIGNMENT** This Agreement may not be assigned by Consultant without the prior written authorization of the District, which authorization the District may withhold in its sole discretion.

19. **ENTIRE AGREEMENT** This Agreement contains the complete agreement between the parties and shall, as of the effective date hereof, supercede all other agreements between the parties relating to the subject matter of this Agreement. The parties stipulate that neither of them has made any representation with respect to the subject matter of this Agreement or the execution and delivery hereof except such representations as are specifically set forth herein. All agreements not expressly set forth herein are null and void. Each of the parties hereto acknowledges that they have relied on their own independent judgment in entering into this Agreement and have had the opportunity to consult legal counsel.
20. **MODIFICATION** No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and executed by authorized representatives of both parties, and no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties hereto arising out of or affecting this Agreement, or the rights or obligations of the parties hereunder, unless such waiver or modification is in writing and duly executed by authorized representatives of both parties
21. **NOTICE** Any notice required or permitted pursuant to this Agreement shall be deemed to have been given when delivered in person or sent postage prepaid via certified mail return receipt requested or via a nationally recognized overnight courier service and addressed:

To the District: The Special Administrative Board of the Transitional
School District of the City of St. Louis
801 North 11th Street
St. Louis, MO 63101
Attn: Superintendent-Legal Notice Enclosed

To Consultant: Washington University
Science Outreach Department
Campus Box 1232
One Brookings Drive
St. Louis, Missouri 63130-4899
Legal Notice Enclosed

If such notice is sent by first class or express mail, it shall be deemed to have been given to the person entitled thereto three (3) days after deposit in the United States mail, or if by Federal Express or the overnight courier service, the day after delivery to such service, for delivery to that person.

22. **WAIVER** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or a breach thereof.
23. **SEVERABILITY** If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement,

then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

24. **HEADINGS** The section headings in this Agreement are intended for convenience of reference and will not affect its interpretation.
25. **COUNTERPARTS** The Agreement may be executed in two or more counterparts, each of which shall be deemed an original.
26. **BINDING EFFECT** The Agreement shall not be binding and effective unless and until it is duly and fully executed by both parties. This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the respective parties.
- a. **Special Administrative Board Approval.** It may be necessary to obtain the approval of the Special Administrative Board (hereinafter “SAB” or “Board”) for this Agreement. If so, the Consultant understands and agrees that the obligations of the District are conditioned upon, and subject to, such approval. The District will promptly notify the Consultant of the approval or disapproval of the SAB. The Consultant understands that the District shall not be obligated to compensate it for any services provided prior to approval by the SAB and performance of such services hereunder shall be at the sole risk and liability of the Consultant. In the event of non-approval, the Agreement will not become effective and neither party will have any obligations to the other party arising out of the Agreement.
- b. **Executed Agreement.** This Agreement will not become effective unless and until an understanding is reached between the parties and the Agreement has been fully executed. The Consultant understands and agrees that the obligations of the District are conditioned upon, and subject to, such execution. The Consultant understands that the District shall not be obligated to compensate it for any services provided prior to the execution of this Agreement and performance of such services hereunder shall be at the sole risk and liability of the Consultant.
27. **RIGHTS CUMULATIVE** All the rights and remedies of each party hereunder or pursuant to present or future law shall be deemed to be separate, distinct and cumulative, and no one or more of them, whether exercised or not, or any mention of or reference to any one or more of them herein, shall be deemed to be an exclusion or a waiver of any of the others, or of any of the rights or remedies which such party may have, whether by present or future law or pursuant hereto, and each party shall have, to the fullest extent permitted by law, the right to enforce any rights or remedies separately and to take any lawful action or proceedings to exercise or enforce any right or other remedy without thereby waiving or being barred or stopped from exercising and enforcing any other rights and remedies by appropriate action or proceedings.
28. **CONSULTANT REPRESENTATIONS** Consultant acknowledges and represents that (i) Consultant is legally authorized to transact business in the State of Missouri and to provide the Services required hereunder (ii) the entering into this Agreement has been duly approved by the Consultant, (iii) the undersigned is duly authorized to execute this Agreement on behalf of Consultant and to bind Consultant to the terms hereof, and (iv) Consultant will comply with all State, Federal and local statutes, regulations and

ordinances, including civil rights and employment laws, and agrees not to discriminate against any employee or applicant for employment or in the provision of Services on the basis of race, color, national origin, sex, sexual orientation, age or disability. Consultant also agrees to abide by all applicable District policies and regulations.

29. **INDEPENDENT CONTRACTOR** The District and Consultant agree that Consultant will act for all purposes as an independent contractor and not as an employee, in the performance of Consultant's duties under this Agreement. Accordingly, Consultant shall be responsible for payment of all taxes, including federal, state and local taxes arising out of Consultant's services in accordance with this Agreement, including by way of illustration but not limitation, federal and state income tax, Social Security tax, unemployment insurance taxes, and any other taxes. In addition, Consultant's employees shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the District. Consultant shall have no authority to assume or incur any obligation or responsibility, or make any warranty for, on behalf of the District, or to attempt to bind the District except with prior written authorization from the Board. Consultant shall pay all costs of conducting its activities hereunder, including all compensation to employees of Consultant.

30. **CONSULTANT'S PERSONNEL**

- a. **Assignment of the Consultant's Personnel.** The Consultant will employ and assign qualified Personnel to the District's account in a sufficient number in order to provide and successfully complete the services in accordance to the Term under Article 2.1. The Consultant will provide the District with a continuously updated list of all its Personnel assigned to the District and qualifications of such Personnel will be provided without charge to the District within three (3) days of written request.
- b. **Control of Personnel and Work.** The Consultant understands and agrees that it is solely obligated to and responsible for the selection, qualification, performance, workmanship, quality of services, licensing, and compliance with the terms and conditions hereunder for all Personnel providing services relevant to this Agreement and that it shall have sole control over the means and details of performing the services, which shall be consistent with the District's intent hereunder. The Consultant shall use its best efforts, care, and diligence in the administration and performance of services hereunder. The Consultant ensures the District that it will properly supervise all Personnel during the performance of services and/or while any Personnel is on District property.
- c. **Cooperation.** During the performance of its services, the Consultant shall cooperate with the District and its employees, shall not interfere with the conduct of the District's business, and shall observe all District policies and procedures, as well as all rules, regulations, and security requirements concerning the safety of persons and property.
- d. **Background Checks.** All Personnel providing services under this Agreement that may in any way come into contact with students must undergo background checks consistent with those used by the District and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family

Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Consultant and the District shall not be liable for such cost under any circumstance. The Consultant assures the District that the Consultant agrees to remove or not hire for the District's account any Personnel who have any Department of Family Services claims: a) that would raise concerns about inappropriate behavior with children; b) where a criminal offense has been committed that would raise concerns about inappropriate behavior with children; c) where there has been a conviction for any sex-related offense or any other offense indicating a lack of acceptable moral character for associating with children; d) where there has been a determination of any physical and/or mental abuse of children; and/or e) where there has been termination for cause due to inappropriate behavior with children in any project, program, and/or location of services of the Consultant. The District will receive notice of any Personnel so removed or terminated. The Consultant will select, hire, and train replacement Personnel within fifteen (15) days of a vacancy on the District's account, all without any additional cost to the District. Within three (3) days of a written request by the District, the Consultant agrees to provide written confirmation that the background checks on all Personnel hereunder reflected no negative findings and said Personnel passed the background checks and are, therefore, eligible to provide services under this Agreement.

e. **Removal of the Consultant's Personnel.** If the District determines that any of the Consultant's Personnel is not providing satisfactory service, or if any issues of behavior or inappropriate conduct or similar concerns occur, the District shall notify the Consultant in writing and the Consultant shall remove that individual from the District's account. The Consultant will be compensated for any services satisfactorily performed by the removed individual and any expenses as approved by the District, up to and including the date that the Consultant receives the District's written notice. The Consultant will not be compensated for any expenses associated with replacing the individual. The Consultant will select, hire, and train replacement personnel within fifteen (15) days of a vacancy on the District's account.

31. **OWNERSHIP OF COMPLETED SERVICES** Full and exclusive rights and ownership in the Services, including all deliverables, and all materials or information arising from this Agreement, and in any and all related letters, patents, trademarks, copyrights, trade secrets, confidential information or any other proprietary rights, intangible property or work product, that are delivered, produced or created in connection with Consultant Services under this Agreement shall vest in and are hereby assigned to the District. Except as provided in this Agreement, Consultant shall retain no right, ownership or title in the Services including all deliverables and all materials or information arising from this Agreement, or any related letters, patents, trademarks, copyrights, trade secrets, confidential information or any other proprietary rights, intangible property or work product. Consultant acknowledges that any copyrightable works prepared by Consultant under this Agreement shall be deemed works for hire under the copyright laws, it being the intent of this Agreement to vest full and exclusive ownership rights in the District, including, but not limited to the exclusive right to prepare derivative works. The Services and all such rights belong to the District for whatever use it desires, and nothing contained herein shall be deemed to constitute a license or franchise in the District.

32. **INFRINGEMENT** Consultant warrants to the District that Consultant, in connection with performing the Services, will not infringe any patent, trademark, copyright, trade secrets, confidential information or any other proprietary right of any person. Consultant further represents and warrants to the District that neither Consultant or any company or individual performing services pursuant to this Agreement is under any obligation to assign or give any work done under Agreement to any third party.

33. **USE OF DATA / INFORMATION** Information and other data developed or acquired by or furnished to Consultant in the performance of this Agreement shall remain the District's property and shall be used only in connection with the Services provided to the District.

34. **DEFINITION** For purposes of this Agreement, the term "person" shall mean any natural person, firm, association, partnership, corporation or other form of legal entity.

35. **AUTHORIZATION:** this Agreement is authorized by:

Board Resolution _____, attached hereto.

Or

Other. Please describe and attach appropriate documentation

Or under \$5,000

Emergency Request

WASHINGTON UNIVERSITY
SCIENCE OUTREACH DEPARTMENT
CAMPUS BOX 1232
ONE BROOKINGS DRIVE
ST. LOUIS, MISSOURI 63130-4899

THE SPECIAL ADMINISTRATIVE
BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF
ST. LOUIS

By: _____

By: _____

Title: Consultant

Title: _____

Date: _____

Date: _____

Tax I.D. No 12623890

ATTACHMENT A

SCOPE OF SERVICES

Science Outreach Department will provide the following services for **Summer Leadership Academy (SLA)**: (1) Facilities (2) Parking (3) Continental Breakfast and (4) Lunch - meal card for Principal training (July 24, through July 26, 2012).

Insurance Coverage

Comprehensive General Liability:	\$1,000,000 per occurrence
Automotive Liability:	\$500,000 per occurrence
Workers Compensation:	Statutory Limit
Employer's Liability:	\$500,000.00 (If applicable)
Other:	\$0

PAYMENT SCHEDULE

Upon completion of the scope of services and submission of invoices payment will be made within 60 days of the receipt of invoice.

**CONTRACT COSTS AND EXPENSES
TO BE PAID BY DISTRICT**

The following is a list of the cost and expense that will be paid by the District under the terms of this agreement. Any cost or expenses not specifically listed in the section are the responsibility of the Consultant.

FOR OFFICE USE ONLY

Vendor# 600013749

Requisition# _____

Purchase Order # _____

Board Resolution# _____

ATTACHMENT B

FEDERAL WORK AUTHORIZATION PROGRAM (“E-VERIFY”) ADDENDUM

Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify). In addition, the business entity must affirm the same through sworn affidavit and provision of documentation. In addition, the business entity must sign an affidavit that it does not knowingly employ any person who is an unauthorized alien in connection with the services being provided, or to be provided, to the District.

Accordingly, your company:

- a) agrees to have an authorized person execute the attached “Federal Work Authorization Program Affidavit” attached hereto as Exhibit A and deliver the same to the District prior to or contemporaneously with the execution of its contract with the District;
- b) affirms it is enrolled in the “E-Verify” (formerly known as “Basic Pilot”) work authorization program of the United States, and are participating in E-Verify with respect to your employees working in connection with the services being provided (to the extent allowed by E-Verify), or to be provided, by your company to the District;
- c) affirms that it is not knowingly employing any person who is an unauthorized alien in connection with the services being provided, or to be provided, by your company to the District;
- d) affirms you will notify the District if you cease participation in E-Verify, or if there is any action, claim or complaint made against you alleging any violation of Missouri Revised Statute 285.530, or any regulations issued thereto;
- e) agrees to provide documentation of your participation in E-Verify to the District prior to or contemporaneously with the execution of its contract with the District (or at any time thereafter upon request by the District), by providing to the District an E-Verify screen print-out (or equivalent documentation) confirming your participation in E-Verify;
- f) agrees to comply with any state or federal regulations or rules that may be issued subsequent to this addendum that relate to Missouri Revised Statute 285.530; and
- g) agrees that any failure by your company to abide by the requirements a) through f) above will be considered a material breach of your contract with the District.

By : _____ (signature)

Printed Name and Title: _____

For and on behalf of: _____ (company name)

ATTACHMENT C

FEDERAL WORK AUTHORIZATION PROGRAM AFFIDAVIT

I, _____, being of legal age and having been duly sworn upon my oath, state the following facts are true:

1. I am more than twenty-one years of age; and have first-hand knowledge of the matters set forth herein.
2. I am employed by _____ (hereinafter "Company") and have authority to issue this affidavit on its behalf.
3. Company is enrolled in and participating in the United States E-Verify (formerly known as "Basic Pilot") federal work authorization program with respect to Company's employees working in connection with the services Company is providing to, or will provide to, the District, to the extent allowed by E-Verify.
4. Company does not knowingly employ any person who is an unauthorized alien in connection with the services Company is providing to, or will provide to, the District.

FURTHER AFFIANT SAYETH NOT.

By: _____ (individual signature)

For _____ (company name)

Title: _____

Subscribed and sworn to before me on this ____ day of _____, 200__.

NOTARY PUBLIC

My commission expires:


BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-26-12-21

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Saint Louis County, Missouri through its Division of Workforce Department for the District to provide occupational and training services pursuant to the Workforce Investment Act (WIA). The District will receive tuition fees for training services provided to eligible WIA participants. The term of the contract will be June 27, 2012 to June 30, 2013.

BACKGROUND: The Saint Louis County Division of Workforce Development recognizes that the Saint Louis Public Schools is Workforce Investment Act (WIA) provider. The Saint Louis County Division of Workforce will refer adult students to Saint Louis Public Schools for occupational training (e.g., certified nurse assistant, emergency medical technician, etc.) and will pay all student tuition and fees. There is no cost to the SLPS; Workforce Development will be billed and pay for services rendered by SLPS.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	Non-GOB	Requisition #:
Amount: 0.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Career & Technical Ed

Requestor:

Timothy Murrell
Timothy Murrell, Exec. Dir., Career Technical Ed

Dr. Nicole Williams 5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item: 06-26-12-22

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Enos Moss, CFO/Treasurer

Action to be Approved: Contract

Other Transaction Descriptors: Bid
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Grant Thornton to provide GASB 45 benefits actuarial services that is required by the external auditors. The contract will be for the period August 1, 2012 to October 31, 2012 at a cost not to exceed \$8,000.00.

BACKGROUND: Grant Thornton was selected through the Bid process. Grant Thornton acquired SMART Business Advisory and Consulting Services who has performed these services for the last four years.

GASB 45 requires a complete, reliable, and decision useful financial report with regard to retiree health and welfare benefits. A full review will be completed in Year 1 - 2012 (the bid cost is \$8,000) and a Roll Over report will be completed in Year 2 - 2013 (the bid cost is \$3,250).

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 970-00-110-2514-6319	GOB	Requisition #:
Amount: \$8,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$8,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600009836

Department: Risk Management

Requestor: Kevin Coyne

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



May 29, 2012

MEMORANDUM

TO: Enos Moss

FROM: Kevin Coyne

RE: Bid Evaluation Record for GASB 45 Actuarial Services Bid

The evaluation took place on May 21, 2012. The evaluation committee consisted of the following:

Kevin Coyne
Ketra Montgomery

Sr. Risk Mgmt and Compliance Analyst
Contract Compliance Specialist

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Grant Thornton	\$59,018.00	200	Yes
CAI Actuarial Services	\$78,877.00	190	No

One copy of each evaluation form is on file along with this evaluation record in the risk management department.

Kevin Coyne
Sr. Risk Management & Compliance Analyst



BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-26-12-23

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous BD.
Res. # 06-30-11-52

SUBJECT: To approve a contract renewal with Urban Stategies to provide a certified Adult Education and Literacy(AEL) teacher for classes held at Jefferson Elementary beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,000.00.

BACKGROUND: Urban Stategies provides a teacher for AEL classes on site at Jefferson Elementary School. We reimburse Urban Stategies based on DESE Funding.

Accountability Plan Goals: Goal II: Highly Qualified Staff **Objective/Strategy:** II

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 026-DM-253-1611-6319	Non-GOB	Requisition #:
Amount: \$5,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600007665

Department: Adult Ed. and Literacy

Requestor: Rhonda Jones

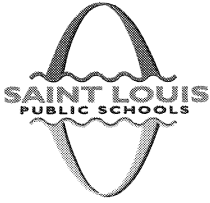
Timothy Murrell
Timothy Murrell, Exec. Dir., Career Technical Ed

5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



KELVIN R. ADAMS, Ph.D.
Superintendent of Schools
NICOLE WILLIAMS, Ed.D.
Deputy Superintendent for Academic Services
DAN EDWARDS, Ph.D.
Associate Superintendent for Secondary Schools
TIM M. MURRELL
Executive Director, Career and Technical Education
RHONDA JONES
Supervisor, Adult Education and Literacy

May 31, 2012

To Whom It May Concern:

St. Louis Public Schools Adult Education and Literacy would like your approval for the following sub-contracts.

1. To approve a contract with International Institute in an amount not to exceed \$6,000 for onsite supervision of Adult Education and Literacy classes at the International Institute for the period July 1, 2012 - June 30, 2013.

Background: International Institute staff provide day to day supervision of AEL classes on site at the International Institute. We serve over 1,500 students annually at this location. The onsite supervision by Institute staff insures that students are completing orientation, testing, enrolled into the correct Classes, and that the ESOL lessons are in compliance with the "ESOL Crosswalk" teaching CASAS and Missouri Content Standards. St. Louis AEL Field Staff continues to supervise and visit at a minimum three times a month, mentoring, and teacher evaluations.

2. To approve a contract with International Institute in an amount not to exceed \$12,000.00 for substitute teachers in Adult Education and Literacy classes at the International Institute for the period July 1, 2012 - June 30, 2013.

Background: International Institute staff provides substitute teachers for AEL classes on site at the International Institute. All persons used as substitutes are AEL Certified but are employed by the Institute. This sub-contract provides compensation to the Institute when they are subbing in the AEL/ESL Classroom. We serve over 1,500 students annually at this location, have 10 teachers on staff and to find appropriate subs would be difficult for the large numbers at this location. . This is a continuation of an agreement begun in June 2006 with the International Institute and St. Louis Public Schools Adult Education and Literacy.

3. To approve a contract with Urban Strategies in an amount not to exceed \$5,000 for an AEL certified teacher in Adult Education and Literacy classes at Jefferson School for the period July 1, 2012- June 30, 2013.

Background: Urban Strategies provides a teacher for AEL classes on site at Jefferson School computer lab provided by Urban Strategies. We reimburse Urban Strategies for this AEL Certified Teacher at a rate

of \$6.00 an hour. Without this we would not be able to afford a teacher at this location as classes tend to run below 10 students per hour. St. Louis AEL Field Staff continues to supervise and visit at a minimum of three times a month. They also provide mentoring and teacher evaluations. This is a continuation of an agreement begun in 2006.

Sincerely,

Rhonda Jones
Supervisor

5078 Kensington Avenue • ST. LOUIS, MISSOURI 63108 • (314) 367/5000• FAX: (314) 367/3057



BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-26-12-24

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous BD.
Res. # 06-30-11-51

SUBJECT: To approve a contract renewal with the International Institute to provide substitute teachers in Adult Education and Literacy (AEL) classes beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$12,000.00.

BACKGROUND: International Institute staff provides substitute teachers for AEL classes held on site at the International Institute. We serve over 1,500 annually at this location.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 026-DM-252-1611-6319	Non-GOB	Requisition #:
Amount: 12,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$12,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

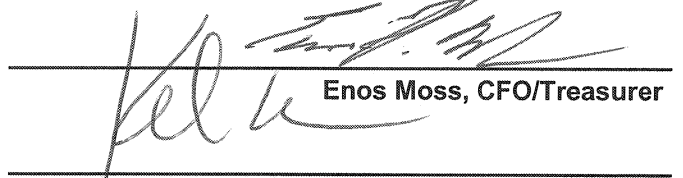
Department: Adult Ed.and Literacy

Requestor: Rhonda Jones

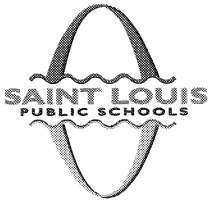

Timothy Murrell, Exec. Dir., Career Technical Ed

 5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



KELVIN R. ADAMS, Ph.D.
Superintendent of Schools
NICOLE WILLIAMS, Ed.D.
Deputy Superintendent for Academic Services
DAN EDWARDS, Ph.D.
Associate Superintendent for Secondary Schools
TIM M. MURRELL
Executive Director, Career and Technical Education
RHONDA JONES
Supervisor, Adult Education and Literacy

May 31, 2012

To Whom It May Concern:

St. Louis Public Schools Adult Education and Literacy would like your approval for the following sub-contracts.

1. To approve a contract with International Institute in an amount not to exceed \$6,000 for onsite supervision of Adult Education and Literacy classes at the International Institute for the period July 1, 2012 - June 30, 2013.

Background: International Institute staff provide day to day supervision of AEL classes on site at the International Institute. We serve over 1,500 students annually at this location. The onsite supervision by Institute staff insures that students are completing orientation, testing, enrolled into the correct Classes, and that the ESOL lessons are in compliance with the "ESOL Crosswalk" teaching CASAS and Missouri Content Standards. St. Louis AEL Field Staff continues to supervise and visit at a minimum three times a month, mentoring, and teacher evaluations.

2. To approve a contract with International Institute in an amount not to exceed \$12,000.00 for substitute teachers in Adult Education and Literacy classes at the International Institute for the period July 1, 2012 - June 30, 2013.

Background: International Institute staff provides substitute teachers for AEL classes on site at the International Institute. All persons used as substitutes are AEL Certified but are employed by the Institute. This sub-contract provides compensation to the Institute when they are subbing in the AEL/ESL Classroom. We serve over 1,500 students annually at this location, have 10 teachers on staff and to find appropriate subs would be difficult for the large numbers at this location. . This is a continuation of an agreement begun in June 2006 with the International Institute and St. Louis Public Schools Adult Education and Literacy.

3. To approve a contract with Urban Strategies in an amount not to exceed \$5,000 for an AEL certified teacher in Adult Education and Literacy classes at Jefferson School for the period July 1, 2012- June 30, 2013.

Background: Urban Strategies provides a teacher for AEL classes on site at Jefferson School computer lab provided by Urban Strategies. We reimburse Urban Strategies for this AEL Certified Teacher at a rate

of \$6.00 an hour. Without this we would not be able to afford a teacher at this location as classes tend to run below 10 students per hour. St. Louis AEL Field Staff continues to supervise and visit at a minimum of three times a month. They also provide mentoring and teacher evaluations. This is a continuation of an agreement begun in 2006.

Sincerely,

Rhonda Jones
Supervisor

5078 Kensington Avenue • ST. LOUIS, MISSOURI 63108 • (314) 367/5000• FAX: (314) 367/3057



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item : 06-26-12-25

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-50

Prior Year Cost \$6,000.00

SUBJECT: To approve a contract renewal with the International Institute for onsite supervision of Adult Education and Literacy (AEL) classes held at the International Institute beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$6,000.00.

BACKGROUND: International Institute staff provide day to day supervision of AEL classes on site at the International Institute. We serve over 1,500 students annually at this location.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 026-DM-252-2425-6319	Non-GOB	Requisition #:
Amount: \$6,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600004143

Department: Adult Ed. and Literacy

Requestor: Rhonda Jones

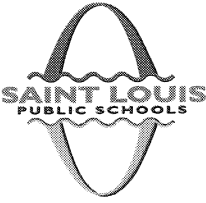
Timothy Murrell, Exec. Dir., Career Technical Ed

5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



KELVIN R. ADAMS, Ph.D.
Superintendent of Schools
NICOLE WILLIAMS, Ed.D.
Deputy Superintendent for Academic Services
DAN EDWARDS, Ph.D.
Associate Superintendent for Secondary Schools
TIM M. MURRELL
Executive Director, Career and Technical Education
RHONDA JONES
Supervisor, Adult Education and Literacy

May 31, 2012

To Whom It May Concern:

St. Louis Public Schools Adult Education and Literacy would like your approval for the following sub-contracts.

1. To approve a contract with International Institute in an amount not to exceed \$6,000 for onsite supervision of Adult Education and Literacy classes at the International Institute for the period July 1, 2012 - June 30, 2013.

Background: International Institute staff provide day to day supervision of AEL classes on site at the International Institute. We serve over 1,500 students annually at this location. The onsite supervision by Institute staff insures that students are completing orientation, testing, enrolled into the correct Classes, and that the ESOL lessons are in compliance with the "ESOL Crosswalk" teaching CASAS and Missouri Content Standards. St. Louis AEL Field Staff continues to supervise and visit at a minimum three times a month, mentoring, and teacher evaluations.

2. To approve a contract with International Institute in an amount not to exceed \$12,000.00 for substitute teachers in Adult Education and Literacy classes at the International Institute for the period July 1, 2012 - June 30, 2013.

Background: International Institute staff provides substitute teachers for AEL classes on site at the International Institute. All persons used as substitutes are AEL Certified but are employed by the Institute. This sub-contract provides compensation to the Institute when they are subbing in the AEL/ESL Classroom. We serve over 1,500 students annually at this location, have 10 teachers on staff and to find appropriate subs would be difficult for the large numbers at this location. . This is a continuation of an agreement begun in June 2006 with the International Institute and St. Louis Public Schools Adult Education and Literacy.

3. To approve a contract with Urban Strategies in an amount not to exceed \$5,000 for an AEL certified teacher in Adult Education and Literacy classes at Jefferson School for the period July 1, 2012- June 30, 2013.

Background: Urban Strategies provides a teacher for AEL classes on site at Jefferson School computer lab provided by Urban Strategies. We reimburse Urban Strategies for this AEL Certified Teacher at a rate

of \$6.00 an hour. Without this we would not be able to afford a teacher at this location as classes tend to run below 10 students per hour. St. Louis AEL Field Staff continues to supervise and visit at a minimum of three times a month. They also provide mentoring and teacher evaluations. This is a continuation of an agreement begun in 2006.

Sincerely,

Rhonda Jones
Supervisor

5078 Kensington Avenue • ST. LOUIS, MISSOURI 63108 • (314) 367/5000• FAX: (314) 367/3057



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-27

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-58

Prior Year Cost \$19,000.00

SUBJECT: To approve the contract renewal with Abbott Ambulance, Inc. to provide stand-by ambulance services for all high school varsity and junior varsity football games. The period will be August 15, 2012 through December 1, 2012 with the total cost not to exceed \$19,000.00.

BACKGROUND: The cost to provide ambulance coverage for the varsity games is approximately \$15,000 and for the junior varsity games is approximately \$4,000. This will be the third year of the contract with Abbott Ambulance and the fourth year that the District has contracted for ambulance services for football games.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 833-00-110-1421-6319	GOB	Requisition #:
Amount: \$19,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$19,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600014222


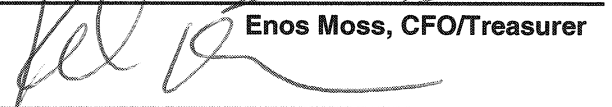
Department: Public High League

Requestor: Martin Jenkins

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

 5/31/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 05/18/12
Dept / School: Public High League		Reported By: Martin Jenkins
Vendor: Abbott Ambulance		Vendor #: 600014222
Contract # / P.O / #: 4500157870		Contract Name: Ambulance Services – Football Program
Contract Amount: \$19,000.00		Award Date: June 30, 2011
Purpose of Contract (Brief Description): To provide ambulance services for varsity and junior varsity football games.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X	The quality of the Abbott Emergency Medical Service injury assessments, treatment and follow up were excellent.
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Abbott was regularly on time. They normally arrived well before the contest. While at the contest, the EMS technicians attended to the needs of student/athletes in a very timely manner.
	4X	
	3	
	2	
	1	
Business Relations	5X	Business relations with Abbott are excellent. They have an open line of communication, and they are always pleasant and accommodating.
	4	
	3	
	2	
	1	
Customer Satisfaction	5X	We are extremely satisfied with the emergency medical services delivered by Abbott.
	4	
	3	
	2	
	1	
Cost Control	5X	Abbott's costs continue to be the best.
	4	
	3	
	2	
	1	
Average Score	4.8	Abbot has delivered excellent emergency medical service at our varsity and jayvee football games.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

CONTRACT RENEWAL FOR (On sight Ambulance Services)

THIS CONTRACT RENEWAL AGREEMENT FOR On sight Ambulance Services (“Agreement”) made as of the 19th day of August, 2012, by and between The Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter “SLPS,” “the District,” or “SAB”), a corporate and metropolitan school district, with its principal office at 801 North 11th Street, Saint Louis, Missouri, and “Abbott EMS” with its principal office 2500 Abbott Place, St. Louis, MO 63143 (hereinafter referred to as “Contractor”).

Whereas, SLPS and Contractor entered into a contractual agreement August 19th, 2010 a true and correct Copy of which is attached hereto as ATTACHMENT 1 and hereby incorporated by this reference (hereinafter referred to as “The Contract”),

Whereas, The Contract includes a renewal option,

NOW, THEREFORE, in consideration of the recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the SAB and Contractor agree as follows:

1. **CONTRACT RENEWAL:** SLPS and Contractor agree to renew The Contract under the same terms and conditions with the exception of the dates of service,
2. **SCHEDULE OF COMPLETION:** The start date of the renewal agreement shall be the effective date of this Agreement. The end date shall be no later than November 30th 2012.
3. **CONTRACT AMOUNT:** The agreed upon contract renewal amount is \$See below.

\$302.00 per game Varsity
\$189.50 per game JV

4. **ALL OTHER TERMS AND CONDITIONS:** All other terms and conditions shall be substantially the same as those set out in The Contract.
5. **AUTHORIZATION:** this Agreement is authorized by:
 - Board Resolution # , attached hereto.
 - Or
 - Other:
 - Or
 - Emergency Purchase Request

IN WITNESS WHEREOF, SLPS and Contractor have executed this Agreement as of the day and year first written.

**The Special Administrative Board
of the Transitional School District
of the City of St. Louis**

CONTRACTOR
Contractor Name
Contractor Address
Contractor City, State, Zip code

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item: 06-2612-27

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-27

Prior Year Cost \$66,100.00

SUBJECT: To approve a contract renewal with Engineered Fire Protection, Inc. to provide inspections and repair services for fire sprinklers and associated backflow preventers in selected District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$66,100.00, pending legal review and availability of funds.

BACKGROUND: Yearly inspections of fire sprinkler systems at selected District schools and buildings are required to ensure compliance with all local, state and federal codes. The vendor will be responsible for conducting the annual inspections, proposing repairs and repairing the systems as approved. This service will ensure the District's compliance with the City Fire Marshall. This contract will be the first year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #: TBD
Amount: \$66,100.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$66,100.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013287

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan, Dep. Supt., Operations



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Engineered Fire Protection, Inc.		Vendor #: 6000013287
Contract # / P.O/ #: 4500157955		Contract Name: Fire Sprinkler Inspection & Repair
Contract Amount: \$ 66,100.00		Award Date: July 1, 2011
Purpose of Contract: Provide inspection and repair services for fire sprinklers and associated backflow preventers in select District wide schools and buildings.		
<p>Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provide solutions to problems and performs quality workmanship
	<input checked="" type="checkbox"/> 4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	<input checked="" type="checkbox"/> 4	
	3	
	2	
	1	
Business Relations	5	Good customer service
	<input checked="" type="checkbox"/> 4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	<input checked="" type="checkbox"/> 4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Effective corrective actions
	<input checked="" type="checkbox"/> 4	
	3	
	2	
	1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: right;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: June 1, 2012

Agenda Item: 06-26-12-28

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-28

Prior Year Cost \$250,000.00

SUBJECT: To approve a contract renewal with Advanced Elevator Company, Inc. to provide elevator inspection, maintenance and repair services for District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$250,000.00. This project will be funded through the Proposition S Bond Program.

BACKGROUND: Properly functional elevators, dumbwaiters and wheelchair lifts are a life safety concern for students and staff in schools and buildings and are required under standards set by the Americans with Disabilities Act. In addition, annual state inspections and certifications are required under the Missouri Division of Fire Safety Elevator Safety Unit. This contract will be the the first year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Proposition S	Requisition #: TBD
Amount: \$250,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$250,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600004233

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Advanced Elevator Company		Vendor #: 6000004233
Contract # / P.O/ #: 4500158013		Contract Name: Elevator Inspection & Maintenance
Contract Amount: \$ 250,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide elevator inspection, maintenance and repair services for District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provide solutions to problems and performs quality workmanship
	<u>4</u>	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	<u>4</u>	
	3	
	2	
	1	
Business Relations	5	Good customer service
	<u>4</u>	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	<u>4</u>	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Effective corrective actions
	<u>4</u>	
	3	
	2	
	1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-29

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-25-11-03

Prior Year Cost \$39,746.00

SUBJECT: To approve a contract renewal with McCann Pest & Termite Control to provide pest control services for all District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$39,746.00, pending legal review and availability of funds.

BACKGROUND: Integrated pest management services are required for the eradication and control of pests in all buildings and locations operated by the District. The work covered by this specification includes the development and implementation of pest extermination procedures and schedules with a quality assurance program involving safe product selection and determination of time and location of applications in each building. The vendor will furnish all materials, tools, and equipment necessary to accomplish the program as developed. This contract will be the first year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2623-6336	GOB	Requisition #: TBD
Amount: \$39,746.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$39,746.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600001168

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: McCann Pest & Termite Control		Vendor #: 600001168
Contract # / P.O/ #: 4500157952		Contract Name: Pest Control Services –District wide
Contract Amount: \$ 39,746.00		Award Date: July 1, 2011
Purpose of Contract: Provide pest control services to all District wide schools and buildings.		
<p>Performance Ratings: Summarize the vendor’s performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	Provide solutions to problems and performs quality workmanship
Timeliness of Delivery or Performance	5 4 3 2 1	Very quick to respond
Business Relations	5 4 3 2 1	Good customer service
Customer Satisfaction	5 4 3 2 1	Had no problems or complaints with the customers
Cost Control	5 4 3 2 1	Met all performance requirements; Effective corrective actions
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: right;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item: 06-06-12-30

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: **Contract Renewal**

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-31

Prior Year Cost \$253,300.00

SUBJECT: To approve a contract renewal with IESI (formerly known as Crown/Excel Disposal, LLC) to provide solid waste management services in selected District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$258,366.00, pending legal review and availability of funds.

BACKGROUND: A contract extension was negotiated with Cooperating School District in conjunction with IESI to provide all necessary labor, equipment and materials to remove solid waste for District schools and buildings. This extended contract will add a recycling program to reduce the amount of normal waste going to landfills saving approximately \$3,530.00 per month from the previous contract. It will also help prevent sanitation problems and will ensure the District complies with the City Health Department. This contract is the first year of the four year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2623-6336	GOB	Requisition #: TBD
Amount: \$258,366.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$258,366.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011414

Department: Operations

Requestor: Linda C. McKnight

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final Annual x		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: IESI formerly Crown Excel Disposal		Vendor #: 600011414
Contract # / P.O/ #: 4500157953		Contract Name: Trash and solid waste management
Contract Amount: \$ 253,300.00		Award Date: July 1, 2011
Purpose of Contract: Provide solid waste management service for District wide schools and buildings.		
<p>Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Satisfactory: Notice minor complaints throughout the District. Mostly satisfied with corrective action. Some dumpsters are not emptied (reasons unresolved)
	<u>4</u>	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Mostly responded quickly to our needs and requests
	<u>4</u>	
	3	
	2	
	1	
Business Relations	5	Satisfactory communications and documentation. Responds immediately to most calls, but not all.
	<u>4</u>	
	3	
	2	
	1	
Customer Satisfaction	<u>5</u>	Satisfied: Vendor was willing to adjust the scope of work and services as we closed facilities or asked to reduce service at facilities. (Winter & Summer Break)
	4	
	3	
	2	
	1	
Cost Control	<u>5</u>	No Surprises; gave accurate proposals for services and did not go over on costs
	4	
	3	
	2	
	1	
Average Score	4.4	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item: 06-26-12-31

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-32

Prior Year Cost \$26,071.90

SUBJECT: To approve a contract renewal with The Brenco Company to provide annual District-wide water treatment and equipment repairs for air conditioning equipment systems beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$26,071.90, pending legal review and availability of funds.

BACKGROUND: The District has 25 buildings with condenser water systems, chilled water systems, and/or cooling towers and evaporative condensers. These systems are used to heat and/or air condition the buildings. The water that flows through these systems must be treated to prevent corrosion and flow restrictions. The contractor will make once-a-month service visits as specified, or more often if required, to analyze water samples, to inspect the equipment and to make recommendations for continued application of the products. The contractor will continue to provide complete water analysis, chemicals, testing equipment, training of District personnel, consulting and technical services in support of the chemical cleaning and treatment of the systems. This contract will be the third year of the three year renewal.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #: TBD
Amount: \$26,071.90		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$26,071.90	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600001168

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: The Brenco Company		Vendor #: 600001168
Contract # / P.O/ #: 4500157864		Contract Name: Water Treatment-District Wide
Contract Amount: \$ 26,071.90		Award Date: July 1, 2011
Purpose of Contract: Provide annual district wide water treatment and equipment repairs for air conditioning equipment and systems in District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provides solutions to problems and performs quality workmanship
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service, easy to contact
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Minor problems; Effective corrective actions
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-32

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-33

Prior Year Cost \$36,000.00

SUBJECT: To approve a contract renewal with Bieg Plumbing to provide domestic water backflow inspection, maintenance and repair services for District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$36,000.00, pending legal review and availability of funds.

BACKGROUND: Yearly inspections, maintenance and repair of backflow devices at all District schools and buildings are required to ensure compliance with the City of St. Louis Department of Public Safety and state and federal codes and regulations. A backflow prevention device prevents contaminated water from being drawn back into the water source should a reverse flow situation occur due to loss of pressure. This contract will be the third year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #: TBD
Amount: \$36,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$36,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600007817

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Bieg Plumbing Company		Vendor #: 6000007817
Contract # / P.O/ #: 4500157863		Contract Name: Domestic Backflow Prevention
Contract Amount: \$ 36,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide domestic backflow prevention inspection and repairs for District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provides solutions to problems and performs quality workmanship
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service, easy to contact
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Minor problems; Effective corrective actions
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item : 06-26-12-33

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-34

Prior Year Cost \$75,766.00

SUBJECT: To approve a contract renewal with International Systems of America, Inc. to provide annual testing and inspection services of fire alarm systems in all District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$75,766.00, pending legal review and availability of funds.

BACKGROUND: Yearly inspections of fire alarm systems in all District schools and buildings are required to ensure compliance with all local, state and federal codes. The vendor will be responsible for conducting the annual inspections and reporting deficiencies to the District for in-house repairs. This service will ensure the District's compliance with the City Fire Marshall. This contract will be the third year of a three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #: TBD
Amount: \$75,766.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$75,766.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013355

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: International Systems of America		Vendor #: 600013355
Contract # / P.O/ #: 4500157861		Contract Name: Test and Inspect Fire Alarms
Contract Amount: \$ 75,766.00		Award Date: July 1, 2011
Purpose of Contract: Provide annual testing and inspection services for fire alarm systems in District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provides solutions to problems and performs quality workmanship
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond to additional services
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service; easy to contact, works well in the schools with the staff
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Minor problems; Effective corrective action
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-34

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-35

Prior Year Cost \$95,000.00

SUBJECT: To approve a contract renewal with Environmental Consultants to provide hazardous materials consulting as needed for District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$95,000.00, pending legal review and availability of funds.

BACKGROUND: In order to adhere to the guidelines of the Asbestos Hazard Emergency Response Act of 1986 (AHERA) Public Law 99-159, the State of Missouri mandates that a licensed asbestos abatement consultant must design and oversee the abatement of any hazardous materials. The contract will allow for the District to update the mandatory District-wide AHERA plan and continue the periodic surveillance required at least once every six months. The contract includes project design, sampling and testing for hazardous material concerns throughout the District. This renewal is the third year of a three year renewal option beyond the original contract year per Attachment A, para. 2.1 of the Request for Proposal #061-0809.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #: TBD
Amount: \$95,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$95,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013796

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Environmental Consultants		Vendor #: 600013796
Contract # / P.O. #: 4500157901		Contract Name: Hazmat Consulting-District Wide
Contract Amount: \$ 95,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide HAZMAT Consulting and AHERA inspection for District wide buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provides solutions to problems and performs quality workmanship
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service, easy to contact
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problem or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Minor problems; Effective corrective actions
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item : 06-26-12-35

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-36

Prior Year Cost \$200,000.00

SUBJECT: To approve a contract renewal with Hackett Security, Inc. to provide daily security alarm monitoring and investigative response services for all District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$200,000.00, pending legal review and availability of funds.

BACKGROUND: Hackett Security, Inc. will provide all necessary labor, services, equipment and parts for security alarm monitoring and investigative response services. In addition to these services, Hackett Security will provide training to our employees and contractors on the system updates and provide recommendations that will improve security at District sites. This contract will be the third year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 829-00-110-2333-6319	GOB	Requisition #: TBD
Amount: \$200,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$200,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600007051

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Hackett Security, Inc.		Vendor #: 600007051
Contract # / P.O. #: 4500158112		Contract Name: Alarm Monitoring & Response
Contract Amount: \$ 200,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide daily security alarm monitoring and investigative response service for all District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provides solutions to problems and performs quality workmanship with some minor problems
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no minor problems or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Minor problems; Effective corrective actions
	4	
	3	
	2	
	1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-36

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-37

Prior Year Cost \$10,000.00

SUBJECT: To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen exhaust hoods in selected District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$10,000.00, pending legal review and availability of funds.

BACKGROUND: The vendor will be responsible for providing all necessary labor, equipment and parts to perform kitchen exhaust hood cleaning services for selected District kitchen exhaust hoods, flues, duct work and related equipment in accordance with the International Kitchen Exhaust Cleaning Association standards, National Fire Protection Association 96 regulations, and any other and any other applicable local, state or federal regulations. This service will prevent fire hazards associated with cooking equipment and ensure the District's compliance with the City Fire Marshall. This contract will be the third year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support


Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 905-00-110-2623-6333	GOB	Requisition #: TBD
Amount: \$10,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$10,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011976


Department: Operations

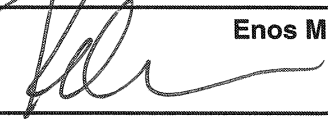
Requestor: Linda C. McKnight


Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Grease Masters, LLC		Vendor #: 600011976
Contract # / P.O/ #: 4500158028		Contract Name: Exhaust Hood Cleaning and Repairs
Contract Amount: \$ 10,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide kitchen exhaust hood cleaning and repairs for District wide schools and buildings		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provides solutions to problems and performs quality workmanship
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service, easy to contact
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Minor problems; Effective corrective actions
	4	
	3	
	2	
	1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item : 06-16-12-37

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-38

Prior Year Cost \$5,000.00

SUBJECT: To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen grease traps in selected District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,000.00, pending legal review and availability of funds.

BACKGROUND: The vendor will be responsible for providing all necessary labor, equipment and parts to perform kitchen grease trap cleaning services for selected District kitchens in accordance with city ordinance 8472 and any other applicable local, state or federal regulations. This service will prevent drainage and sanitation problems and ensure the District's compliance with the City Health Department. This contract will be the third year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2623-6333	GOB	Requisition #: TBD
Amount: \$5,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011976

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Grease Masters, LLC		Vendor #: 600011976
Contract # / P.O/ #: 4500158957		Contract Name: Grease Trap Cleaning and Repairs
Contract Amount: \$ 5,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide kitchen grease trap cleaning and repairs for District wide schools and buildings		
<p>Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provides solutions to problems and performs quality workmanship
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service, easy to contact
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Minor problems; Effective corrective actions
	4	
	3	
	2	
	1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-38

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-39

Prior Year Cost \$500,000.00

SUBJECT: To approve a contract renewal with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown-Kortkamp Moving and Storage to provide District-wide moving, relocation and storage services beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$300,000.00, pending legal review and availability of funds.

BACKGROUND: With 77 open schools, 45 closed schools and 5 other buildings in the District, moving and relocation of schools and equipment is a continuous function throughout the school year and in the summer months. Multiple vendors are selected because of scheduling, manpower and cost. They will conduct moving operations for specialized moves (i.e., pianos); building reconfigurations; school relocation moves due to closures; decommissioning of schools due to closures; inter-school moves (equipment from one school to another or from school to an event); storage moves (equipment or furniture to the warehouse); textbook redistribution and/or storage; test delivery and pick up; library packing and real estate cleaning. This contract will be the second year of the three year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 919-00-110-2649-6319	GOB	Requisition #: TBD
Amount: \$300,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$300,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Cord Moving & Storage		Vendor #: 600005914
Contract # / P.O/ #: 4500157960		Contract Name: Moving and Relocation Services
Contract Amount: \$ 100,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide moving and relocation services for all District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provide solutions to problems and performs quality workmanship
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	4	
	3	
	2	
	1	
Business Relations	5	Good customer service
	4	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	4	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Effective corrective actions
	4	
	3	
	2	
	1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Type of report Identify if this is a final report or a quarterly report (3 months)
Report Date The date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Fry-Wagner Moving & Storage		Vendor #: 600013862
Contract # / P.O/ #: 4500158027		Contract Name: Moving and Relocation Services
Contract Amount: \$ 100,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide moving and relocation services for all District wide schools and buildings.		
<p>Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	Provide solutions to problems and performs quality workmanship
Timeliness of Delivery or Performance	5 4 3 2 1	Very quick to respond
Business Relations	5 4 3 2 1	Good customer service
Customer Satisfaction	5 4 3 2 1	Had no problems or complaints with the customers
Cost Control	5 4 3 2 1	Met all performance requirements; Effective corrective actions
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Brown-Kortkamp Moving & Storage		Vendor #: 600005864
Contract # / P.O/ #: 4500158026		Contract Name: Moving and Relocation Services
Contract Amount: \$ 100,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide moving and relocation services for all District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	Provide solutions to problems and performs quality workmanship
Timeliness of Delivery or Performance	5 4 3 2 1	Very quick to respond
Business Relations	5 4 3 2 1	Good customer service
Customer Satisfaction	5 4 3 2 1	Had no problems or complaints with the customers
Cost Control	5 4 3 2 1	Met all performance requirements; Effective corrective actions
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item: 06-26-12-39

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-54

Prior Year Cost \$20,000.00

SUBJECT: To approve a contract renewal with Cintas Fire Protection Co. to provide fire extinguisher inspections, repair and replacement services for District schools and buildings beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$20,000.00, pending legal review and availability of funds.

BACKGROUND: Yearly inspections and maintenance of fire extinguisher systems at all District schools and buildings are required to ensure compliance with all local, state and federal codes. The vendor will be responsible for conducting the yearly inspections and repair of all fire extinguishers and equipment according to local, state and (NFPA) federal codes and regulations; updating tags on all fire extinguishers; replace defective and missing fire extinguishers; supply the District with an electronic inventory of all fire extinguishers per school with type, size and quantity; provide proposals to the District to upgrade all extinguishers to pass inspections and, as needed and requested by the District, to repair damaged and defective fire extinguishers.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #: TBD
Amount: \$20,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$20,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011353

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Annual		Report Date: 05/22/12
Dept / School: District Wide		Reported By: Linda C. McKnight
Vendor: Cintas Fire Protection Co.		Vendor #: 600011353
Contract # / P.O/ #: 4500157954		Contract Name: Fire Extinguisher Inspection/Repair
Contract Amount: \$ 20,000.00		Award Date: July 1, 2011
Purpose of Contract: Provide fire extinguisher inspection, repair and replacement services for District wide schools and buildings.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	Provide solutions to problems and performs quality workmanship
	<u>4</u>	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	Very quick to respond
	<u>4</u>	
	3	
	2	
	1	
Business Relations	5	Good customer service
	<u>4</u>	
	3	
	2	
	1	
Customer Satisfaction	5	Had no problems or complaints with the customers
	<u>4</u>	
	3	
	2	
	1	
Cost Control	5	Met all performance requirements; Effective corrective actions
	<u>4</u>	
	3	
	2	
	1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: May 29, 2012

Agenda Item: 0626-12-40

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X	Contract Renewal	
	Previous Bd. Res. #	12-06-11-23
	Previous Year Cost	\$276,466.87

SUBJECT:

To approve a contract renewal with SAP America Enterprise to provide maintenance and enterprise support services for the SAP financial system and the BSI Payroll Tax software for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$280,587.75.

BACKGROUND:

The District's main Business Information System is the SAP America Enterprise System. SLPS has used the SAP Software System since 1998 and upgraded its license in 2001. Also included in the contract is processing maintenance for the BSI U.S. Payroll Tax software that is used in conjunction with the SAP software. The 2012-13 amount represents a 1.5% increase in the service.

Accountability Plan Goal: Goal III: Facilities, Resources Support **Objective/Strategy:** III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 75 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 280,587.75		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost not to Exceed:	\$ 280,587.75	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600005771

Department: Information Technology Services

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: May 17, 2012
Dept / School: Information Technology		Reported By: Cheryl VanNoy
Vendor: SAP		Vendor #: 600005771
Contract # / P.O. / #:		Contract Name: SAP Maintenance
Contract Amount: \$280,587.75		Award Date: 06/28/2012
Purpose of Contract (Brief Description): SAP maintenance for the financial system and payroll tax program		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

- Type of report** Identify if this is a final report or a quarterly report (3 months)
- Report Date** The date the report is prepared
- Department** Indicate the name of the reporting department
- Reported By** Please sign your name
- Vendor** Enter the vendor's name
- Vendor Number** Enter the vendor's assigned number
- Contract # / PO #** Enter the assigned contract # or the purchase order # for the goods or services being reported
- Contract Name** The official name used when the contract was solicited
- Contract Amount** The total dollar value of the contract: the amount listed on the Board Resolution
- Award Date** Enter the date that the Board approved this contract
- Contract Description** Provide a brief description of the work being done under the contract
- Performance Ratings** In the comment column provide the rationale for the rating you give
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: June 1, 2012

Agenda Item: 06-26-12-41

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X	Contract Renewal	
	Previous Bd. Res. #	06-24-10-23
	Previous Year Cost	\$ 1,200,000.00

SUBJECT:

To approve a contract renewal with Xerox Corporation to provide the operation and maintenance of the print shop and all the District's multi-functional devices for the period of July 1, 2012 to June 30, 2013 at a cost not to exceed \$1,000,000.00.

BACKGROUND:

Xerox Corporation coordinates the production of copies in the print shop located at 801 North 11th, along with the maintenance of devices in all schools and ancillary locations. This board resolution will cover all support and maintenance of the devices, supplies, and the print management service at 801. Additionally, this service includes District wide Pony and US Mail delivery services.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 00 - 110 - 2577 - 6319	GOB	Requisition #:
Amount: \$ 1,000,000.00		
Fund Source: - - - -		Requisition #:
Amount:		
Fund Source: - - - -		Requisition #:
Amount:		
Cost not to Exceed: \$ 1,000,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600004.465

Department: Information Technology Services

Angela Banks
Angela Banks, Budget Director

Cheryl VanNoy
Cheryl VanNoy, Exec. Dir., Technology Services

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: May 21, 2012
Dept / School: Information Technology		Reported By: Cheryl VanNoy
Vendor: XEROX		Vendor #: 600005771
Contract # / P.O. / #:		Contract Name: Xerox
Contract Amount: \$1,400,000.00		Award Date: 06/27/2012
Purpose of Contract (Brief Description): SAP maintenance for the financial system and payroll tax program		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: May 29, 2012

Agenda Item: 06-26-12-42

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

Contract Renewal

Previous Year Cost \$ 120,000.00

SUBJECT:

To approve a contract renewal with Belcan InfoServices to provide temporary technical personnel to be used in the Technology Department to support intranet, email accounts, and server administration, SAP & Kronos. The contract is for the period July 1, 2012 through June 30, 2012 at a cost not to exceed \$120,000.00.

BACKGROUND:

Belcan InfoServices specializes in providing temporary and direct hire technical personnel. As a result of changes in staffing in the Technology Department, a need has been identified for an individual with the technical knowledge to support the SLPS intranet, email accounts, assist with server administration, and with other software applications. During the 2011-12 year, three Board Resolutions were approved for Belcan InfoServices. The first two were for a temporary technical person to support intranet, email accounts and server administration (Bd. Res. 06-30-11-15 - \$50,000 for 7/1/11 to 12/31/11) and (Bd. Res. 12-06-11-21 - \$50,000 for 1/1/12 to 6/30/12). The third was for an individual to support SAP and Kronos (Bd. Res. 05-03-12-08 - \$20,000 for 5/4/12 to 6/30/12).

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy: III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 75 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 120,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost not to Exceed:	\$ 120,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600013993

Department: Information Technology Services

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Ernos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: May 21, 2012
Dept / School: Information Technology		Reported By: Cheryl VanNoy
Vendor: Belcan Infoservices		Vendor #: 600013993
Contract # / P.O. #: 4500157903		Contract Name: Temporary Technical Services
Contract Amount: \$ 120,000.00		Award Date: July 1, 2012
Purpose of Contract (Brief Description): To provide temporary technical personnel to be used in the Technology Department to support intranet, email accounts and server administration.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: May 29, 2012

Agenda Item: 06-26-12.43

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
Previous Bd. Res.: 05-26-11-11
Prior Year Cost \$18,637

SUBJECT:

To approve a contract renewal for the use of the nFocus software for Community Education registration system. The contract is for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$15,000.00.

BACKGROUND:

This software application product allows the Community Education Department personnel to register, maintain, and track enrollments in the program. The software has been in-service for the last three years.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.D.3.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981 - 75 - 110 - 2828 - 6319	GOB	Requisition #:
Amount:	\$ 15,000.00		
Fund Source:	- - - -		Requisition #:
Amount:			
Fund Source:	- - - -		Requisition #:
Amount:			
Cost not to Exceed:	\$ 15,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600013821

Department: Technology Services

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep., Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 05/16/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: nFocus		Vendor #: 600013821
Contract # / P.O. #:		Contract Name: nFocus
Contract Amount: \$15,000.00		Award Date: June 28, 2012
Purpose of Contract (Brief Description): To provide problem resolution support for all technology systems.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: May 25, 2012

Agenda Item : 06-26-12-44

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Deanna Anderson, Exec. Dir., Transportation

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-01

Prior Year Cost \$125,000.00

SUBJECT: To approve a one (1) year contract renewal with Enterprise Fleet Management, Inc. to provide a managed fleet program that includes leasing, rental, maintenance, fuel and disposal. The amount for FY11-12 was \$125,000 and did not include the fuel cost. These services will be provided from July 1, 2012 through June 30, 2013 at a cost not to exceed \$154,331, which includes fuel cost.

BACKGROUND: See attachments
Accountability Plan Goals: Goal III: Facilities, Resources Support **Objective/Strategy:** III.F

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 918-00-360-5115-6546	GOB	Requisition #:
Amount: \$154,331.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$154,331.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600007352

Department: Transportation

Requestor: Deanna J. Anderson

Deanna Anderson, Exec. Dir., Transportation

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

**Fleet Management Resolution Backup Documentation
May 31, 2012**

- Current fleet configuration of the District is:
 - Owns 48 vehicles (60 in FY10-11)
 - Leases 24 vehicles (22 in FY10-11)
 - Insures 72 vehicles (79 in FY10-11)
- Of the 72 insured
 - 41 used by Buildings, Grounds, and Maintenance
 - 24 used by Security
 - 1 Utility
 - 3 used by IT
 - 1 used at the school
 - 2 used by Food Services
- Continue to match vehicle selection to proper job application
- Received \$23,755 in sales of vehicles reflected in District revenue
- Replacing 4 vehicles with safer and more fuel efficient vehicles
- Cost of contract for full year, including fuel, will be \$154,331. Approximate cost of leases, maintenance, and fuel for FY11-12 is \$161,189. Cost savings from FY11-12 to FY12-13 will be approximately \$6,858.



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: <i>MAY 21, 2012</i>
Dept / School: <i>Transportation</i>		Reported By: <i>Deanna Anderson</i>
Vendor: <i>Enterprise Fleet Management, Inc</i>		Vendor #: <i>600007352</i>
Contract # / P.O. #: <i>4500158090</i>		Contract Name: <i>Fleet management</i>
Contract Amount: <i>\$125,000</i>		Award Date: <i>July 1, 2011</i>
Purpose of Contract (Brief Description):		
<p>Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	<i>Excellent. Always keeps you informed.</i>
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	<i>Let's us know what the best product would be for our USAGE.</i>
Average Score	<i>5</i>	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: right;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>Definitely</i></p>		



BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-26-12-45

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-17

Prior Year Cost \$117,500.00

SUBJECT: To approve a contract renewal with Cannon Cochran Management Services, Inc. (CCMSI) for Workers' Compensation Claims Administration and Loss Control Services. The services are for the period July 1, 2012 to June 30, 2013. The cost of the contract will not exceed \$117,500.00. This is the third year of the contract.

BACKGROUND: The District is self-insured for workers' compensation claims in the State of Missouri. As such, it utilizes the services of a Third Party Administrator (TPA) to administer its workers' compensation obligations to its employees. The TPA works closely with the District's staff and workers' compensation legal representation to manage claims in accordance with the District's claim management philosophy. CCMSI also participates as a member of the District Safety and Risk Management Committee.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 970-00-170-2514-6261	All Funds	Requisition #:
Amount: \$117,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$117,500.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600002925

Department: Human Resources

Requestor: Sharonica Hardin

Sharonica Hardin, Chief Human Resource Officer

Sharonica Hardin, Chief Human Resource Officer

Mary M. Houlihan, Dep. Supt., Operations

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Engos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: May 18, 2012
Dept / School: Human Resources		Reported By: Charles Burton
Vendor: CCMSI		Vendor #: 600002925
Contract # / P.O. / #:		Contract Name: Workers' Compensation Claims Administration and Loss Control Services
Contract Amount: \$ 117,500.00		Award Date: 06-30-11
Purpose of Contract (Brief Description): To provide workers' compensation claims administration and loss control services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	
	4	
	3	
	2	
	1	
Business Relations	5	
	4	
	3	
	2	
	1	
Customer Satisfaction	5	
	4	
	3	
	2	
	1	
Cost Control	5	
	4	
	3	
	2	
	1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 24, 2012

Agenda Item : 06-26-12-46

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-49

Prior Year Cost \$103,950.00

SUBJECT: To approve a contract renewal with the University of Missouri-Columbia (MU)/Missouri Partnership for Educational Renewal (MPER) to provide the Teaching Fellows program for selected first year teachers. The cost is not to exceed \$103,950.00 for the period from July 1, 2012 through June 30, 2013.

BACKGROUND: Through this partnership, SLPS has benefitted through the variety of opportunities provided by MPER. The most positive fiscal opportunity in which we participate is the MU Fellows Program, which results in a positive cash flow of approximately \$11,000 per site. There will be up to three buildings participating in the Fellows Program for the 2012-13 school year. The teachers selected for the program will receive a master's degree at no charge during the first year of teaching.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.F.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$103,950.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$103,950.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600012170

Department: Human Resources

Requestor: Sharonica Hardin

Sharonica Hardin, Chief Human Resource Officer

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly <input type="checkbox"/>		Report Date: May 18, 2012
Dept / School: Human Resources		Reported By: Charles Burton
Vendor: University of MO-Columbia		Vendor #: 600012170
Contract # / P.O/ #: 4500158119		Contract Name: Teaching Fellows Program
Contract Amount: \$ 103,950.00		Award Date: 06-16-11
Purpose of Contract (Brief Description): To provide the Teaching Fellows Program for selected first year teachers.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5X	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5X	
	4	
	3	
	2	
	1	
Business Relations	5X	
	4	
	3	
	2	
	1	
Customer Satisfaction	5X	
	4	
	3	
	2	
	1	
Cost Control	5X	
	4	
	3	
	2	
	1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes X No <input type="checkbox"/></p>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: May 23, 2012

Agenda Item : 06-26-12-47

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Enos Moss, CFO/Treasurer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-22

Prior Year Cost \$37,720.00

SUBJECT: To approve the contract renewal with TALX Corporation to provide the Electronic Pay Advices for employees. The renewal period will be July 1, 2012 through June 30, 2013 at a cost not to exceed \$27,720.00.

BACKGROUND: TALX Corporation won the RFP to provide the system to provide Electronic Pay Advices to employees. The implementation period is nearing completion and should be operational in September of 2012.

Electronic Pay Advices will provide a Cost Savings to the District in terms of forms, toner and labor hours required to produce the paper deposit slips. It will provide the advantage of easy, secure 24/7 access to pay information by our employees.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 977-00-110-2523-6319	GOB	Requisition #:
Amount: \$27,720.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$27,720.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600014656

Department: Payroll

Requestor: Judy Gaughan

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 05/18/12
Dept / School: Payroll		Reported By: Judy Gaughan
Vendor: TALX Corporation		Vendor #: 600014656
Contract # / P.O/ #: 4500159233		Contract Name: Electronic Pay Advices
Contract Amount: \$37,200.00		Award Date: June 30, 2011
Purpose of Contract (Brief Description): To provide electronic pay advices to employees.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	The end product will be quite an improvement over our old pay slips
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	5	TALX is very good to work with. We had 'SLPS' delays, but they rolled with us well – accommodating our needs/priorities.
	4	
	3	
	2	
	1	
Business Relations	5	No issues. Delivered as promised.
	4	
	3	
	2	
	1	
Customer Satisfaction	5	
	4	
	3	
	2	
	1	
Cost Control	5	No surprises!
	4	
	3	
	2	
	1	
Average Score	4.6	
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		



BOARD RESOLUTION

Date: May 30, 2012

Agenda Item : 06-26-12-48

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-05-11-09

Prior Year Cost \$500,000.00

SUBJECT: To approve a sole source contract renewal with EDMIN, Inc. to provide an annual assessment management software license, test bank license, and support services (i.e. user administration site, professional development). The contract will be for the period July 1, 2012 through June 30, 2013. The cost shall not exceed \$500,000.00 which includes a service bank to cover development of key accountability reports.

BACKGROUND: This assessment management system will provide formative benchmark assessments for high school and performance monitoring and reporting capabilities for grades K-12. Edmin was selected through the RFP process with the option to renew the contract for up to three additional years. This will be the first renewal period of the three year renewal option.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 984-00-110-2822-6319	GOB	Requisition #:
Amount: \$500,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$500,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600014519

Department: Accountability

Requestor:

Brent D. Dow

Cleopatra Figgures

Dr. Cleopatra Figgures, Dep. Supt., Accountability

Angela Banks

Angela Banks, Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: May 18, 2012
Dept / School: Accountability/Assessment		Reported By: Bertha Doar
Vendor: EDMIN, Inc.		Vendor #: 600014519
Contract # / P.O/ #: 4500158072 & 4500159094		Contract Name: EDMIN
Contract Amount: \$ 500,000.00		Award Date: 7/01/2011
Purpose of Contract (Brief Description): Norm Reference Assessment; results used for academic program and grant evaluation		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X	
	4	
	3	
	2	
	1	
Timeliness of Delivery or Performance	X	
	4	
	3	
	2	
	1	
Business Relations	X	
	4	
	3	
	2	
	1	
Customer Satisfaction	X	
	4	
	3	
	2	
	1	
Cost Control	X	
	4	
	3	
	2	
	1	
Average Score	5.0	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: center;">Please Check Yes X No <input type="checkbox"/></p>		



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Bertha P. Doar	Date: May 21, 2012
Department / School: Accountability and Assessment Office	Phone Number: 345-2360
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
EDMIN, Inc. provides an annual assessment management software license, test bank license, and support services (i.e. user administration site, professional development). EDMIN houses the district's High School Benchmark tests and reporting tools. To be developed in FY2013 will be a dashboard and other accountability reports.	
Vendor Name: EMIN, Inc.	Email: SScheer@edmin.com
Vendor Contact: Sage Scheer	Phone Number: 619.253-1691
Justification Information	
1. Why the uniquely specified goods are required?	
Allows the District to maintain a consistent HS Benchmark test bank and data source; Part of MSIP 9.1 assessment standard requirement and accountability plan compliance; and will host new accountability measures and reports.	
2. Why good or services available from other vendors /competitors are not acceptable?	
There are copyrighted materials from ETS in the item bank that will be part of the common core based High School Benchmark assessments. The SLPS IAP template has been developed to be hosted in EDMIN.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
ETS has the contract for Common Core High School assessments that will be forthcoming in a few years. These assessments will be required by the federal and state agencies.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: May 30, 2012

Agenda Item: No-26-12-49

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-34

Prior Year Cost \$55,000.00

SUBJECT: To approve a sole source contract renewal with American College Testing (ACT) for the District Choice State Test (DCST) program for grade 11 during the 2012-2013 school year at a cost not to exceed \$58,000.00.

BACKGROUND: This program is administered to grade 11 students to address the MSIP standard 9.6 (ACT calculation). The results for the tests are used to inform programs and services aligned to the Career Education Standard (9.4) and are essential elements for high school career planning, and prediction of future student performance in college.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 984-00-110-2822-6319	GOB	Requisition #:
Amount: \$58,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$58,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600002303

Department: Accountability

Requestor:

Cleopatra Figgures
Dr. Cleopatra Figgures, Dep. Supt., Accountability

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Bertha Doar	Date 05/18/2012
Department / School: Accountability/Assessment	Phone Number: 345-2360
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
ACT EXPLORE and PLAN testing at grades 9 and 10 respectively and ACT DCST and Online instruction at Grade 11 and as scheduled on the District's school and test calendars, including the purchase of test booklets and score reports from ACT, Inc.	
Vendor Name: ACT, INC	Email: Phillip.Daniel@act.org
Vendor Contact: Assessment Office	Phone Number: General 800-553-6244 x1892 or Mr. Daniel 847-634-2560
Justification Information	
1. Why the uniquely specified goods are required?	
Address the MSIP Standard 9.6 (ACT calculations). The results of the tests are used to inform programs and services aligned to the Career Education Standard 9.4 and are essential elements for high school career planning, and prediction of future student performance on the ACT.	
2. Why good or services available from other vendors /competitors are not acceptable?	
State required for accreditation and MSIP calculations	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
State required for accreditation and MSIP calculations	
4. List the Names of other Vendors contacted & Price Quotes:	
None	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: May 18, 2012
Dept / School: Accountability/Assessment		Reported By: Bertha Doar
Vendor: American College Testing (ACT)		Vendor #: 600002303
Contract # / P.O. #: 4500157729		Contract Name: ACT DCST
Contract Amount: \$ 55,000.00		Award Date: 6/30/2011
Purpose of Contract (Brief Description): Norm Reference Assessment; results used for academic program and grant evaluation		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X 3 2 1	
Timeliness of Delivery or Performance	5 X 3 2 1	
Business Relations	5 X 3 2 1	
Customer Satisfaction	5 X 3 2 1	
Cost Control	5 X 3 2 1	
Average Score	4.0	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes X No <input type="checkbox"/>		

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: May 30, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Agenda Item: 06-86-12-50

Information:

Action:

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-05-11-10

Prior Year Cost \$265,000.00

SUBJECT: To approve a sole source contract renewal with CTB/McGraw-Hill to purchase and administer the TerraNova 3 norm-reference assessments for grades kindergarten through grade four during the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$300,000.00. The renewal includes the purchase of test booklets, online and paper reporting, and professional development.

BACKGROUND: In 2009, the District entered into a contract with CTB/McGraw-Hill to purchase TerraNova 3 nationally normed assessments. The TerraNova 3 assessment is administered for grades kindergarten through grade two and provides longitudinal diagnostic data for instructional planning, placement, research grants and program evaluation. Testing for grades three and four allows compliance with SB319 and the SLPS retention policy.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 984-00-110-2822-6412	GOB	Requisition #: 600000498
Amount: \$300,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$300,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600000498

Department: Accountability

Requestor: Cleopatra Figgures

Dr. Cleopatra Figgures, Dep. Supt., Accountability

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: May 18, 2012
Dept / School: Accountability/Assessment		Reported By: Bertha Doar
Vendor: CTB McGraw/Hill		Vendor #: 600000498
Contract # / P.O/ #: 4500157706		Contract Name: TerraNova 3
Contract Amount: \$ 265,000.00		Award Date: 7/28/2011
Purpose of Contract (Brief Description): Norm Reference Assessment; results used for academic program and grant evaluation		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X 3 2 1	
Timeliness of Delivery or Performance	5 X 3 2 1	
Business Relations	5 X 3 2 1	
Customer Satisfaction	X 4 3 2 1	
Cost Control	5 4 X 2 1	
Average Score	4.0	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes X No <input type="checkbox"/>		



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Bertha P. Doar	Date: May 18, 2012
Department / School: Accountability and Assessment Office	Phone Number: 345-2360
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Purchase and administer the TN3 nationally normed achievement assessment currently in the use in the District with established longitudinal data for instructional monitoring and program evaluation. Both the online and paper and pencil versions will be used for kindergarten to grade 4. This includes the purchase of tests, scoring, reporting and professional development from CTB/McGraw-Hill.	
Vendor Name: CTB McGraw/Hill	Email: Gwyn_Alford@ctb.com
Vendor Contact: Gwyn Alford	Phone Number: 800-538-9547 x7642
Justification Information	
1. Why the uniquely specified goods are required?	
Allows the District to maintain a consistent grade KG-4 data source; allows compliance with SB319; Part of MSIP 9.1 assessment standard requirement and accountability plan compliance.	
2. Why good or services available from other vendors /competitors are not acceptable?	
These are copyrighted materials from CTB/McGraw-Hill that have been in place for over five years; change would cause assessment misalignment and require training and modification of the student data warehouse system.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
The company and assessment are on the DESE recommended assessment list.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: May 30, 2012

Agenda Item : 06-26-12-51

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 08-16-11-07

Prior Year Cost \$395,000.00

SUBJECT: To approve a sole source contract renewal with CTB/McGraw-Hill to purchase and administer the Acuity formative assessment program for grades 2 - 8, for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$395,000.00. This includes tests, scoring, reporting and professional development.

BACKGROUND: The Acuity formative assessment serves as the District's elementary and middle school benchmark test and provides predictive data to inform instructional planning and prepare for MAP GLA testing.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 984-00-110-2822-6412	GOB	Requisition #:
Amount: \$395,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$395,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600000498

Department: Accountability

Requestor:

Bertha P. Don

Cleopatra Figgures
Dr. Cleopatra Figgures, Dep. Supt., Accountability

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: May 18, 2012
Dept / School: Accountability/Assessment		Reported By: Bertha Doar
Vendor: CTB McGraw/Hill		Vendor #: 600000498
Contract # / P.O. #: 4500159571		Contract Name: ACUITY
Contract Amount: \$ 395,000.00		Award Date: 7/01/2011
Purpose of Contract (Brief Description): Norm Reference Assessment; results used for academic program and grant evaluation		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X 3 2 1	
Timeliness of Delivery or Performance	5 X 3 2 1	
Business Relations	5 X 3 2 1	
Customer Satisfaction	X 4 3 2 1	
Cost Control	5 4 X 2 1	
Average Score	4.0	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Bertha P. Doar	Date: May 18, 2012
Department / School: Accountability and Assessment Office	Phone Number: 345-2360
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Purchase and administer the Acuity formative assessment program for grades 2 to 8. This includes the purchase of tests, scoring, reporting and professional development from CTB/McGraw-Hill. These copyrighted materials help to predict and improve MAP grade level performance.	
Vendor Name: CTB McGraw/Hill	Email: <u>Kini Darden@ctb.com</u>
Vendor Contact: Kini Darden	Phone Number: 831-393-7223
Justification Information	
1. Why the uniquely specified goods are required?	
Allows the District to maintain a consistent grade 2-8 data source; provides MAP GLA predictive data; Part of MSIP 9.1 assessment standard requirement and accountability plan compliance.	
2. Why good or services available from other vendors /competitors are not acceptable?	
These are copyrighted materials from CTB/McGraw-Hill that have been in place for over five years; change would cause assessment misalignment and require training and modification of the student data warehouse system.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
CTB McGraw/Hill is the DESE vendor for MAP GLA and will be the vendor for the Common Core grade level assessments. The company and assessment are on the DESE recommended assessment list.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: May 29, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Althea Albert-Santiago, Director, Food Service

Agenda Item : 06361252

Action:

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Saint Louis University's Department of Nutrition and Dietetics. Saint Louis University Department of Nutrition and Dietetics will conduct training and menu development, support SLPS in the increased use of locally grown produce and provide nutrition education to promote healthy eating as a part of the Farm-to-School Program. The MOU will be for the period July 1, 2012 to June 30, 2013.

BACKGROUND: SLU has received a three year grant to support SLPS in the initiative identified above. They will provide and conduct cooking demonstrations and taste testings to engage students and their families in the project. They will work with Chartwells to process locally grown produce.

Accountability Plan Goals: Goal IV: Parent Community Involvement **Objective/Strategy:** IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Food Services

Requestor: Althea Albert-Santiago

Althea Albert-Santiago, Director, Food Service

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Saint Louis University Department of Nutrition and Dietetics (“Agency”) on this 1 day of July, 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Saint Louis University and the St. Louis Public Schools in order to provide parents with new strategies and resources for promoting healthy nutrition and lifestyle practices in their homes, particularly as they affect their young children.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

(a) SLPS will provide the facility to process the locally/regionally grown foods for the elementary schools.

(b) Allow for the time of the SLPS Director of Food Services to support the grant activities such as menu planning, analysis, education planning.

(c) Provide access to the students in the schools receiving the locally grown processed foods for educations about nutrition, the farmers, and where their food comes from.

(d) Promote the activities proposed by the applicant organization such as the Recipes from Home Contest, development of the “Hub Tubs” for the nutrition education.

(e) Provide for promotion of the Hub Tubs and placement in appropriate school libraries.

(f) Assist in evaluation of the effectiveness of the program.

6. Obligations of Agency:

(a) Evaluate the capacity of the three high schools

(b) Assist in the development of the food processing capacity in the three high schools as they are established _____

(c) Assist in creating school lunch menus to include the locally grown produce and education about the food. _____

(d) The terms of the document titled _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

) SLPS will provide the facility to process the locally/regionally grown foods for the elementary schools.

(b) Allow for the time of the SLPS Director of Food Services to support the grant activities such as menu planning, analysis, education planning.

(c) Provide access to the students in the schools receiving the locally grown processed foods for educations about nutrition, the farmers, and where their food comes from.

(d) Promote the activities proposed by the applicant organization such as the Recipes from Home Contest, development of the "Hub Tubs" for the nutrition education.

(e) Provide for promotion of the Hub Tubs and placement in appropriate school libraries.

(f) Assist in evaluation of the effectiveness of the program.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) The Agency will evaluate nutrition education programming at the end of each session.

(b) The Agency will keep current records of Peabody parents participating in the Esse Project.

(c) The Agency will provide at least one employee to participate in the Health and Wellness program and Peabody SHAC.

8. Term and Termination: The term of the MOU will be from June 4, 2012 (the Effective Date) through June 30, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency)

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-53

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding with St. Louis University to provide 3 speech/language pathology student interns to Early Childhood Special Education to provide therapy and diagnostic services from June 4-June 29, 2012 at no cost to the District.

BACKGROUND: St. Louis University has speech/language pathology students who require defined hours of therapy and diagnostic support to students as part of their course work. The interns will be assigned to Stix ECC and sit in on therapy sessions with current ECSE pathologists who hold the proper certification to supervise the experience. The ECSE Extended School Year program anticipates providing therapy services to 75 children and have 25 scheduled for evaluations. The interns will provide therapy, evaluate children and help write reports for identified children. The collaboration is seen as a positive experience since this is the first time SLU therapy students have worked with ECSE. The opportunity will benefit SLPS as it continues to seek opportunities to recruit qualified speech/language pathologist candidates.

Accountability Plan Goals: Goal I: Student Performance **Objective/Strategy:** 1.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Early Childhood Spec. Ed.

Requestor: Dr. Sheryl Davenport

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Saint Louis University (the “University”).

The purpose of this Memorandum of Understanding is to implement a program to provide practical learning and clinical experiences for training and mentoring University speech-language pathology students (“SLP Students”) as part of their professional preparation, and to attract potential new SLPS hires upon the graduation of these speech-language pathology Students (the “Program”).

1. Fundraising: It is understood by the University that the SLPS does not endorse any fundraising efforts by the University, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the University believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All speech-language pathology Students participating in the Program that may in any way come into contact with SLPS students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any speech-language pathology students participating in the Program. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the University or the Student (as applicable), and the SLPS shall not be liable for such cost under any circumstance. The University will provide written confirmation to SLPS that the background checks on all speech-language pathology Students hereunder reflected no negative findings, that said SLP Students passed the background checks and are, therefore, eligible to participate in the Program.

4. SLPS Student Information: The University acknowledges that it shall now, and in the future may, have access to and contact with confidential information of SLPS_students, including but not limited to the education and/or medical records of SLPS students. Both during the term of this MOU and thereafter, the University covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The University will not disclose any confidential information to any third party except as may be required pursuant to the Program or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a.) SLPS shall designate a member of its staff to be coordinator of the Program and function as clinical supervisor with whom the University's Program Coordinator is to communicate for the conduct of this Program, which may include the development of objectives, methods of instruction and other details of the clinical experience.
- (b.) SLPS shall make available to assigned SLPS students, appropriate facilities, equipment and supplies in order to provide supervised clinical experience in the Program. Such facilities shall include an environment conducive to the learning process which conforms to the SLPS customary procedures.
- (c.) Speech-language pathology Students completing a Level II fieldwork experience shall perform services for patients only when under the supervision of a American Speech-Language-Hearing Association (ASHA) certified speech-language pathologist. The speech-language pathologist shall be at least one year post certification and will provide clinical supervision according to ASHA requirements. SLPS students shall work, perform assignments, participate in rounds, clinics, staff meetings, and in service educational programs at the discretion of their supervisors designated by SLPS. SLPS shall ensure that the ratio of supervision to SLP Student(s) enables proper supervision. SLP Students are trainees, not employees, and are not to replace SLPS staff, who at all times be responsible for the speech and language services and other services provided to SLPS students.
- (d.) SLP Students are to remain subject to the authority, policies, and regulations imposed by the University. During periods of clinical assignment, and while on SLPS premises, SLP Students will also be subject to all standards, rules, regulations, administrative practices and policies of SLPS.
- (e.) SLPS shall have the right to approve the participation of a faculty member of the University to engage in clinical teaching at SLPS.
- (f.) SLPS may require the University to withdraw from an SLPS facility any SLP Student whose performance is unsatisfactory or whose characteristics and activities are detrimental to SLPS responsibilities for health care. Requests for withdrawal of an SLP Student must be given in writing and must contain a statement of facts describing the SLP Student's conduct deemed to be offensive.
- (g.) SLPS shall be responsible for arranging immediate emergency care of SLP Students in the events of accidental injury or illness, but shall not be responsible for costs involved, follow-up care, or hospitalization.

6. Obligations of the University:

- (a) University shall have total responsibility for planning and determining the adequacy of the educational experience of SLP Students in theoretical training, basic skills, professional ethics, attitude and behavior, and will assign to SLPS only those SLP Students who have satisfactorily completed the prerequisites of the University's educational program before clinical assignment.
- (b) The University shall provide its students with health insurance or provide documentation to SLPS to verify that the SLP Student is covered by health insurance.
- (c) The University shall provide a letter to SLPS which describes its professional liability protection for SLP Students participating in the Program.
- (d) The University shall designate a member of its faculty to coordinate this program with a designated member of the SLPS's staff. This assignment may include on-site visits when practical and continuing exchange of information on progress of the program.
- (e) The University shall have the right to withdraw a SLP Student from a Program clinical assignment. Such notice to SLPS of withdrawal of a student shall be in writing.
- (f) The University will instruct SLP Students to keep confidential from third parties all information which relates to or identifies a particular SLPS student, including but not limited to the name, address, medical treatment or condition, financial status or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including HIPAA, and standards of professional ethics.

7. Joint Responsibilities:

- (a) The University and SLPS shall mutually agree upon and arrange the course of instruction, the periods of assignment for each SLP Student, and the number of SLP Students eligible to participate concurrently in the Program.
- (b) The University and SLPS agree that there shall be no discrimination on the basis of age, race, religion, creed, sex, national origin, handicap or veteran's status.
- (c) The University and SLPS shall arrange and provide orientation of Program faculty members and SLP Students concerning the SLPS's policies, rules and regulations.

8. Benefits to the School District of the City of St. Louis ("District"):

The District can access the University-Communication Sciences and Disorders faculty for collaboration and information on latest research in speech-language pathology. The District has the ability to participate in research projects with the University faculty to maintain the newest evidence based practice, subject to laws governing clinical and academic research studies.

- a. SLPS Students have access to increased service provision by participating in specially-designed projects by the University as the SLP Students apply classroom knowledge while participating in the Program's clinical experiences.

- b. Expected outcomes of the fieldwork experience are monitored by the fieldwork educator.
The SLP Student will:
- Develop and practice interaction, assessment, intervention and professional reasoning skills;
 - Apply knowledge acquired in academic course work in a workplace environment;
 - Engage in appropriately supervised professional activities and learn about the realities of professional practice.

9. Term and Termination: This Agreement is for a term of June 1, 2012(the Effective Date)” to June 30, 2013, and shall be automatically renewed, unless terminated—in writing by either party giving notice to the other party by certified mail at least three (3) months prior to the end of the then current term. Notwithstanding the foregoing sentence, this Agreement shall not exceed five (5) years from the Effective Date.

10. Notice: Should notice of termination be given, SLP Students then participating in the Program shall be allowed to complete their previously scheduled Program clinical assignment then in progress.

Notice of termination to SLPS shall be sent to:

Dr. Sheryl Davenport
Executive Director, EC/ECSE
St. Louis Public Schools
801 N. 11th St.
St. Louis, MO 63101
314-633-5380
314-633-5458 (fax)

Notice of termination to the University shall be sent to:

Pat D. Miller, MS, CCC-SLP
Assistant Professor
Coordinator of External Practicum
Department of Communication Sciences and Disorders
Saint Louis University
3750 Lindell Blvd.
St. Louis, MO 63108

With a copy sent to:

Saint Louis University
Attn: Office of the General Counsel
3556 Caroline Mall, Room 130

St. Louis, MO 63104

11. No Compensation: The parties acknowledge and agree that neither of them shall receive compensation by the other as a result of this Agreement.

12. Entire Agreement; Assignment: This Agreement contains the entire agreement between the parties concerning the subject matter contained herein and there are no other terms, covenants, obligations, or representations, oral or written, of any kind whatsoever. Any modification, addition or alteration of this Agreement must be in writing and signed by both parties.

Agreed to as of the date below such authorized party's signature, effective as of the Effective Date.

ST. LOUIS PUBLIC SCHOOLS

SAINT LOUIS UNIVERSITY

BY: _____

BY: _____

TITLE: _____

Travis T. Threats, Ph.D.
Professor and Chair
Communication Sciences and Disorders

DATE: _____

DATE: _____

BY: _____

BY: _____

TITLE: _____

Pat D. Miller, MS, CCC-SLP
Coordinator of External Practicum
Communication Sciences and Disorders

DATE: _____

DATE: _____

BY: _____

BY: _____

TITLE: _____

Michael D. Barber, S.J.
Dean
College of Arts and Sciences

DATE: _____

DATE: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-54

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with Preferred Family Healthcares, Inc. to provide educational services to the Agency's consumers who are located within the District. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: Preferred Family Healthcares, Inc. provides services related to the management of behavioral problems that might occur in the classroom.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Preferred Family Healthcares, Inc (“Agency”) on this 1st day of July 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Preferred Family Healthcares, Inc and the St. Louis Public Schools in order to provide educational services to the Agency’s consumers who are located within the Saint Louis Public School District.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

4. Obligations of SLPS:

- (a) SLPS will provide enrollment forms to PFH for city residents and Home Bound forms for non city residents to be completed by the district of resident.
- (b) SLSP will provide homebound instruction to all non city residents and will be responsible for billing the non-city school district for reimbursement of funds for students receiving homebound instruction at PFH.
- (c) SLPS will ensure enrollment status is established within 72 hours, excluding holidays and weekends, following receipt of enrollment forms provided by PFH for all city resident students and homebound students.
- (d) SLPS will maintain records of attendance, grades/credits.
- (e) SLPS will attend a transition meeting scheduled by the agency approximately 14 days prior to the student leaving residential care.
- (f) SLPS will provide a least 1 teacher for 3 hours per day during the school year, including arranging for a substitute teacher during times when the primary teacher will be unavailable for more than 3 consecutive days.
- (g) SLPS teacher assigned to the agency will participate as necessary in the agency's weekly clinical staffing meeting.
- (h) SLPS will maintain a current library of core educational materials on site at all times at the agency.
- (i) SLPS will make access available to Free and Reduced Breakfast and Lunch for qualifying students not including those times that SLPS does not provide FRBL such as holiday's and breaks.
- (j) SLPS will send original enrollment forms to the SLPS OSE for the purpose of enrollment/reenrollment in SLPS.

5. Obligations of PFH:

- (a) PFH will complete enrollment forms for city resident students for enrollment in SLPS
- (b) PFH will notify SLPS of any unplanned student discharge or student absence.
- (c) PFH will organize a transition meeting to be schedule approximately 14 days prior to the student leaving residential care and will include the SLPS teacher, PFH staff.
- (d) PFH will include the SLPS teacher in a weekly clinical staffing meeting
- (e) PFH staff will address and manage all behavioral problems that might occur in the classroom. This includes corresponding with SLPS for issues that result in suspension for the educational services for periods of days based on behaviors or recommendation.
- (f) PFH will provide at least 1 support staff at all times when SLPS services are being provided.
- (g) PFH will provide the teacher with a desk and secure place to store personal belongings and school materials.

(h) PFH will complete Lunch Application Forms for all students and return forms within 72 hours to SLPS for processing.

(i) PFH will provide a staff member to pick up breakfast/lunch from local school and return all storage containers.

6. Success of this program will be measured using the following Performance Standards:

SLPS Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- Five (5) or more students will complete the program with a favorable performance evaluation every 5 weeks during the regular 5-week progress reporting period for SLPS.

7. Term and Termination: The term of the MOU will be one year for the Effective Date, unless earlier terminated by either party by providing thirty (30) day written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency)

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-96-12-55

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the Girl Scouts of Eastern Missouri to provide instruction in the areas of Anti-Violence. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: The Girl Scouts will hold discussion groups for students on the topics of anger management, bullying, conflict resolution, cyber bullying, healthy and unhealthy relationships, peer pressure, self esteem and safe online relationships. The program will also include field strips for students participating in the program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

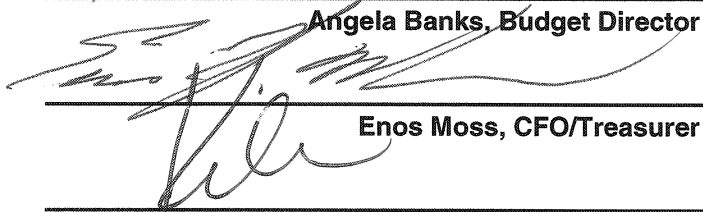
Department: Student Support Services

Requestor:


Dr. Chip Jones, Assoc. Supt., Student Support Serv


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools and Girl Scouts of Eastern Missouri on this 22nd day of May 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Girl Scouts of Eastern Missouri and the St. Louis Public Schools in order to provide instruction in the areas of Anti-Violence.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- a) Provide Students(Female students)
- b) Provide Classroom with desks for instruction
- c) Provide staff member for observation

6. Obligations of Girl Scouts of Eastern Missouri:

- a) Provide instructional staff
- b) Provide materials for staff and students that includes the following topics for discussion:
 - Anger management
 - Bullying
 - Conflict resolution
 - Cyber bullying
 - Healthy and Unhealthy relationships
 - Peer pressure
 - Self-esteem
 - Safe Online Relationships
- c) Provide field trip forms for students participating in the program.
- d) Provide a release form for students to participate in the program.

7. Success of this program will be measured using the following Performance Standards:

St. Louis Public School Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- A decrease in the number of aggressive action performed by those students who attended the classroom instruction.
- The effectiveness will be evaluated through teacher and administrator report such as attendance, referrals, and suspension reports.
- After completion of the program students will receive a certificate of completion stating that they understand what is required of them.

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Girl Scouts of Eastern Missouri

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-1256

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the Demetrius Johnson Charitable Foundation to provide school to work transitional training for students with disabilities. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: The Demetrius Johnson Charitable Foundation will provide school to work transitional training that will allow the students to acquire experience in the areas of light maintenance, organizing and setting up activities for the community, and assisting office staff. The program is designed to give the students meaningful work experience and give the students professional development opportunities.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department: Student Support Services


Requestor:


Dr. Chip Jones, Assoc. Supt., Student Support Serv


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Demetrius Johnson Charitable Foundation (West End Community Center) on this 22nd day of May 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Demetrius Johnson Charitable Foundation (West End Community Center) and the St. Louis Public Schools in order to provide school to work transitional training for students with disabilities, with duties that include light maintenance, organizing and setting up activities for the community and also assisting office staff on a daily basis.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Provide a potential student referral list.
- Collaborate with the Demetrius Johnson Charitable Foundation (West end community center) in developing a transitional work Program for students with disabilities.
- Provide Free and Reduced Breakfast, Lunch, not including those times that SLPS does not provide FRBL, such as holidays and breaks
- The terms of the document titled Demetrius Johnson Charitable Foundation (West End Community Center) and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Demetrius Johnson Charitable Foundation (West End Community Center):

- To create an environment in which the student volunteer may develop the ability and motivation to learn skills that will help them become successful academically and in the working community.
- To provide meaningful work experience for the volunteers/Students.
- Give the volunteers professional developments opportunities that will allow them to build up their skills and abilities and foster positive relationships within the community.
- Demetrius Johnson Charitable Foundation (West End Community Center) shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the St. Louis Public School’s program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.

- Demetrius Johnson Charitable Foundation (West End Community Center) shall make available to assigned St. Louis Public School's students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, Demetrius Johnson Charitable Foundation (West End Community Center) may, with the consent of St. Louis Public School's program coordinator, place the student in a volunteer/paying position with Demetrius Johnson Charitable Foundation (West End Community Center) or other appropriate placement upon the student's graduation from the St. Louis Public School program.
- Demetrius Johnson Charitable Foundation (West End Community Center) shall have the right to remove a student from assignment to Demetrius Johnson Charitable Foundation (West End Community Center) and will notify St. Louis Public School High School's representative of the basis of that decision.
- The terms of the document titled Demetrius Johnson Charitable Foundation (West End Community Center) and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

1. The program will include at least 20 students from the various high schools of the SLPS District.
2. At least 5 students from the program will be employed as a result of the skills and volunteer experience.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

Demetrius Johnson Charitable Foundation

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item: 06-26-12-57

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Harris Stowe State University to provide a Community-Based Transition Classroom. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: Harris Stowe State University will provide school to work transitional training that will allow the students to acquire experience in the areas of light maintenance, organizing and setting up activities for the community, and assisting office staff. The program is designed to give the students meaningful work experience and give the students professional development opportunities.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:


Dr. Chip Jones, Assoc. Supt., Student Support Serv


Blake Youde, Dep. Supt., Institutional Advancement



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Harris Stowe State University on this 22nd day of May 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Harris Stowe University and the St. Louis Public Schools in order to provide a Community-Based Transition Classroom on the Harris Stowe State University Campus.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Provide a potential student referral list.
- SLPS will provide a certified special education teacher to provide vocational academic instruction related to Community-Based Transition Classroom volunteer positions.
- Collaborate with Harris Stowe in developing a transitional work Program for students with disabilities.
- Provide a teacher to provide supervision of students in the transition program.
- The terms of the document titled “Community-Based Transition Classroom” and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Harris Stowe State University:

- To create an environment in which the student volunteer may develop the ability and motivation to learn skills that will help them become successful academically and in the working community.
- To provide meaningful work experience for the volunteers/Students.
- Give the volunteers professional developments opportunities that will allow them to build up their skills and abilities and foster positive relationships within the community.
- Harris Stowe State University shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the St. Louis Public School’s program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.

- Harris Stowe State University shall make available to assigned St. Louis Public School's students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, Harris Stowe State University may, with the consent of St. Louis Public School's program coordinator, place the student in a volunteer/paying position with Harris Stowe State University or other appropriate placement upon the student's graduation from the St. Louis Public School program.
- Harris Stowe State University shall have the right to remove a student from his/her assignment and will notify St. Louis Public School High School's representative of the basis of that decision.
- The terms of the document titled Harris Stowe State University and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

SLPS Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

1. The program will include at least 20 students from the various high schools of the SLPS District.
2. At least 5 students from the program will be employed as a result of the skills and volunteer experience.
3. At least two students from the program will attend Harris Stowe or another 4-year college/University as a result of the experience.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

Harris Stowe State University

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12-58

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the St. Louis Public Library to provide school to work transitional training for students with disabilities. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: The St. Louis Public Library will provide school to work transitional training in the operation of the Library. The students will learn to organize the books according to the Dewey Decimal system, they will also retrieve books and place them in the correct area of the library, and assist the Library staff where deemed appropriate. The program is designed to give the students meaningful work experience and give the students professional development opportunities. The work experience will help the students become successful academically and in the working community.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and St. Louis Public Library on this 22nd day of May 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between St. Louis Public Library and the St. Louis Public Schools in order to provide school to work transitional training for students with disabilities. Students will learn how to organize books according to the Dewey Decimal system, they will also retrieve books and place them in the correct area of the library. Student will also assist Library staff where deemed appropriate.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Collaborate with the St. Louis Public Library in developing a transitional work program for students with disabilities.
- The terms of the document titled St. Louis Public Library and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

- To create an environment in which the student volunteer may develop the ability and motivation to learn skills that will help them become successful academically and in the working community.
- To provide meaningful work experience for student volunteers.
- Give the volunteers professional developments opportunities that will allow them to build up their skills and abilities and foster positive relationships within the community.
- St. Louis Public Library shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the St. Louis Public School’s program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.
- St. Louis Public Library shall make available to assigned St. Louis Public School’s students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, St. Louis Public Library may, with the consent of St. Louis Public School’s program coordinator, place the student in a volunteer/paying position with St. Louis Public Library or other appropriate placement upon the student’s graduation from the St. Louis Public School program.

- St. Louis Public Library shall have the right to remove a student from assignment to St. Louis Public Library and will notify St. Louis Public School High School's representative of the basis of that decision.
- The terms of the document titled St. Louis Public Library and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) Students will be evaluated on how well they learn the Dewey Decimal system, also how well they return the books back to the appropriate area.
- (b) The program will include at least 10 students from the various high schools of the SLPS District.
- (c) At least 5 students from the program will be employed as a result of the skills and volunteer experience.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

St. Louis Public Library

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item: 06-26-12-59

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the St. Louis Psychiatric Center to provide school to work transitional training for students with disabilities. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: The St. Louis Psychiatric Center will provide school to work transitional training that will allow the students to acquire experience learning in data entry, filing, shredding, assisting staff with daily inventory of campus store, and light janitorial duties. The program is designed to give the students meaningful work experience and give the students professional development opportunities.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:
Dr. Chip Jones, Assoc. Supt., Student Support Serv

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Metropolitan of St. Louis Psychiatric Center on this 22nd day of May 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Metropolitan of St. Louis Psychiatric Center and the St. Louis Public Schools in order to provide school to work transitional training for students with disabilities. Student will acquire experience learning how to do data entry, filing, and shredding, assisting staff with daily inventory of campus store and light janitorial duties.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Provide students
- Collaborate with Metropolitan of St. Louis Psychiatric Center in developing a transitional work program for students with disabilities.

The terms of the document titled **MOU** with Metropolitan of St. Louis Psychiatric Center and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Metropolitan of St. Louis Psychiatric Center:

- Provide a brief description of duties.
- To create an environment in which the student volunteer may develop the ability and motivation to learn skills that will help them become successful academically and in the working community.
- Give the volunteers professional developments opportunities that will allow them to build up their skills and abilities and foster positive relationships within the community.
- Metropolitan of St. Louis Psychiatric Center shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the St. Louis Public School’s program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.

- Metropolitan of St. Louis Psychiatric Center shall make available to assigned St. Louis Public School's students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, Metropolitan of St. Louis Psychiatric Center may, with the consent of St. Louis Public School's program coordinator, place the student in a volunteer/paying position with Metropolitan of St. Louis Psychiatric Center or other appropriate placement upon the student's graduation from the St. Louis Public School program.
- Metropolitan of St. Louis Psychiatric Center shall have the right to remove a student from assignment to Metropolitan of St. Louis Psychiatric Center and will notify St. Louis Public School High School's representative of the basis of that decision.
- Provide meaningful work experience for student volunteers.

The terms of the document titled **MOU** with Metropolitan of St. Louis Psychiatric Center and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

1. The program will include at least 10 students from the various high schools of the SLPS District.
2. At least 5 students from the program will be employed as a result of the skills and volunteer experience.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

Metropolitan of St. Louis Psychiatric Center

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item: 06-26-12-60

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the YMCA to provide school to work transitional training for students with disabilities. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: The YMCA will provide school to work transitional training in the areas of light maintenance, organizing and setting up activities for the community and assisting office staff on a daily basis. The program is designed to give the students meaningful work experience and give the students professional development opportunities.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

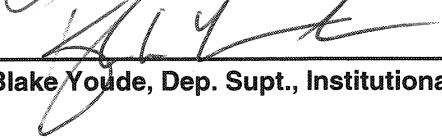
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:


Dr. Chip Jones, Assoc. Supt., Student Support Serv


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and The YMCA on this 22nd day of May 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between YMCA and the St. Louis Public Schools in order to provide school to work transitional training for students with disabilities, with duties that include light maintenance, organizing and setting up activities for the community and also assisting office staff on a daily basis.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Provide a potential student referral list.
- Collaborate with The YMCA in developing a transitional work Program for students with disabilities.
- Provide Free and Reduced Breakfast, Lunch, not including those times that SLPS does not provide FRBL, such as holidays and breaks
- The terms of the document titled The YMCA and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

- The YMCA shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the St. Louis Public School’s program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.
- The YMCA shall make available to assigned St. Louis Public School’s students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, The YMCA may, with the consent of St. Louis Public School’s program coordinator, place the student in a volunteer/paying position with The YMCA or other appropriate placement upon the student’s graduation from the St. Louis Public School program.
- The YMCA shall have the right to remove a student from assignment to The YMCA and will notify St. Louis Public School High School’s representative of the basis of that decision.

- To create an environment in which the student volunteer may develop the ability and motivation to learn skills that will help them become successful academically and in the working community.
- To provide meaningful work experience for the volunteers/Students.
- Give the volunteers professional developments opportunities that will allow them to build up their skills and abilities and foster positive relationships within the community.
- The terms of the document titled The YMCA and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

SLPS Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency’s compliance with the following performance standards:

1. The program will include at least 20 students from the various high schools of the SLPS District.
2. At least 5 students from the program will be employed as a result of the skills and volunteer experience.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

YMCA

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: May 29, 2012

Agenda Item : 06-26-12 tol

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the St. Louis Community Credit Union to provide school to work transitional training for students with disabilities. The MOU will be for the period July 1, 2012 through June 30, 2013.

BACKGROUND: The St. Louis Community Credit Union will provide school to work transitional training in the areas of data entry, filing, shedding and assisting staff with daily inventory. The program is designed to give the students meaningful work experience and give the students professional development opportunities.

Accountability Plan Goals: Goal I: Student Performance


Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

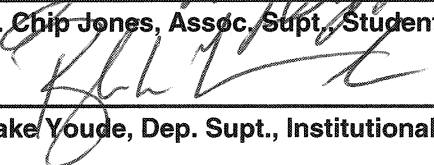
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services


Requestor:




 Dr. Chip Jones, Assoc. Supt., Student Support Serv




 Blake Youde, Dep. Supt., Institutional Advancement



 Angela Banks, Budget Director



 Enos Moss, CFO/Treasurer



 Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and St. Louis Community Credit Union on this 22nd day of May 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between St. Louis Community Credit Union and the St. Louis Public Schools in order to provide school to work transition training for students with disabilities. Students will acquire experience learning how to do data entry, filing, and shedding, assisting staff with daily inventory.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- a) Provide two student volunteers (Monday thru Thursday) to participate in an “off Campus” work-related experience.
- b) Slps staff will communicate regularly with St. Louis Community Credit Union staff
- c) Provide on-going observation of students on premises
- d) Maintain records of attendance, grades, and communicate with the home school of enrollment...
- e) Collaborate with the St. Louis Community Credit Union in developing transitional work experience program for students with disabilities.

6. Obligations of St. Louis Community Credit Union:

- a) To create an environment in which the student volunteer may develop the ability and motivation to learn skills that will help them become successful academically and in the working community.
- b) Give the volunteers professional developments opportunities that will allow them to build up their skills and abilities and foster positive relationships within the community.
- c) Provide a brief description of job duties
- d) Provide sign in sheet and Id budgets for students.
- e) St. Louis Community Credit Union shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the St. Louis Public School’s program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.

- f) St. Louis Community Credit Union shall make available to assigned St. Louis Public School's students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, St. Louis Community Credit Union may, with the consent of St. Louis Public School's program coordinator, place the student in a volunteer/paying position with St. Louis Community Credit Union or other appropriate placement upon the student's graduation from the St. Louis Public School program.
- g) St. Louis Community Credit Union shall have the right to remove a student from assignment to St. Louis Community Credit Union and will notify St. Louis Public School High School's representative of the basis of that decision.

7. Success of this program will be measured using the following Performance Standards:

St. Louis Public School Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

1. The program will include at least 8 students from the various high schools of the SLPS District.
2. At least 5 students from the program will be employed as a result of the skills and volunteer experience.

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

St. Louis Community Credit Union

By: _____
 Name: _____
 Title: _____

By: _____
 Name: _____
 Title: _____



BOARD RESOLUTION

Date: May 31, 2012

Agenda Item : 06-06-12-62

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-06-11-06

SUBJECT: To approve the renewal of the Memorandum of Understanding (MOU) with MERS/Goodwill to provide school to work transition training for special education students. This service will be provided through CAJT at Nottingham. The MOU will be for the period July 1, 2012 to June 30, 2013.

BACKGROUND: The program provides instruction in necessary job skills for the food service / custodial housekeeping industry. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with MERS/Goodwill or other appropriate placement in the food service/custodial housekeeping industry. This partnership has been very beneficial to our students. MERS/Goodwill has consistently met or exceeded the goals of the program. The performance review of the program is attached.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: NO COST		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Nottingham CAJT

Requestor: Brian O'Connor

Angela Banks, Budget Director

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

